



Meeting: **SCRUTINY COMMITTEE**
Date: **FRIDAY, 25 JANUARY 2019**
Time: **5.00 PM**
Venue: **MEETING ROOM 2 - CIVIC CENTRE, DONCASTER ROAD,
SELBY, YO8 9FT**
To: **Councillors W Nichols (Chair), S Duckett (Vice-Chair),
D Buckle, L Casling, I Chilvers, D Mackay and D White**

Agenda

1. Apologies for Absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes (Pages 1 - 10)

To confirm as a correct record the minutes of the meeting of the Scrutiny Committee held on 22 November 2018.

4. Chair's Address to the Scrutiny Committee

5. Work Programme 2018-19 and Planning for 2019-20 (Pages 11 - 28)

To discuss and agree items for inclusion on the Committee's work programme

for 2018-19 and begin planning for the next municipal year 2019-20; the draft work plan for 2019-20 is attached.

The Executive's Forward Plan for February 2019 to May 2019 is also appended for information.

6. Nigel Adams MP

Nigel Adams MP will be attending the meeting to take questions from Members.

7. Corporate Performance Report - Quarter 2 - 2018/19 (July to September) (S/18/20) (Pages 29 - 52)

To consider the report of the Head of Business Development and Improvement which provides a progress update on delivery of the Council's Corporate Plan 2015-20, as measured by a combination of progress against priority projects/high level actions and performance against KPIs.

8. Selby District Council Economic Development Framework 2017 - 2022: One Year Review and Delivery Plan 2019 and 2020 (S/18/21) (Pages 53 - 78)

The Scrutiny Committee is asked to consider and comment on the report of the Head of Economic Development and Regeneration.

9. North Yorkshire Safeguarding Children Board and North Yorkshire Safeguarding Adults Board Annual Reports 2017-2018 (S/18/22) (Pages 79 - 176)

To consider the North Yorkshire Safeguarding Children Board and North Yorkshire Safeguarding Adults Board Annual Reports 2017-2018.

10. Housing Development Programme: Ph2 Sites Detailed Business Cases (S/18/23) (Pages 177 - 216)

To consider the update on the Housing Development Programme.

Appendix D to the report is exempt from publication by virtue of paragraph 3 in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended). If councillors wish to discuss information contained within the appendix it will be necessary to pass the following resolution to exclude the press and public:

In accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following item as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

Janet Waggott

Janet Waggott, Chief Executive

<p>Dates of next meetings (5.00pm) Thursday, 21 February 2019 (PROVISIONAL DATE)</p>

Enquiries relating to this agenda, please contact Victoria Foreman on vforeman@selby.gov.uk or 01757 292046.

Recording at Council Meetings

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Minutes

Scrutiny Committee

Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 22 November 2018
Time:	5.00 pm
Present:	Councillors W Nichols (Chair), S Duckett (Vice-Chair), D Buckle, I Chilvers and D Mackay
Others present:	Councillor R Packham
Officers present:	Iain Brown (Economy and Infrastructure Manager), Inspector Rachel Wood (North Yorkshire Police) (for minute item 37), Inspector Yvonne Taylor (North Yorkshire Police) (for minute item 37), Councillor Carl Les (Chair of the North Yorkshire Police, Fire and Crime Panel) (for minute item 37), Diane Parsons (Support Officer to the North Yorkshire Police, Fire and Crime Panel) (for minute item 37), Dr Lincoln Sargeant (Director of Public Health for North Yorkshire (for minute item 37), Angela Crossland (Head of Community, Partnerships and Customers) (for minute item 39), Kathryn Ingold (Public Health Consultant, North Yorkshire County Council) (for minute item 39), Peter Williams (Head of Finance) (for minute items 40 and 41) and Palbinder Mann (Democratic Services Manager)
Public:	0
Press:	0

31 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Casling and White.

32 DISCLOSURES OF INTEREST

There were no disclosures of interest.

33 MINUTES

The Committee considered the minutes of the meeting held on 25 October 2018.

RESOLVED:

To approve the minutes of the Scrutiny Committee meeting held on 25 October 2018 for signing by the Chair.

34 CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE

The Chair informed the Committee that Councillor Sage had requested that the Committee look again at the contract of the Council's waste services provider, Amey Plc. It was noted that discussions would take place with the Head of Commissioning, Contracts and Procurement about this.

35 WORK PROGRAMME 2018-19 AND FINDINGS FROM THE SCRUTINY TRAINING ON 23 OCTOBER 2018

The Democratic Services Manager introduced the item which asked the Committee to agree items for inclusion on the revised Work Programme 2018-19 and to consider the findings from the scrutiny training held on 23 October 2018.

The Chair noted that the scrutiny training had been useful for Members due to its tailored approach to Selby.

RESOLVED:

To note the work programme and the findings from the scrutiny training.

36 PROGRAMME FOR GROWTH (P4G) - UPDATE ON EXISTING PROGRAMME (S/18/19)

The Chair decided to amend the agenda so that the following item was taken first.

The Economy and Infrastructure Manager introduced the report which outlined quarterly progress on delivering the Programme for Growth, in accordance with the approach agreed by the Executive at their meeting on 3 May 2018.

The Economy and Infrastructure Manager explained that the update had been presented to the Executive earlier in the month along with an update on progress with the Economic Development Framework (EDF). The Committee was informed that a key part of the EDF report related to staffing for projects in the Programme for Growth and that following a

request from the Executive for further information, an updated report on the EDF would be brought back to the Executive in January 2019.

In response to a query concerning what further information had been requested by the Executive, the Economy and Infrastructure Manager explained that further information had been requested concerning specific budgets and clarity on roles and responsibilities.

A query was raised around the Selby 950 project and the finances for this. The Head of Communities, Partnerships and Customers explained that £150k had been allocated for the Tour de Yorkshire with the remaining allocation to be used on projects where match funding could be obtained along with possible resources from businesses.

RESOLVED:

To note the progress on the existing Programme for Growth.

**37 NORTH YORKSHIRE POLICE AND NORTH YORKSHIRE POLICE,
FIRE AND CRIME PANEL**

The Chair welcomed Chief Inspector Rachel Wood and Inspector Yvonne Taylor, North Yorkshire Police to discuss operational policing issues in Selby and Councillor Carl Les, Chairman of the North Yorkshire Police, Fire and Crime Panel and Diane Parsons, Support to the Police, Fire and Crime Panel to discuss the work of the Panel.

Chief Inspector Rachel Wood and Inspector Yvonne Taylor provided the following update regarding operational policing in Selby:

- There would be a change to the staffing arrangements for neighbourhood policing in Selby with Inspector Martin Wedgewood replacing Inspector Ian McNiff. Additionally, it was explained that a refresh of the neighbourhood teams was being considered which would look at how policing could be done in a more effective way. The Committee was informed that it was hoped the new arrangements would be in place from February 2019.
- There had been a general increase in crime compared to the previous year and it was explained that was linked to the better recording of crime. In terms of specific crimes, there had been a general increase in dwelling burglary however a burglary co-ordinator had been appointed which had made an impact in addressing this issue.
- There had been numerous operations conducted on inquisitive crime including on cross border crime. It was explained there had also been new rural watch schemes introduced.
- There had been a 20% reduction in anti-social behaviour in the

Selby district. It was noted that there were pockets of anti-social behaviour and work was being done with partners to tackle this issue. The Committee was informed that work was also being done to look at the prevention of crime and to protect those vulnerable from crime.

- Crime updates for the Selby Inner area included work being done to tackle drug dealing in Selby Town and vehicle offences at the three lakes retail park.
- With regard to the Selby North area, there had been a small increase in crime in October and November with this believed to be offenders from the West Yorkshire area and specifically relating to the burglary of shops. The Committee was informed that two people had been identified and arrested.
- In relation to Tadcaster, there had been an increase in crime due to one individual who had mental health issues. The Committee was informed that the local beat officers had completed regular visits in the area and work had been done at looking at the CCTV for the area with the Town Council. Additionally, it was explained that meetings had taken place with rural watch in Appleton Roebuck in terms of working with farmers on joint patrols.
- With regard to Selby South, there had been incidents of anti-social behaviour in Eggborough and a residents meeting had been held to discuss this where residents had been encouraged to report all incidents to the Police. It was noted that 41 young people had been identified as being involved and letters had been sent the parents of these people. The Chief Inspector explained that the Police had attended the last Parish Council meeting where the reduction in incidents and the measures put in place had been received positively. Additionally, it was explained that there had been incidents of gangs on mopeds in Kirk Smeaton however people had been arrested for this.

The following discussion took place by the Committee:

- Discussion took place in relation to CCTV in areas and it was felt this was the responsibility of the District Council rather than Parish or Town Councils. It was noted that in Sherburn, the Town Council had agreed to fund a new CCTV system due to them having their own property in the area.
- Concern was raised that cross border drugs coming into Selby was an issue with people turning up two to three times a day to sell drugs. The Chief Inspector explained that drugs were an issue everywhere and it was important to keep reporting all incidents to the Police.

- Discussion took place on parking problems outside schools. The Chief Inspector stated she would feed this issue to the Parking Co-Ordinator at North Yorkshire County Council.
- Discussion took place on Police resources on duty and the Committee was informed that resources were a challenge however the Police did their best to ensure an effective service was provided.
- In response to a query concerning the 101 service, the Committee was informed that more resources were being invested into the service.

Councillor Carl Less and Diane Parsons provided the following update regarding the work of the Police, Fire and Crime Panel:

- The Chair of the Police, Fire and Crime Panel explained the make-up of the Panel and outlined some of the work carried out by the Panel this year which included considering the Police and Crime Commissioner's (PCC's) crime plan and with agreeing the precept proposed by the PCC.
- It was explained that the Panel had approved the appointment of a new Chief Constable and new Director of Finance which would be shared between the Police and Fire Service.
- The Committee was informed that the PCC would be taking over the running of the Fire Service and that the majority of the authorities in North Yorkshire had disagreed with this decision. It was noted that due to the takeover, the Panel had become the Police, Fire and Crime Panel.
- The Panel also dealt with complaints about the Police, Fire and Crime Panel however were not able to consider complaints about operational policing issues but could pass on any views to the PCC.
- In terms of other areas being considered by the Panel, this had included the 101 service, wildlife crime, due to North Yorkshire being the worst area for wildlife crime and the sale of the Police headquarters at Newby Wiske.

The following discussion took place by the Committee:

- A query was raised whether the PCC would be getting more staff now that she had assumed control of the Fire Service. The Chair of the Police, Fire and Crime Panel stated that the PCC had expressed that she did not need any more staff despite taking on additional responsibility. It was noted that she would be assuming operational control of the Fire Service whereas she did not have

operational control of the Police Service.

- The Committee was informed that the PCC would be taking on the responsibility of handling Police complaints and that additional staff would be taken on due to this. It was noted that once the report on this was available, this would be circulated to the Committee.
- A query was raised around the arrangements for custody transport. It was explained that due to the closures of local stations, officers had to transport offenders to other stations for custody arrangements which then took resources away from local areas. Discussion took place on whether stations with custody arrangements could meet officers half way on the route when transporting people. It was agreed the issue of custody arrangements would be raised by the Panel with the PCC.
- The Committee felt the street wardens service which used to be operational in the town centre of Selby had proved to be beneficial in assisting people who were out in the evenings and it was felt that this service should be reintroduced. It was agreed this would be raised by the Panel with the PCC. Additionally, it was noted that some venues had started employing their own night marshalls to assist people who were out in the evenings.

RESOLVED:

To pass on the Committee's comments regarding operational policing and issues for the Police, Fire and Crime Panel to consider as stated above.

38 BACK TO THE FUTURE: THE 2018 DIRECTOR OF PUBLIC HEALTH REPORT FOR NORTH YORKSHIRE (S/18/15)

The Chair welcomed Dr Lincoln Sargeant, Director of Public Health for North Yorkshire to the meeting to present the annual report of the Director of Public Health for North Yorkshire.

Dr Sargeant gave a presentation to the Committee on the report and the following points were highlighted:

- The Committee was shown the areas of depravation in North Yorkshire with the former wards of Selby East and Selby West being highlighted as areas affected in Selby.
- It was noted that the trend was demonstrating an ageing population across the country. The Director of Public Health highlighted statistics on the life expectancy of males and females including the healthy life expectancy of those in North Yorkshire. Additionally, the Committee was presented with the contribution to the life expectancy gap between the most and least deprived quintiles in North Yorkshire.

- The Committee was presented with statistics regarding the life expectancy and healthy life expectancy for the highest and lowest areas in Selby.
- With regard to children living in poverty, the Committee was informed that the latest estimates showed more than 21,000 children were living in poverty after housing costs in North Yorkshire.
- In terms of engagement for future priorities for public health, the Director of Public Health explained that consultation had taken place with a number of stakeholders and the public. The key themes arising from the consultation exercise were health inequality, mental health, obesity and our ageing population.
- With regard to inequalities, the Director of Public Health explained that there was inequality between communities in North Yorkshire and that it was further complicated by rurality, housing affordability and fuel poverty.
- In respect of mental health, the Committee was informed that there had been a steep increase in people experiencing mental illness, mental distress and difficulties for these people to access appropriate services. It was also noted that people with mental health problems, also experienced worse physical health when compared to the general population.
- The Director of Public Health explained that the three key recommendations arising out of the engagement would be reduce inequalities, improve public mental health and embed public health. The Director of Public Health outlined to the Committee how he would action the recommendations and this included:
 - In respect of reducing inequalities, improving the understanding of the experience of people who had poorer health outcomes to guide delivery and the planning of services.
 - In respect of mental health, work in partnerships with communities and other agencies to implement initiatives that both promote positive mental health and prevent mental ill health.
 - In respect of embedding a public health approach, ensuring greater joint working between sectors to co-ordinate and maximise use of resources to address population health.

The following discussion took place by the Committee:

- Discussion took place about the budget pressures faced by North Yorkshire County Council and how this was affecting the services provided for young and older people. The Director of Public Health explained that the Council did face budget pressures however had invested £1m into the Stronger Communities programme which had created opportunities for healthy changes in areas of North Yorkshire.
- Concern was raised at the loneliness and isolation faced by some people and it was felt that the removal of some bus services in rural locations had not helped this issue. The Director of Public Health stated that it was important to invest in local community groups such as those similar to the Big Local which could assist in this issue.

The Chair thanked Dr Sargeant for his attendance.

RESOLVED:

To note the report and the comments made by the Committee.

39 THE APPROACH TO HEALTH AND WELL-BEING IN SELBY DISTRICT - ONE YEAR ON (S/18/16)

The Head of Community, Partnerships and Customers introduced the report which asked the Committee to consider the report and accompanying presentation which updated them on progress made since a joint presentation to the Policy Review and Scrutiny Committees in February 2017 by the Director of Public Health, North Yorkshire County Council and the Head of Community, Partnerships and Customers. Kathryn Ingold, Public Health Consultant, North Yorkshire County Council (NYCC) was also attendance for this item.

The Head of Community, Partnerships and Customers explained that a successful health conference had been held in 2017 with over 70 key partners present to bring ideas together on health and well-being in Selby District. Additionally, it was explained that a partnership action plan for public health had been created to be actioned over three years.

The Committee was taken through the achievements so far in the action plan, these included a closer working relationship being established with North Yorkshire County Council Public Health partners, a local mental health forum being established which was sector led and a commencement of the review of Community Engagement Forums.

The Head of Community, Partnerships and Customers explained some of the next steps to be taken which included an initiative entitled 'Selby Health Matters' led by NYCC Public Health which identified new and current initiatives aligned with the influence of the District Council and a three year focus group identifying NYCC, Selby District Council, third sector and joint delivery roles.

Concern was raised around the lack of provision to assist people with mental health problems. The Head of Community, Partnerships and Customers explained that it was important to understand what the community awareness around the issue was.

Concern was raised that the Yorkshire Ambulance Service had changed the criteria for those needing transport to hospitals and that they were now making further referrals to volunteer drivers who lacked the medical skills that staff in ambulances had. The Public Health Consultant, NYCC explained that the Vale of York Clinical Commissioning Group (CCG) were aware of this issue and were also looking at issues such as extending GP hours.

It was agreed that the Vale of York CCG should be invited to a future meeting along with the Yorkshire Ambulance Service to discuss this issue.

RESOLVED:

- i) **To note the update on the work being done on health and well-being in the district.**
- ii) **To invite the Vale of York CCG and the Yorkshire Ambulance Service to a future meeting of the Committee to discuss the issues raised above.**

40 FINANCIAL RESULTS AND BUDGET EXCEPTIONS REPORT TO 30 SEPTEMBER 2018 (S/18/17)

The Head of Finance introduced the report which asked the Committee to consider and make any comments on the Council's financial results and budget exceptions to 30 September 2018.

The Committee was informed that at the end of quarter two, the General Fund was indicating an outturn deficit of £26k which compared to a deficit of £30k in quarter one. It was explained that there were a number of variances against the deficit which includes a shortfall on planning savings, additional investment interest and a shortfall in the housing benefit admin grant.

With regard to the Housing Revenue Account (HRA), the Head of Finance explained that this was indicating a surplus of £348k, which was mainly driven by lower external borrowing requirements and housing rents which were anticipated to be lower than the target.

The Committee was informed that the Capital Programme was forecasting an underspend both in the General Fund and the HRA. It was noted that this was due to a number of factors including a significant underspend for Disabled Facilities Grants, slippage on the pointing and roofing schemes and the empty homes programme being unlikely to be fully committed this year.

In response to a query concerning the delay to the empty homes programme, it was acknowledged that obtaining compulsory purchase orders involved a legal process which had to be strictly followed.

An update on the current Programme for Growth was the subject of a separate report on the agenda.

RESOLVED:

To note the report.

**41 TREASURY MANAGEMENT QUARTERLY UPDATE Q2 - 2018/19
(S/18/18)**

The Head of Finance introduced the report which asked the Committee to consider the contents of the report and make any comments on the Council's borrowing and investment activity for the period 1 April to 30 September 2018.

The Committee was informed that the Council's investment over the quarter had an average rate of 0.37% compared to 0.49% in quarter one. With regard to investments, members queried what would be the use of the former NatWest banks in Tadcaster and Selby that the Council had purchased.

RESOLVED:

To note the report.

The meeting closed at 7.18 pm.

Scrutiny Committee Work Plan for 2018/19

Please note that any items 'called in' will be considered at the next available meeting. Councillor Call for Action will also be considered at the next available meeting. **PROVISIONAL DATES FOR 2018/19** – 25 October 2018, 21 February 2019, 25 April 2019.

Date of meeting	Topic	Action required
27 June 2018 (moved from 5 July 2018)	Annual Report 2017/18	To consider and approve the Scrutiny Committee Annual report for 2017/18.
	Work Programme 2018/19	To consider the Scrutiny Committee's Work Programme for 2018/19.
	Corporate Performance Report – Q4	To provide a progress update on delivery of the Council's Corporate Plan 2015-20 as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Treasury Management Monitoring Report - Q4	To consider the Council's Treasury Management Activity for Q4 and the performance against the prudential indicators.
	Financial Results and Budget Exceptions - Q4	To consider the financial results and budget exceptions report for Q4.
	Programme for Growth Update	To consider the changes made to the Programme for Growth as part of the Corporate Plan refresh and as a response to the LGA Peer Challenge recommendations.
	Scrutiny Review 2018	To consider and comment on the report on the Scrutiny Review 2018.

	Housing Matters Report	To consider a report into Housing issues.
Thursday 27 September 2018	Work Programme 2018/19	To consider the Committee's work programme for 2018/19.
	Corporate Performance Report - Q1	To provide a progress update on delivery of the Council's Corporate Plan 2015-20 as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions - Q1	To consider the financial results and budget exceptions report for Q1
	Programme for Growth Q1 Monitoring	To consider the Q1 monitoring report for the Programme for Growth.
	Treasury Management - Monitoring Report - Q1	To consider the Council's Treasury Management Activity for Q1 and the performance against the prudential indicators.
	Leisure Annual Review	To discuss the Annual Review of the Council's leisure services.
PROVISIONAL DATE (CONFIRMED) 25 October 2018	Transport Matters	<p>To consider transport matters in the District and surrounding Leeds City Region ('City Region Connectivity'). Invited are:</p> <ul style="list-style-type: none"> - Arriva (Paul Flanagan, General Manager) - Northern Rail (Pete Myers, Stakeholder Manager) - West Yorkshire Combined Authority (Dave Pearson, Director of Transport Services) - Transpennine Express/First Group (Graham Meiklejohn, Regional Development Manager) - NYCC (David Bowe Corporate Director, Business and Environmental Services)

	Street Cleansing Performance	To consider street cleaning performance by Amey, alongside NYCC and Area 7 Highways responsibilities for road/highways cleansing.
	Olympia Park Development	To receive an update on the Olympia Park Development.
Thursday 22 November 2018	The Approach to Health and Wellbeing in Selby District – One Year On	To consider the report and accompanying presentation which updates the Scrutiny Committee on progress made since a joint presentation to the Policy Review and Scrutiny Committees in February 2017 by the Director of Public Health, North Yorkshire County Council and the Selby District Council Head of Service for Community, Partnerships and Customers.
	NYCC Director of Public Health Annual Report 2017-18	To consider the annual report of the Director of Public Health from NYCC.
	Programme for Growth Q2 Monitoring	To consider the Q2 monitoring report for the Programme for Growth.
	Financial Results and Budget Exceptions - Q2	To consider the financial results and budget exceptions report for Q2.
	Treasury Management - Monitoring Report - Q2	To consider the Council's Treasury Management Activity for Q2 and the performance against the prudential indicators.
	Work Programme 2018/19 and Feedback from Recent Scrutiny Training on 23 October 2018	To consider the Committee's work programme for 2018/19 and the feedback report from the recent Scrutiny Training on 23 October 2018.
	North Yorkshire Police – Chairman of Police and Crime Panel and Chief Inspector	To receive an update from the Chairman of the Police and Crime Panel (Cllr Carl Les) on current issues in the county and Selby

		District. Also in attendance will be Chief Inspector Rachel Wood.
Friday 25 January 2019 (due to MP attendance)	Nigel Adams MP – confirmed	The MP for Selby and Ainsty will be in attendance at the meeting to discuss local issues.
	Housing Development Programme	To receive an update on the Housing Development Programme.
	Economic Development Framework – One Year On	To receive an update on the Council’s Economic Development Framework.
	Corporate Performance Report – Q2	To provide a progress update on delivery of the Council’s Corporate Plan 2015-20 as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2017/18	To consider the annual reports of the North Yorkshire Safeguarding Adults and Childrens Boards for 2017/18.
	Scrutiny Committee Work Programme Planning for 2018/19	To consider and plan the Committee’s work plan for the 2018/19 municipal year.
Thursday 21 March 2019	Corporate Performance Report – Q3	To provide a progress update on delivery of the Council’s Corporate Plan 2015-20 as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.

6-monthly Emergency Planning Incidents Update	To receive an update on incidents to which the Council's Emergency Response Team have dealt with.
Financial Results and Budget Exceptions – Q3	To consider the financial results and budget exceptions report for Q3. This report now also includes the Programme for Growth quarterly update.
Treasury Management - Monitoring Report – Q3	To consider the Council's Treasury Management Activity for Q3 and the performance against the prudential indicators.
New Scrutiny Guidance	To consider the new scrutiny guidance published by the Government in December 2018.
Housing Revenue Account Business Plan	To consider and comment on the proposed Housing Revenue Account Business Plan.
Olympia Park Development	To receive an update on the Olympia Park Development.
Visitor Economy Strategy and Action Plan – Annual Review	To consider the annual review of the Visitor Economy Strategy and Action Plan.
Scrutiny Committee Work Programme for 2019-20	To consider and agree the Committee's work plan for the next municipal year, 2019-20.

Other issues to be added to the work plan as appropriate in 2018/19 or 2019/20:

- Council Funded Community Centres
- Police Co-location – add to 2019-20 plan when co-location agreed and implemented (likely to be moving in March 2019)
- Scrutiny Committee Annual Report 2018/19 – add to first meeting of 2019-20 year

- Local Enterprise Partnerships (LEPs)
- Annual Report of Barlow and Hambleton Hough – Wildlife Trust (add on 2019/20 work programme for July 2019)
- Tour de Yorkshire – evaluation (after the event in May – perhaps add on for July or September 2019)
- Empty Homes/Voids – following Executive consideration
- Regular monitoring of the performance of Planning Enforcement – suggested by Policy Review Committee who have been considering the new Planning Enforcement Management Plan
- Car Parking Strategy and Tariffs Review – to be added back onto the work programme when new tariffs have been implemented (2019-20)
- Community Partnerships Report – add to 2019-20 work plan and schedule with Head of Community, Partnerships and Customers
- Police Complaints Handling by the PCC: Report from Police, Fire and Crime Panel – add to holding area of work plan for 2019-20 when PCC takes over responsibility for this
- Vale of York CCG and Yorkshire Ambulance Service – invite to future meeting in 2019-20 to talk about ambulance provision and patient transport

‘Deep Dives’/‘Scrutiny in a Day’ Reviews

- Review of Planning Enforcement (Policy Review Committee are undertaking elements of this work)
- Review of Safer Selby Hub and Anti-Social Behaviour
 - Review of Housing
 - 1 or 2 specific aspects of quarterly performance reports, as identified by Members
 - Exploring the provision of a temporary travellers site in the District

Scrutiny Committee Work Plan for 2019-20

Please note that any items 'called in' will be considered at the next available meeting. Councillor Call for Action will also be considered at the next available meeting. **PROVISIONAL DATES FOR 2019-20 – TO BE CONFIRMED**

Date of meeting	Topic	Action required
June/July 2019	Annual Report 2018-19	To consider and approve the Scrutiny Committee Annual report for 2018-19.
	Work Programme 2019-20	To consider the Scrutiny Committee's Work Programme for 2019-20.
	Corporate Performance Report – Q4	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Treasury Management Monitoring Report - Q4	To consider the Council's Treasury Management Activity for Q4 and the performance against the prudential indicators.
	Financial Results and Budget Exceptions - Q4	To consider the financial results and budget exceptions report for Q4. This report now also includes the Programme for Growth quarterly update.
	6-monthly Emergency Planning Incidents Update	To receive an update on incidents to which the Council's Emergency Response Team have dealt with.
	Vale of York CCG and Yorkshire Ambulance Service	To hear from the Vale of York CCG and YAS about their work and the provision of patient transport services.

	Barlow and Hambleton Hough Annual Report	To consider the annual report by the Wildlife Trust for Barlow and Hambleton Hough.
September 2019	Work Programme 2019-20	To consider the Committee's work programme for 2019-20
	Corporate Performance Report - Q1	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions - Q1	To consider the financial results and budget exceptions report for Q1. This report now also includes the Programme for Growth quarterly update.
	Treasury Management - Monitoring Report - Q1	To consider the Council's Treasury Management Activity for Q1 and the performance against the prudential indicators.
	Leisure Annual Review	To discuss the Annual Review of the Council's leisure services.
	Olympia Park Development	To receive an update on the Olympia Park Development.
	Housing Development Programme	To receive an update on the Housing Development Programme.
	Your de Yorkshire 2019 – Evaluation	To evaluate the impacts and successes of the 2019 Tour de Yorkshire on the District.
November 2019	Police Co-Location	To consider the impact of the Police co-location after six months of operation.
	NYCC Director of Public Health Annual Report 2018-19	To consider the annual report of the Director of Public Health from NYCC.

	Financial Results and Budget Exceptions - Q2	To consider the financial results and budget exceptions report for Q2. This report now also includes the Programme for Growth quarterly update.
	Treasury Management - Monitoring Report - Q2	To consider the Council's Treasury Management Activity for Q2 and the performance against the prudential indicators.
	Work Programme 2019-20	To consider the Committee's work programme for 2019-20.
	Economic Development Framework Update	To receive an update on the progress of the Council's Economic Development Framework.
	Local Enterprise Partnership	To consider the work of the Local Enterprise Partnership.
January 2020	Community Partnerships	To consider the report on Community Partnerships.
	6-monthly Emergency Planning Incidents Update	To receive an update on incidents to which the Council's Emergency Response Team have dealt with.
	Corporate Performance Report – Q2	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2018-19	To consider the annual reports of the North Yorkshire Safeguarding Adults and Children Boards for 2018-19.
	Scrutiny Committee Work Programme 2019-20 and Planning for 2020-21	To consider and plan the Committee's work plan for 2018/19 and planning for 2020-21.

March 2020	Corporate Performance Report – Q3	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions – Q3	To consider the financial results and budget exceptions report for Q3. This report now also includes the Programme for Growth quarterly update.
	Treasury Management - Monitoring Report – Q3	To consider the Council's Treasury Management Activity for Q3 and the performance against the prudential indicators.
	Olympia Park Development	To receive an update on the Olympia Park Development.
	Visitor Economy Strategy and Action Plan – Annual Review	To consider the annual review of the Visitor Economy Strategy and Action Plan.
	Scrutiny Committee Work Programme for 2020-21	To consider and agree the Committee's work plan for the next municipal year, 2020-21.

Other issues to be added to the work plan as appropriate in 2019/20 and 2020-21:

- Council Funded Community Centres
- Empty Homes/Voids – following Executive consideration
- Regular monitoring of the performance of Planning Enforcement – suggested by Policy Review Committee who have been considering the new Planning Enforcement Management Plan – Members are asked to consider how they would like to do this.
- Police Complaints Handling by the PCC: Report from Police, Fire and Crime Panel – tie in with work of the Police, Crime and Fire Panel (PFCP) on examining this; add to work plan when PFCP look at the matter in 2019-20.
- Car Parking Strategy and Tariffs Review – to be added back onto the work programme when new tariffs have been implemented (2019-20)

'Deep Dives'/'Scrutiny in a Day' Reviews

- Review of Planning Enforcement (Policy Review Committee are undertaking elements of this work)
- Review of Safer Selby Hub and Anti-Social Behaviour
- Review of Housing
- 1 or 2 specific aspects of quarterly performance reports, as identified by Members
- Exploring the provision of a temporary travellers site in the District

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Selby District Council



Forward Plan of Key Decisions 1 February 2019 to 31 May 2019

This Forward Plan gives notice as requested by the Local Authorities (Executive Arrangements & Meetings and Access to Information) (England) Regulations 2012, of key decisions proposed to be made by the Council's Executive over the next four months and which decisions contain confidential or exempt information as defined in the Local Government Act 1972

Contact Information:

Democratic Services
Selby District Council
Civic Centre
Doncaster Road
Selby District Council
YO8 9FT

Email: democraticservices@selby.gov.uk
Tel: 01757 292207

Published on 9 January 2019

Selby District Council Executive

Name	Role	Contact Details
Councillor Mark Crane	Leader of the Council and Lead Member for Leisure, Strategic Matters, External Relations and Partnerships	mcrane@selby.gov.uk
Councillor John Mackman	Deputy Leader of the Council and Lead Member for Place Shaping	jmackman@selby.gov.uk
Councillor Cliff Lunn	Lead Member for Finance and Resources	clunn@selby.gov.uk
Councillor Chris Pearson	Lead Member for Housing, Health and Culture	cpearson@selby.gov.uk
Councillor Chris Metcalfe	Lead Member for Communities and Economic Development	cmetcalfe@selby.gov.uk

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Selby District Council Leadership Team

Name	Role	Contact Details
Janet Waggott	Chief Executive	01757 292001 / jwaggott@selby.gov.uk
Dave Caulfield	Director of Economic Regeneration and Place	01757 292073 / dcaulfield@selby.gov.uk
Julie Slatter	Director of Corporate Services and Commissioning	01757 292071 / jslatter@selby.gov.uk
Karen Iveson	Chief Finance Officer	01757 292056 / kiveson@selby.gov.uk

Definition of Key Decisions

In accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this document serves as Selby District Council's notification of key decisions and private items. There is a legal requirement for local authorities to publish a notice setting out the key decisions and decisions which may be taken in private 28 clear days before such decisions are taken.

It contains details of decisions for the next four months and is supplemented by the publication of the agenda 5 clear working days before the meeting. It will be updated and published at the end of each month. All items listed on the attached Plan are key decisions and those which are private items are outlined as such.

A Key Decision is any decision which is financially significant for the service or function concerned because it relates to expenditure or savings of more than £150,000 or which will have a significant impact on people who live and work in an area covering two or more district wards.

If you would like further information on any of the items shown in this forward plan please contact the respective officer(s) for each item. Copies of, or extracts from the documents to be submitted to the decision maker may be obtained from the relevant Contact Officer listed in the table below or from Democratic Services, Selby District Council, Civic Centre, Doncaster Road, Selby, YO8 9FT following their publication. Other documents relevant to the matters to be considered may also be submitted to the decision maker and these can be obtained via the same process as mentioned above.

To make your views known on any of the items you may contact the Councillors shown; alternatively you may contact the officer(s) shown and he/she will ensure that a written note of your views is presented to the decision-maker before a decision is taken.

All meetings at which key decisions will be considered are open to the public, unless the subject matter is such that Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 allows the matter to be considered in private. For information about attending meetings or for a copy of the Forward Plan, please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk. A copy is also available at the Council's website, www.selby.gov.uk

In relation to **private meetings**, the reason an item is expected to be covered in private will be identified in accordance with the exempt information categories which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 as amended):

Paragraph	Category/explanation
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person. (Including the authority holding that information)
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

The document sets out the items which are to be covered in private at the below meetings. Any representations as to why the item should not be covered in private should be sent to Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council's response to any such representations.

Important Note

This document sets out the Council's intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the regulations as to urgent decisions.

Likely Date of Decisions	Decision Maker	Title of Decision/Item	Description of Decision	Documents to be submitted to the Decision Maker	Public/Private	Lead Councillor	Lead Officer/Report Author
6 Feb 2019	Executive	Treasury Management Strategy Statement 2019/20, Minimum Revenue Provision Policy Statement 2019/20, Annual Investment Strategy 2019/20 and Prudential Indicators 2019/20	To consider the proposed Treasury Management Strategy prior to submission to Council.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gcsx.gov.uk
6 Feb 2019	Executive	Financial Results and Budget Exceptions - Quarter 3	To provide the Executive with details of major variations between budgeted and actual expenditure and income for Quarter 3 of 2019/20. This report also now includes updates for the Programme for Growth (P4G).	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gcsx.gov.uk
6 Feb 2019	Executive	Treasury Management Monitoring Report - Quarter 3	To review the Council's borrowing and investment activity (Treasury Management) for Quarter 3 of 2019/20.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gcsx.gov.uk

6 Feb 2019	Executive	Draft Revenue and Capital Programme and Medium Term Financial Plan	To consider the draft revenue budget, capital programmes and Programme for Growth for 2019/20 to 2021/2022 prior to public consultation.	Report of the Chief Finance Officer	Open	Councillor Cliff Lunn clunn@selby.gov.uk	Karen Iveson kiveson@selby.gcsx.gov.uk
6 Feb 2019	Executive	New NNDR Reliefs: Announced in Autumn 2018 Budget	To agree to implement new reliefs in 2019-20.	Report of the Taxation, Benefits and Debt Team Leader	Open	Councillor Cliff Lunn clunn@selby.gov.uk	June Rothwell jrothwell@selby.gov.uk
7 Mar 2019	Executive	Olympia Park Development Brief and Masterplan	Approval of the Olympia Park Development Brief and Masterplan to go to a public consultation.	Report Development Brief and Masterplan	Open	Councillor John Mackman jmackman@selby.gov.uk	Dave Caulfield dcaulfield@selby.gov.uk
9 Mar 2019	Executive	Review of Future Options for the Recycling Service	To select and approve the preferred option for the recycling service.	Report and Business Case	Open	Councillor Chris Pearson cpearson@selby.gov.uk	Keith Cadman kcadman@selby.gov.uk



Report Reference Number: S/18/20

To: Scrutiny Committee
Date: 25 January 2018
Author: Victoria Foreman, Democratic Services Officer
Lead Executive Member: Mark Crane, Leader of the Council
Lead Officer: Stuart Robinson, Head of Business Development and Improvement

Title: Corporate Performance Report – Quarter 2 – 2018/19 (July to September)

Summary:

The Scrutiny Committee is asked to consider the report of the Head of Business Development and Improvement which provides a progress update on delivery of the Council's Corporate Plan 2015-20, as measured by a combination of progress against priority projects/high level actions and performance against KPIs.

This report was considered by the Executive at its meeting on 6 December 2018.

Recommendation:

The Scrutiny Committee is asked to consider the contents of the report and make any comments on the Council's performance.

Reasons for recommendation

The Committee is asked to consider the information as set out in the report as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The reporting of performance data enables the Council to demonstrate progress on delivering the Corporate Plan Priorities to make Selby District a great place.

1. Introduction and background

1.1 Please see section 1 of the report considered by the Executive on 6 December 2018 attached to this report at Appendix A.

2. The Report

2.1 Please see section 2 of the report considered by the Executive on 6 December 2018 attached to this report at Appendix A.

3. Alternative Options Considered

None applicable.

4. Implications

4.1 Legal Implications

Effective Scrutiny arrangements form part of the governance framework of the Council.

4.2 Financial Implications

Please see section 4.2 of the report considered by the Executive on 6 December 2018 attached at Appendix A to this report.

4.3 Policy and Risk Implications

Please see section 4.3 of the report considered by the Executive on 6 December 2018 attached at Appendix A to this report.

4.4 Corporate Plan Implications

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The information contained in the report enables the Council to monitor its performance.

4.5 Resource Implications

Please see section 4.5 of the report considered by the Executive on 6 December 2018 attached at Appendix A to this report.

4.6 Other Implications

Not applicable.

4.7 Equalities Impact Assessment

Please see section 4.7 of the report considered by the Executive on 6 December 2018 attached at Appendix A to this report.

5. Conclusion

- 5.1** The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's performance; the Committee's comments and observations on performance are welcomed.

6. Background Documents

None.

7. Appendices

Appendix A – Executive Report – 6 December 2018

Appendix B – Appendix A of the Executive Report – 6 December 2018

Contact Officer:

Victoria Foreman
Democratic Services Officer
vforeman@selby.gov.uk
01757 292046

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Report Reference Number: E/18/31

To: Executive
Date: 6 December 2018
Status: Non Key Decision
Ward(s) Affected: All
Author: Stuart Robinson, Head of Business Development & Improvement
Lead Executive Member: Mark Crane, Leader of the Council
Lead Officer: Stuart Robinson, Head of Business Development & Improvement

Title: Corporate Performance Report - Quarter 2 – 2018/19 (July to September)

Summary:

The quarterly Corporate Performance Report provides a progress update on delivery of the Council's Corporate Plan 2015-20 as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs.

Recommendations:

- i. The report is noted and approved
- ii. Executive consider any further action they wish to be taken as a result of current performance

Reasons for recommendation

The reporting of performance data enables the Council to demonstrate progress on delivering the Corporate Plan Priorities to make Selby District a great place.

1. Introduction and background

- 1.1 High level performance reporting of progress against the Council's priorities – as set out in the Corporate Plan 2015-20 – is a key element of the performance management arrangements. The Corporate Performance Report clearly follows the structure of the Corporate Plan, with a report card for each of the four main priority areas.
- 1.2 Progress on delivering the Council's priorities is demonstrated by a combination of:

- progress against priority projects/high level actions (are we meeting/expecting to meet delivery timescales); and
 - performance against KPIs (are targets being met; are we getting better)
- 1.3 The Corporate Performance Report (see appendix A) sets out the detail in terms of progress (or otherwise) against the Council's priorities. It should be noted that the format of the KPI section of the report has changed slightly – with performance reported for each of the last five quarters. In addition to allowing greater automation of reporting - saving officers time – this format supports a greater understanding of the direction of travel for each KPI.

Officers are currently working on a revised way of showing the Executive on-going progress on projects. A monthly report is currently being provided to Leadership Team. It is intended to commence reporting to the Executive at quarter 3.

2. Reporting Period

- 2.1 The specific focus of this report covers the period July to September 2018. The Corporate Plan 2015-20 has provided consistency in terms of the direction the Council is seeking to follow and the specific priorities.

2.2 Summary of progress

Quarter 2

To summarise progress in quarter 2:

- 50% of KPIs are showing improvement over the longer term.
- 57% of KPIs are on target.

2.3 What went well in quarter 2

- Emergency/urgent repairs to council owned properties completed on time – 99.67% against a target of 97% - 1213 repairs completed within Q2 of which all but 5 were completed on time
- In terms of the number of empty homes brought back into use through direct action, there has been significant activity during Q2 with 11 empty homes being brought back into use through 'significant' involvement with the Empty Homes Officer - 17 to date against an annual target of 20
- Stage 1 complaints – 94% fully responded to within the timescale against a target of 90%
- Major planning application processed within time - 100% against a target of 60%
- Stage 2 complaints – 100% fully responded to within the timescale for this quarter and the previous quarter, against a target of 90%. This is a significant improvement on the 50% figure reported this time last year.

2.4 What did not go so well in quarter 2 – and what will we do about it

- Average time taken to re-let vacant council homes – 43.6 days against a target of 26 days. 46 voids were carried forward into Q1 from the previous year. The number peaked at 82. We have re-let 134 properties in Q1 & Q2 which is an increase of 22 properties or 20% compared to the same period in 2017/18. The number of voids has been reduced to 55. The number of voids, volume of work in voids and shortage of staff has led to the increase in the time taken to re-let. Short term measures have increased the staff resource available. A report for the Executive is being prepared outlining potential medium and long term solutions.
- Whilst the target for missed bins has been missed, performance has improved for the third quarter in a row with 86 missed bins in total in Q2 compared to 98 during Q1 and 159 for Q4 of 2017/18. This is out of a total number of scheduled collections of 231,800 for Q2. We continue to work with contractors to mitigate against the pressures caused by the increase in new build properties around the district and performance continues to improve – for October we recorded 20 missed collections against a target of 22 out of over 77,000 planned collections for the month. During the financial year 2017/18 482 new build properties were added to the collection rounds which as at 1st April 2018 amounted to an additional 12,792 scheduled collections during 2018/19. During Q1 and Q2 this year, a further 325 properties have been added to the rounds. Whilst the number of scheduled collections has been increasing year on year the target for missed collections has not been amended to reflect this resulting in the target increasing as a percentage of planned collections. This will be rectified for 2019/20 reporting.
- Number of corporate health and safety incidents reported – 17 against a target of 12 – 8 this quarter, all none reportable to the HSE. The increase could be due in part to raised awareness of the need to report incidents, however minor. The incidents reported include dog bites, cut finger and pulled muscle.
- Average days sick per FTE – Q2 saw 8.1 per FTE days against a target of 5 days – up from 7.3 in Q1. Whilst sickness reduced in July and August, September saw a further spike. Unusually high levels of long term absence continue. May saw the highest number of long term absences in recent history (9) and this continued into June and July. Whilst August saw four long term absentees return to work, a further long term absence commenced in September. We expect the majority of these long term absentees to return to work in October. Further absence training will be rolled out shortly, Leadership Team is to consider a report recommending a programme of support for mental wellbeing and we will review our absence policy at the end of the year.
- Number of active Lifestyle members as a percentage of the population – 10.55% against a target of 13%. In previous years the base data for the KPI has included non-active members i.e. lifestyle card holders who have not attended either leisure centre. A data cleanse has taken place which has removed these dormant members and we are now only reporting active members. Whilst this has resulted in a reduction in this KPI it is

more meaningful. The target has been reduced from 19% to 13% for 2018/19 to reflect this change in reporting. The purpose of the Lifestyle cards is to enable us to monitor service use and customer profiles which in turn allow us to develop services. It is not really used as a performance measure and following recent discussions we will be replacing this KPI next year with the number of gym memberships which will provide more meaningful performance data.

- Number of GP referrals (those people attending leisure centres as a result of a referral from their GP) – 48 against a target of 75 – this KPI continues to be directly affected by other outreach and wellbeing programmes including Move It and Loose It, Active After cancer and the newly launched Strong and Steady trips and falls prevention programme
- Number of visits to combined leisure centres - Visitor numbers during Q2 was slightly below target which we can attribute to the prolonged period of good weather; people are less likely to want to take part in indoor leisure activities when it is hot. The cumulative performance for Q1 and Q2 is ahead of target at 204,819 visits against a target of 200,000. Visitor numbers are seasonally affected and historically Q4 is a high performing period and so we expect to achieve the year-end target. We will consider whether it is appropriate to have profiled targets next year to reflect seasonal variations. We must bear in mind that the leisure centres do not have infinite capacity and whilst we are working to increase visitor numbers we are also working with IHL to ensure there are a range of classes and outdoor fitness offers available to reduce the pressure on the gym during peak times.

3. Alternative Options Considered

N/A

4. Implications

N/A

4.1 Legal Implications

None

4.2 Financial Implications

Delivery of Corporate Plan priorities is reflected in the Medium Term Financial Strategy.

4.3 Policy and Risk Implications

Performance is a corporate risk. Failure to adequately perform will result in the corporate priorities not being delivered. Performance reporting is part of a suite of mitigating actions which make up our performance management framework.

4.4 Corporate Plan Implications

This report provides a progress update on delivery of the Council's Corporate Plan.

4.5 Resource Implications

Performance reporting highlights areas where we are not performing well or are performing too well. Where an under or over allocation of resource is highlighted as a reason for poor performance we can explore opportunities to adjust resources to support effective implementation of the Corporate Plan as part of our on-going business and budget planning.

4.6 Other Implications

N/A

4.7 Equalities Impact Assessment

An Equality, Diversity and Community Impact Assessment screening report has been undertaken on the Corporate Plan and its priorities – and due regard has been given.

5. Conclusion

- 5.1** The performance data demonstrates continued performance improvement and delivery against Corporate Plan Priorities.

6. Background Documents

None

7. Appendices

Appendix A: Corporate Performance Report Quarter 2 2018/19

Contact Officer:

Stuart Robinson
Head of Business Development & Improvement
Selby District Council
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01757 292296

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Delivering corporate priorities

Corporate Performance Report Quarter 2 2018/19

Delivering corporate priorities: Summary Q2 2018/19

Key

-  Corporate priority is on track
-  There is some concerns about this corporate priority
-  Significant concerns

Key focus of our work **What's gone well; what are we concerned about**

Delivering Priority 1 - A great place...to do Business

Secure new investment in the district

(Lead Director: D Caulfield)



What's gone well this quarter:

- Winner of Council of the Year Business Insider Yorkshire Property Industry awards for our work to support business growth investment and new jobs;
- Planning applications received for two strategic development sites: Gascoigne Wood and for the 'creative hub' at Church Fenton. We've been working alongside developers in both cases;
- Selby's place branding work included within an LGA support pack for council leaders and chief executives as an example of best practice from across the UK;
- Film launch produced by APSE and ITN, which uses Selby as a case study for how councils are supporting business and housing growth;
- Application to Historic England, looking to establish a Heritage Action Zone, has not gone forward to next round. However further meetings now in place with Historic England to shape the objectives further as a partnership and establish potential resource need;
- Better Together delivery of a joint SDC/NYCC Transformational Infrastructure Workshop to address the long term Infrastructure and Transport priorities needed to unlock the investment, growth, employment and local community potential across the District;
- The commitment by P3P to the development of a Food Technology Development Park at the redundant English Village Salads site in Camblesforth will bring world leading Agri tech to the district with significant investment and new high skilled jobs.

What are we concerned about:

- A number of critical major planning applications are currently being considered and we have developed a collaborative Development Team approach with North Yorkshire County Council and the landowners/developers to ensure we can progress these effectively. These include the Gascoigne Rail Freight Interchange applications and the Church Fenton Creative Hub applications. We are working closely with NYCC to minimise any risks from their recent staffing challenges in Highways to try and ensure that timescales agreed through Planning Performance Agreements with the applicants are met

Improve employment opportunities
(D Caulfield)



What's gone well this quarter:

- Work has progressed with neighbouring authorities, in particular Wakefield, to provide a joint solution to connect the Sherburn employment hot spots with areas of employment opportunity (often areas of high deprivation) a joint letter requesting WYCA support will be issued early October.
- The Transformational Infrastructure workshop made direct links to the impacts of transport and Access to Employment as being an essential component releasing investment, growth and employment potential.

What are we concerned about:

- The existing employers at Sherburn Enterprise Park have had challenges in delivering a holistic solution to a common problem of labour market access. We are working collaboratively with the employers, Wakefield Council and West Yorkshire Combined Authority to explore if there are any mutually beneficial transport solutions that would provide access to employment for people in areas of higher unemployment.

Improve access to training and skills for work
(D Caulfield)



What's gone well this quarter:

- Joint venture established between SDC, Selby College and L&G Modular Homes to prepare a joint bid for CITB managed funds to set up and run a dedicated on-site training facilities at L&G Modular Homes;
- SDC attended and supported the annual Careers Fair held at Selby College in collaboration with the local MP, which was supported by over 30 businesses, with in excess of 500 job opportunities available;
- Joint venture to access fully funded training set up between SDC and The Skills Network to provide SME's the opportunity to up skill their employees as part of improved CPD support and for others to receive training to improve employability.

What are we concerned about:

- There is a continued need to ensure that the various skills programmes and providers receive better connectivity across the district. There is a risk that potential gaps between the services will limit the overall opportunities that might otherwise be achieved. We have engaged in greater cross service involvement within SDC linked to increased activity with both LEP and County coordinated services.

Help Selby, Tadcaster and Sherburn reach their potential
(D Caulfield)



What's gone well this quarter:

- Grant support through the STEP to Selby Food Festival, a popular event which showcases local and regional producers/suppliers;
- Selby 950 celebrations launched in Citizenlink and artistic events coordinator appointed;
- Pop up realm – temporary seating and planters installed in Selby Town as part of the STEP plan to increase dwell time and encourage trade down the high street. Constructive as well as highly positive feedback from retailers;
- Tadcaster secured as a start stage host for the para cycling road race event as part of the UCI World Championship road races in September 2019;
- The district will host (start or finish) the Tour De Yorkshire in Selby town in May 2019.

What are we concerned about:

- N/A

Delivering Priority 2 - A Great Place...to Enjoy Life

Improving the supply of housing

(Lead Director:
D Caulfield)



What's gone well this quarter:

- We continue to exceed housing supply targets outlined in the core strategy through private developer housing and a number of direct build of affordable housing in the pipeline from Selby District Council and Selby & District Housing Trust (SDHT);
- On site with a SDC scheme of 13 new homes for affordable rent and part funded through SOAHP grant via Homes England;
- Acquisitions programme for SDHT with 24 new affordable s106 homes under contract and due to complete in this financial year;
- Official opening of Jubilee Close (named by local school children) in Riccall – 5 houses delivered by SDHT for affordable rent.

What are we concerned about:

- Increase in construction costs affecting financial viability of some schemes; ensure Value for Money exercise carried out during procurement of new construction contracts.

Improving healthy life choices

(D Caulfield)



What's gone well this quarter:

- The adoption of Parks and Open Space Byelaws will help take a step forward in making Selby district a cycle friendly designation
- Supported a project at Brayton Barff to show visitors what flowers and plants can be found around the woodland area;
- Western CEF provided funding towards producing Monk Fryston souvenir walks and history book;
- Operation Eyeball launched to tackle fly tipping in rural North Yorkshire and York. The first joint day of action which took place in our district resulted in the seizure of a vehicle by the police. The next day of action is planned for November;
- Helping new parents reduce waste with the launch is a new fund to buy reusable nappies as part of 'Don't Be A Waster – Reduce, Reuse, Respect' campaign, with 10 applications received so far;
- Clean Driver Scheme launched to tackle roadside litter around Sherburn Industrial Estate. 80 campaign packs have so far been given out to businesses signing up to the anti-litter scheme;
- Selby Health Matters Partnership supported Public Health England's Heart Age campaign with over 20 people attending the session at Selby Leisure Centre.

What are we concerned about:

- N/A

Delivering Priority 3 - A great place...to Make a Difference

Empowering and involving people in decisions about their area and services

(Lead Director: D Caulfield)



What's gone well this quarter:

- An introduction session held for tenants to hear how they can get involved and to share their experiences;
- Tadcaster & Villages Community Engagement Forum (CEF), helped fund the relocation of a community facility used by a playgroup and scout group;
- CEF chairs and Vice-chairs completed a workshop review of the CEF process with agreement on next steps for inclusive community development plans.

What are we concerned about:

- N/A

Enabling people to get involved, volunteer and contribute to delivering services locally (D Caulfield)



What's gone well this quarter:

- Successfully aided Selby Abbey in submission of Tommy Silhouette 'There but not there' application to the Armed Forces Covenant Fund Trust;
- As a direct result of work with the Tenants and Residents Association and feedback from the Youth Council, volunteers with the help of SDC picked up litter/tidied Flaxley Road in Selby;
- The inaugural Tadcaster Arts Festival was held with a week of performing and visual arts events from the local community;
- Sherburn hosted the second successful Craft and Food Festival, connecting visitors to local food producers and retailers;
- Delivered a celebration event with Heritage Lottery Fund to recognise local community engagement in delivering heritage initiatives as well as promoting further engagement;
- 14 estate walkabouts across 11 locations enabled communities to get involved in local neighbourhood issues;
- Strong feedback received from a tenant consultation survey regarding the housing service SDC provide, will feed into the current review of our HRA Business Plan;
- Tenants have provided ideas and suggestions which will inform the current development of a new Tenants Handbook;
- The Tenant and Leaseholders Scrutiny Panel and Repairs and Maintenance group have volunteered to assist in the development of our new housing system, paying particular attention to the new Tenants Portal.

What are we concerned about:

- N/A

Facilitating people to access and use alternative service delivery methods

(D Caulfield)



What's gone well this quarter:

- Launched interactive planning policy map which makes it easier and faster for users to check relevant policies and information that apply to land in the district;
- Official opening of the Old Girls School community centre in Sherburn. Supporting community hubs to ensure quick access to services through an A-Z guide.

What are we concerned about:

- N/A

Delivering Priority 4 - Delivering **Great Value**

Working with others and co-developing the way in which services are delivered

(Lead Director: J Slatter)



What's gone well this quarter:

- Established third sector leader group, developed a district wide survey on loneliness and facilitated a Big Lottery funding application for third sector network to establish local community initiatives;
- Hosted a Tenant Participation Advisory Service (TPAS)/Local Government Association (LGA) regional event, where other social landlords shared tenant engagement best practice and discussed how tenant participation will be affected by the Social Housing Green Paper. TPAS were impressed with how the event went and will look to use Selby again as a host location;
- The Tenant and Leaseholder Scrutiny panel have recently completed their independent review into tenant engagement, which will feed into our Tenant Engagement Policy, alongside improving our day to day operational practices;
- Developed strong networks between SDC and other local authorities. SDC tenants attended East Riding of Yorkshire's Tenants Forum and Harrogate BC tenants attending SDC's Repairs and Maintenance Group.

What are we concerned about:

Commissioning those best placed to deliver services on our behalf

(J Slatter)



What's gone well this quarter:

- Public Notice advertising contract awarded.

What are we concerned about:

- N/A

Making sure we communicate well with customers to help us understand what matters, to listen and learn and to enable us to offer the right support

(J Slatter)



What's gone well this quarter:

- Gambling Policy consultation provided the public with an opportunity to comment on the draft policy prior to approval;
- Tenants' magazine Open Door circulated providing information on issues that are relevant to council tenants;
- In the last twelve months we have significantly increased the audience reach for each social media post – now averaging over 2,000 people seeing each post compared to fewer than 1,000 per post twelve months previously;
- Residents' magazine Citizenlink was circulated to over 36,000 households in the district.
- Local Government Ombudsman annual review letter 2018 received – 5 complaints subject to detailed investigations, none of which were upheld (compared to 2016/17 when 3 complains were subject to detailed investigations , 2 of which were upheld)

What are we concerned about:

- N/A

**Helping people
access services
digitally**
(J Slatter)

What's gone well this quarter:

- Introduced Govroam to Civic Centre enabling other Local Authority partners to work seamlessly;
- Key messages to customers being communicated through different contact points at the customer contact centre;
- ▶ • Over 50% of new benefit claim forms received in this quarter were completed using the online claim form;
- Dedicated floorwalker at the Customer Contact Centre to support customers using digital methods;
- Digital skills survey for SDC officers rolled out to collate level of skills and identify gaps to determine future training needs.

What are we concerned about:

- N/A
-

Delivering corporate priorities: Exceptions Q2 2018/19

Summary

50% KPIs improved

57% KPIs on target

- Projects on track

Indicator/action	Exception	Actions/Comments
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Positive performance - KPIs

Emergency/urgent repairs to council owned properties	Target exceeded	99.67% against a target of 97% - 1213 repairs completed this quarter, of which all but 5 were completed on time.
Number of empty homes brought back into use through direct action	Target exceeded	There has been significant activity this quarter with 11 empty homes being brought back into use through significant involvement with the Empty Homes Officer. As at Q2 a total of 17 properties have being brought back into use against an annual target of 20.
% stage one complaints responded to in required timescale	Target exceeded	94% of complaints received were fully responded to within the timescale, against a target of 90%. This compares to 95% for the previous quarter and is a marked improvement on the 74% from this time last year.
Processing of planning application - % major applications processed in 13 weeks	Target exceeded	100% of major planning applications processed against a target of 60%. This is an improvement on the previous quarter figure of 87.50% and the 75% reported this time last year. Performance on minor/other applications is slightly below target.
% stage two complaints responded to within required timescale	Target exceeded	100% of complaints were fully responded to within the timescale, for both this quarter and the previous, against a target of 90%. This is a significant improvement on the 50% figure reported this time last year.

Performance concerns – KPIs

Average time taken to re-let vacant council homes	Target not met	43.6 days against a target of 26 days. 46 voids were carried forward into Q1 from the previous year. The number peaked at 82. We have re-let 134 properties in Q1 & Q2 which is an increase of 22 properties or 20% compared to the same period in 2017/18. The number of voids has been reduced to 55. The number of voids, volume of work in voids and shortage of staff has led to the increase in time taken to re-let. Short term measures have increased the staff resource available. A report for the Executive is being prepared outlining potential medium and long term solutions.
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Delivering corporate priorities: Exceptions Q2 2018/19

Summary

50% KPIs improved

57% KPIs on target

- Projects on track

Indicator/action	Exception	Actions/Comments
Number of missed bins per 1,000 collections	Target not met	<p>Performance has improved for the third quarter in a row with 86 missed bins in total in Q2 compared to 98 during Q1 and 159 for Q4 of 2017/18. This is out of a total number of scheduled collections of 231,800 for Q2. We continue to work with contractors to mitigate against the pressures caused by the increase in new build properties around the district and performance continues to improve – for October we recorded 20 missed collections against a target of 22 out of over 77,000 planned collections for the month. During the financial year 2017/18 482 new build properties were added to the collection rounds which as at 1st April 2018 amounted to an additional 12,792 scheduled collections during 2018/19. During Q1 and Q2 this year, a further 325 properties have been added to the rounds. Whilst the number of scheduled collections has been increasing year on year the target for missed collections has not been amended to reflect this. This will be rectified for 2019/20 reporting.</p>
Number of visits to combined leisure centres	Performance getting worse	<p>Visitor numbers during Q2 was slightly below target which we can attribute to the prolonged period of good weather; people are less likely to want to take part in indoor leisure activities when it is hot. The cumulative performance for Q1 and Q2 is ahead of target at 204,819 visits against a target of 200,000.</p> <p>Visitor numbers are seasonally affected and historically Q4 is a high performing period and so we expect to achieve the year-end target. We will consider whether it is appropriate to have profiled targets next year to reflect seasonal variations.</p> <p>We must bear in mind that the leisure centres do not have infinite capacity and whilst we are working to increase visitor numbers we are also working with IHL to ensure there are a range of classes and outdoor fitness offers available to reduce the pressure on the gym during peak times.</p>
Number of active Lifestyle members as a percentage of the population	Target not met	<p>10.55% against a (revised) target of 13%. In previous years the base data for the KPI has included non-active members i.e. lifestyle card holders who have not attended either leisure centre. A data cleanse has taken place which has removed these dormant members and we are now only reporting active members. Whilst this has resulted in a reduction in this KPI it is more meaningful. The target has been reduced from 19% to 13% for 2018/19 to reflect this change in reporting. The purpose of the Lifestyle cards is to enable us to monitor service use and customer profiles which in turn allow us to develop services. It is not really used as a performance measure and following recent discussions we will be replacing this KPI next year with the number of gym memberships which will provide more meaningful performance data.</p>
Number of corporate health and safety incidents reported within the last 12 months	Target not met	<p>17 against a target of 12. 8 incidents reported this quarter all none reportable to the HSE. The incidents reported include dog bites, cut finger and pulled muscle. The increase could be due in part to raised awareness of the need to report incidents, however minor.</p>

Delivering corporate priorities: Exceptions Q2 2018/19

Summary



Indicator/action	Exception	Actions/Comments
Average days sick per FTE (full time employee).Rolling twelve months	Target not met	Q2 saw 8.1 per FTE days against a target of 5 days – up from 7.3 in Q1. Whilst sickness reduced in July and August, September saw a further spike. Unusually high levels of long term absence continue. May saw the highest number of long term absences in recent history (9) and this continued into June and July. Whilst August saw four long term absentees return to work, a further long term absence commenced in September. We expect the majority of these long term absentees to return to work in October. Further absence training will be rolled out shortly, Leadership Team is to consider a report recommending a programme of support for mental wellbeing and we will review our absence policy at the end of the year.
Number of GP referrals (people attending leisure centres as a result of a referral from their GP)	Target not met	48 against a target of 75. This KPI continues to be directly affected by other outreach and wellbeing programmes including Move It and Loose It, Active After cancer and the newly launched Strong and Steady trips and falls prevention programme.

Delivering corporate priorities: KPIs

Q2 2018/19

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

KPI	Direction of Travel	PI History				Current Value	Target	Short Term Trend	Long Term Trend	Status
		Q2 2017/18	Q3 2017/18	Q4 2017/18	Q1 2018/19					
		Value	Value	Value	Value					
Number of SMEs supported	Aim to Maximise	26	31	43	49	53	50			
Average time taken to re-let vacant Council homes (General Need & Sheltered combined)	Aim to Minimise	28.7	36.3	43.6	40.5	43.6	26			
% of repairs to council-owned properties completed within agreed timescales (emergency & urgent repairs combined)	Aim to Maximise	99.67	99.17	99.90	98.66	99.67	97.00			
Total number of Empty Homes (6 months +) brought back into use through direct action	Aim to Maximise	4	9	5	6	11	5			
Number of missed bins per 1,000 collections (Note: average collections per month 77,276)	Aim to Minimise	0.28	0.21	0.69	0.42	0.37	0.28			
Number of visits to combined leisure centres	Aim to Maximise	115,523	78,052	109,946	109,073	95,746	100,000			
Number of active Lifestyle members as percentage of population	Aim to Maximise	-	-	-	11.4	10.55	13		-	
% of Council Tax collected	Aim to Maximise	57.67	85.30	98.37	29.85	57.13	57.50	-		
% of Council Housing Rent & Arrears collected	Aim to Maximise	95.88	98.11	98.52	93.31	94.96	95.47	-		
% of Non-domestic Rate collected	Aim to Maximise	54.87	79.89	99.36	28.68	55.50	55.00	-		
% of Sundry Debt collected	Aim to Maximise	64.97	81.95	98.09	46.3	73.09	64.97	-		
Amount of planned savings achieved (£)	Aim to Maximise	872,000	889,000	923,000	244,750	896,000	1,053,000	-		
Average time to process new claims (total)	Aim to Minimise	23.94	17.18	21.56	23.84	21.14	22.00			
Average days to process Change of Circumstances	Aim to Minimise	5.26	4.74	3.32	4.82	5.54	8.40			
Processing of planning applications: % Major apps processed in 13 weeks	Aim to Maximise	75.00	65.00	88.89	87.50	100.00	60.00			
Processing of planning applications - % Minor & Other apps processed in 8 weeks	Aim to Maximise	86.00	87.69	89.02	86.78	73.53	75.00			

KPI	Direction of Travel	PI History				Current Value	Target	Short Term Trend	Long Term Trend	Status
		Q2 2017/18	Q3 2017/18	Q4 2017/18	Q1 2018/19					
		Value	Value	Value	Value					
% (stage 1) complaints responded to in required timescale	Aim to Maximise	74	92	88	95	94	90	↓	↑	✓
% of FOI responded to within 20 days	Aim to Maximise	85.44	88.11	86.31	90.34	89.06	86.00	↓	↑	✓
The average wait time - in minutes - before a customer is seen by an advisor.	Aim to Minimise	8.33	6.33	7.33	5.33	6.33	10.00	↓	↑	✓
The average wait time - in minutes - before a customer phone call is answered by an advisor	Aim to Minimise	2.00	1.44	1.54	1.07	1.25	2.00	↓	↑	✓
% of people accessing Benefits forms and Taxation direct debit forms online in relation to other channels	Aim to Maximise	-	-	-	31.92	32.17	30	↑	-	✓
Corporate Health & Safety : The number of Corporate Health & Safety incidents reported in the last 12 months	Aim to Minimise	13	16	15	14	17	12	↓	↓	✗
Average Days sick per FTE (full time employee) Rolling 12 months	Aim to Minimise	7.71	6.79	6.33	7.30	8.10	5.00	↓	↓	✗
Amount of Business Rates retained (£)	Aim to Maximise	9,714,147	9,730,189	9,720,451	10,007,543	10,007,821	7,500,000	↑	↑	✓
Council Tax base	Aim to Maximise	30,937	30,767	30,797	30,539	30,870	30,750	↑	↓	✓
Number of GP Referrals	Aim to Maximise	93	88	97	63	48	75	↓	↓	✗
% of active 'Lifestyle' members participating in 1 or more sessions per week	Aim to Maximise	40.54	42.13	46.65	43.88	39.5	51	↓	↓	✗
Percentage of STAGE 2 Corporate Complaints fully responded to within time.	Aim to Maximise	50	100	75	100	100	90	-	↑	✓

Context indicators

Q2 2018/19

These indicators are those which we may be able to influence, but not directly affect.

Indicator	Update frequency	Previous Value	Latest Value	Regional comparison
Resident population of the district	annual	86,900	87,900	n/a
% of the district population of working age (16-64)	annual	62	61.6	above average
% of the district population aged 65+	annual	19.7	19.9	below average
% working age population in employment	quarterly	78.8	77.7	above average
% working age population claiming Job Seekers Allowance	quarterly	0.8	0.9	below average
% working age population qualified to Level 4+ (annual measure)	annual	31.1	28	below average
% working age population with no qualifications (annual measure)	annual	8.9	7.6	above average
Total Gross Value Added (£)	annual	1,879m	1,930m	n/a
VAT Registrations per 10,000 Population Aged 16+	annual	-	486.9	n/a
Median Gross Weekly Pay for Full-Time Workers £ (Workplace- based)	annual	500.10	553.40	above average
Unemployment Rate - % of 16-64 working age population	quarterly	5.7	5.1	above average
% adults defined as overweight or obese (annual measure)	annual	63.8	63.5	below average
% children defined as obese (at year 6) (annual measure) (to be reported in Q4)	annual	16.5	17.87	above average

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Report Reference Number: S/18/21

To: Scrutiny Committee
Date: 25 January 2018
Author: Victoria Foreman, Democratic Services Officer
Lead Executive Member: Chris Metcalfe, Lead Executive Member for Communities, And Economic Development
Lead Officer: Dave Caulfield, Director of Economic Regeneration and Place

Title: Selby District Council Economic Development Framework 2017 – 2022: One Year Review and Delivery Plan 2019 and 2020

Summary:

The Scrutiny Committee is asked to consider and comment on the report of the Head of Economic Development and Regeneration which provides further information requested by the Executive on 8 November 2018 in relation to the proposed Economic Development Framework (EDF) Delivery Plan 2019 and 2020 and the associated progress review and budgetary transfers.

This information comprises of:

- feedback from Members of Council and external partners and stakeholders regarding the proposed EDF Delivery Plan;
- details of the business case for recruitment and staffing measures; and
- proposed key performance indicators to monitor progress of the Delivery Plan and Framework.

The report also provides an update regarding opportunities and challenges that have become clearer since the priorities for 2019 and 2020 were last considered in early November 2018. An updated Delivery Plan is attached to this report that takes account of these changed circumstances and the feedback received regarding the draft priorities.

This report was considered by the Executive at its meeting on 10 January 2019.

Recommendation:

The Scrutiny Committee is asked to consider the contents of the report and make any comments on the Council's Economic Development Framework 2017 – 2022.

Reasons for recommendation:

The Committee is asked to consider the information as set out in the report as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The Committee's monitoring of the EDF contributes to its delivery and that of the Corporate Plan, following significant progress through P4G investment in this work area.

1. Introduction and background

1.1 Please see section 1 of the report considered by the Executive on 10 January 2019 attached to this report at Appendix A.

2. The Report

2.1 Please see section 2 of the report considered by the Executive on 10 January 2019 attached to this report at Appendix A.

3. Alternative Options Considered

None applicable.

4. Implications

4.1 Legal Implications

Effective Scrutiny arrangements form part of the governance framework of the Council. Please see section 4.1 of the report considered by the Executive on 10 January 2019 attached at Appendix A to this report.

4.2 Financial Implications

Please see section 4.2 of the report considered by the Executive on 10 January 2019 attached at Appendix A to this report.

4.3 Policy and Risk Implications

Please see section 4.3 of the report considered by the Executive on 10 January 2019 attached at Appendix A to this report.

4.4 Corporate Plan Implications

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas.

4.5 Resource Implications

Please see section 4.5 of the report considered by the Executive on 10 January 2019 attached at Appendix A to this report.

4.6 Other Implications

Not applicable.

4.7 Equalities Impact Assessment

Please see section 4.7 of the report considered by the Executive on 10 January 2019 attached at Appendix A to this report.

5. Conclusion

- 5.1** The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's performance; the Committee's comments and observations on the EDF are welcomed.

6. Background Documents

None.

7. Appendices

Appendix A – Executive Report – 10 January 2019

Contact Officer:

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Report Reference Number: E/18/38

To: Executive
Date: 10 January 2019
Status: Key Decision
Ward(s) Affected: All
Author: Julian Rudd, Head of Economic Development and Regeneration
Lead Executive Member: Cllr Chris Metcalfe, Executive Lead Member for Communities and Economic Development
Lead Officer: Dave Caulfield, Director of Economic Regeneration and Place

Title: Selby District Economic Development Framework 2017-2022 - Year One Review & Delivery Plan 2019 and 2020

Summary:

This report provides the further information requested by the Executive on 8 November 2018 in relation to the proposed Economic Development Framework (EDF) Delivery Plan 2019 and 2020 and the associated progress review and budgetary transfers. This information comprises of:

- feedback from Members of Council and external partners and stakeholders regarding the proposed EDF Delivery Plan
- details of the business case for recruitment and staffing measures
- proposed key performance indicators to monitor progress of the Delivery Plan and Framework.

The report also provides an update regarding opportunities and challenges that have become clearer since the priorities for 2019 and 2020 were last considered in early November 2018. An updated Delivery Plan is attached to this report that takes account of these changed circumstances and the feedback received regarding the draft priorities.

Recommendations:

1. Agree the EDF Delivery Plan for 2019 and 2020 (Appendix A) and the priority order set out at paragraph 2.6 of this report.
2. Agree the movements between budget headings in the existing Programme for Growth (P4G) budget to resource delivery of the EDF Delivery Plan (Appendix B)
3. Agree the performance indicators to monitor progress (Appendix C)

4. Agree that details of the Year One Review and Delivery Plan be shared with partners

Reasons for recommendation

To continue to deliver the EDF and the Corporate Plan following significant progress through Programme for Growth investment in this work area.

1. Introduction and background

- 1.1 The Executive on 8 November 2018 considered a report and appendices that examined progress made thus far in implementing the Council's Economic Development Framework for 2017 to 2022. A 2-year Delivery Plan was proposed, together with movements within the existing Programme for Growth budgets to maintain delivery and resource activities over the next 2 years.
- 1.2 The Executive stated they supported the work being done and wished for the report to be shared with all councillors and stakeholders. However it was felt that there should be more detail available on the business case for the allocation of funding to staff resources as outlined in the report. Additionally, the Executive felt that more information on key performance indicators to monitor progress of the action plan and framework should be included.
- 1.3 The Executive therefore agreed that the report should be brought back before the Executive for final approval once progress on the Framework and the Delivery Plan had been shared with all councillors and stakeholders. It was resolved:
 - i) To note the excellent progress made in delivering the priorities in the Selby District Economic Development Framework 2017-2022 so far.
 - ii) To welcome and support the EDF Delivery Plan for 2019 and 2020 and ask that it be shared with all Members of Council and external partners and stakeholders before being brought back to the next meeting of the Executive for final approval in the light of any feedback.
 - iii) To add further detail to the business case for the recruitment of posts outlined in the report.
 - iv) To provide further information on key performance indicators to monitor progress of the action plan and framework.
- 1.4 In the short time since the 8 November 2018 Executive, several significant opportunities and challenges have arisen or been clarified that influence the Council's priorities and the business case for staff resources. These changed circumstances and the feedback received regarding the draft priorities have led to an updated Delivery Plan that is attached to this report at Appendix A.

2. Report

Feedback from Members and External Partners

- 2.1 In order to share details of progress made during the first year of the EDF and to outline proposed priorities for 2019 and 2020, a briefing for all members was held on 26 November 2018 at the Civic Centre. A copy of the presentation was subsequently sent to all members. All members have also been sent a copy of the proposed Delivery Plan for 2019 and 2020, with a request for views about the suggested priorities. At the time of writing this report there have been 2 responses received from members.
- 2.2 To involve external stakeholders and partners, the review of the EDF and the proposed priorities were also presented at the first meeting of the Selby District Economic Partnership Forum at Kingspan, Sherburn, on 8 November 2018. The proposed Delivery Plan was also sent to all attendees, which included major local businesses, the York North Yorkshire & East Riding (YNYER) LEP, Transport for the North and North Yorkshire County Council (NYCC), with views requested. There have been 6 responses received.
- 2.3 The views received can be summarised as:

Stakeholders:

- All but one respondent supported the proposed economic priorities
- Additional priorities suggested included:
 - promoting Selby for its easy access to commute by train to major nearby centres
 - Support the upgrade of Sherburn train station and increase services to coincide with shift patterns of the workers
 - Assess the exiting size / capacity / employment numbers / commuting habits in Sherburn to assist in providing support services such as buses, power, future demand etc.
 - Support lorry parking facilities to serve the wider Sherburn area
 - Availability of skilled labour and attracting these workers to Selby District
 - Provision of additional (affordable) homes
 - Targeting the right kind of investment on strategic sites, which should be less focussed on distribution
- The priorities should be ranked
- We should explain what 'early stage work on future major sites' means
- Performance should be reported on housing and employment land delivery
- 'Make great places' should be undertaken by a separate group focussed on the built environment
- One response challenged the proposed priorities and the approach being taken. Specifically:
 - The local plan should set priorities and not a separate economic development framework that goes through a different process

and which prioritises in a different way and which is not transparent in the same way as the local plan process is.

- The priorities identified are not aligned with the local plan and are therefore not supported.
- Many of the recent industrial units are warehouses and distribution units which take up more land and provide less jobs
- Most of the priority work areas are the role of the local plan or other organisations e.g. developers or rail providers or colleges and schools.
- There should be more focus on start-up businesses

Members:

- Sherburn needs extra facilities to support the employment growth e.g. a lorry park, a crèche / nursery. Companies should be encouraged to stagger shift patterns and we need to bring forward the improvements to the JP Plant roundabout. More trains now stopping at Sherburn station means a loan bike scheme or small mini bus service is needed.
- Selby Station improvements should include the surrounding road system and consider an underpass
- A one way system around Selby should be introduced to then pedestrianise Gowthorpe from the Abbey to the Town Hall
- M62 Corridor — Long Drax offers a potential site
- Consider buying the former civic centre and police station at Selby to redevelop the whole area to include a hotel
- There should be a stronger focus on Sherburn

Opportunities and Challenges - update

- 2.4 There have been several recent changes that impact upon this Council's activities and the resources needed to take advantage of these:

Future High Streets Fund

The government has announced the launch of a new Future High Streets Fund to invest £675m to support local areas and fund plans to make their high streets and town centres fit for the future. The fund will support councils in drawing up formal plans for the transformation of their high streets and can be used to help invest in improvements needed, support the redevelopment of empty or under-used retail and office space into flats, and develop strategies to “deliver much-needed footfall to high street businesses”. A new High Streets Taskforce will provide expertise and hands-on support to local areas and it will also then co-fund with local areas projects.

A full prospectus for the Fund, detailing the objectives, the nature of projects that are eligible for funding, and assessment criteria, is expected immanently. However, proposals are likely to be required in the first half of 2019 and therefore impact upon the work priorities of both the Economy and Regeneration and the Community Partnerships teams. The ongoing delivery of projects and management of this work will form a significant work stream for both teams of the next few years, particularly as some of the funding is to

be allocated to Historic England to work with local authorities on historic town centres.

Accelerated Construction

In early 2017 the Council applied for funding from the Homes and Communities Agency's (now Homes England) Accelerated Construction programme to support the development of new homes on Council-owned land at Portholme Road and Bondgate in Selby. On the 29th November 2018 the Council received offers of grant funding of £2,551,000 to support the development of the Bondgate site and £1,012,706 to support the development of Portholme Road. The next step will be to enter into funding agreements with Homes England and identify a clear programme for procuring the delivery of the schemes.

The Homes England funding has to be spent by March 2021 and Homes England is encouraging the use of Modern Methods of Construction and engagement with low and medium volume housebuilders as part of the Programme. Management and delivery of these complex sites, particularly Bondgate, and the associated funding agreements will be significant task for the regeneration staff.

Transforming Cities Fund

Members are aware that the improvement of Selby Station as a gateway was included within the Transforming Cities Fund (TCF) bid for the Leeds City Region (LCR). Between £150m and £200m is expected to be awarded to LCR.

There are 2 bidding rounds for the TCF, with the first in early January 2019 for smaller projects and the second in June 2019 for the main bids. Unfortunately, after initially submitting 4 smaller projects (with a combined value of £1.8m) for Selby Station during work on the Tranche 1 LCR bid, all 4 had to be withdrawn as they were not sufficiently developed and so could not meet the Department for Transport's (DfT) assessment process.

This means that extensive work is required to submit a strong comprehensive main bid proposal for June 2019. This will require robust business cases for the package of projects proposed to improve access to and use of Selby Station. There will then be a substantial task in delivering the projects over the next three years, involving landowners and needing consultation and a variety of permissions.

Local Cycling and Walking Infrastructure Plans (LCWIP's)

LCWIPs, as set out in the Government's Cycling and Walking Investment Strategy, are a new, strategic approach to identifying cycling and walking improvements required at the local level. They enable a long-term approach to developing local cycling and walking networks, ideally over a 10 year period, and form a vital part of the Government's strategy to increase the number of trips made on foot or by cycle. They identify a network plan for walking and cycling which identifies preferred routes and core zones for

further development and a prioritised programme of infrastructure improvements for future investment.

Work is about to begin on the LCWIP for the 3 towns in the District, in partnership with NYCC. Utilising consultancy support funded by the existing P4G budget, officers will be closely involved in the development of this work and the subsequent business cases, funding bids and then the implementation of the proposals over forthcoming years.

M62 Strategic Development Zone Study

This Study was highlighted in the earlier draft Delivery Plan, however the District Council is now leading this work with adjoining local authorities and this will involve major businesses and key agencies. The Study will take place over the first half of 2019 before the identified sites and measures are then taken forward to delivery over following years.

Selby District Infrastructure Plan (including a Sherburn Area Action Plan)

Also included within the earlier draft Delivery Plan, production of a Selby District Infrastructure Plan has recently been accelerated by the Better Together Board, which is seeking production of this joint work with NYCC in early 2019. Furthermore, the urgent need to address infrastructure and transport shortfalls in and around Sherburn has been highlighted during consultation on the Council's proposed economic priorities and during consideration of recent planning proposals. Advancing an action plan and then implementing the identified improvements with partners will require substantial officer time, working closely with North Yorkshire County Council.

One Public Estate

The Council participated in the recent submission to Round 7 of One Public Estate by the North Yorkshire Authorities Property Partnership. The proposal highlighted redevelopment of publicly-owned sites in Selby and elsewhere for housing and linked regeneration opportunities. Even if the recent funding bid is unsuccessful it is expected that work to progress this and other redevelopment opportunities in the area around Selby Station will require input from the regeneration team.

Priorities for 2019 and 2020 - update

- 2.5 Given the updated opportunities above and the feedback from members and stakeholders, the proposed Delivery Plan at Appendix A has been amended to:
- Give greater priority to delivering Sherburn infrastructure improvements and progressing a Selby District Growth and Infrastructure Delivery Plan
 - Recognise the scale of work required for business cases and subsequent delivery of improvements around Selby Station
 - Recognise the scale of work required for business cases and delivery of improvements around Selby and other town centres
 - Deliver redevelopment of Bondgate and Portholme Road by 2021 in accordance with the funding agreements with Homes England

- Take account of the Council's lead role in producing and implementing the M62 SDZ Study
- Recognise the input required to develop the LCWIP and implement the identified cycling and walking infrastructure improvements
- Add further detail on timescales

2.6 The 10 priorities identified in the EDF Delivery Plan for 2019 and 2020 (see Appendix C) should be seen as a package of projects to be delivered together. However, to reflect the comments received from members and stakeholders, it is suggested that the priority order of focus should be as follows:

- Selby District Growth & Infrastructure Plan – including a Sherburn Infrastructure Plan.
- M62 Strategic Development Zone/Energy Corridor.
- Housing Development Programme delivery.
- Deliver Strategic sites – Olympia Park; Kellingley; Gacogne Wood; Church Fenton; Sherburn 2.
- Make Great Places – Tour de Yorkshire; Selby 950; events/culture/community.
- Selby Station and Town Centres - railway station master plan; Transforming Cities Fund and Future High Streets Fund bids.
- Support growth of SME's and large employees.
- Support skills and training initiatives.
- Attract businesses to strategic sites.
- Early stage work on future major sites.

2.7 Subject to agreement of the staffing resources set out below it should be possible to work on and deliver these multiple priorities in parallel. However it would be useful to agree the order of priority to allow us focus on the top priorities should any future staff capacity or funding issues arise.

Proposed Staffing Measures

2.8 To implement the actions in the Delivery Plan for 2019 and 2020 and continue to progress the Council's EDF 2017 – 2022, appropriate staff resources are required. The Council's Economic Development team (4 posts) and Housing and Regeneration team (4 posts) were appointed on 3-year fixed term contracts using funding within the Council's approved P4G budget. Two posts are currently vacant and most staff now have less than 18 months remaining on their contracts, with some ending in March 2020.

2.9 The Council is one year on from the launch of the EDF and has made substantial progress but there is much still to do in the 3 years to 2022. To achieve this, a small and stable core Economic Development and Regeneration service is necessary. To provide the required staffing resources the following four measures are proposed, to be funded through virements

between budget headings (see Appendix B for details) in the existing P4G budget:

Action	Amount £000's	Justification
Extension of contracts for 6 existing posts in the Economic Development & Regeneration team to March 2021 (2 years and 3 months from January 2019).	153	The EDF runs from 2017 to 2022 (so has 3 years still to run) yet the core staff in the team have contracts with less than 18 months to run and some finishing by March 2020. Retention of staff is one of the highest risk areas in delivering the EDF. The team has lost officers for permanent positions elsewhere. Those posts have been empty for several months having a significant impact on the capacity of the team to deliver the EDF priorities. There have also been approaches to other team members from potential employers. The enhanced job security provided by adding length to fixed term contracts is a means of mitigating this risk. This will ensure we have a small core team in place to deliver the 2017-22 EDF and the two year Action Plan set out in this report.
Recruit to the vacant Housing & Regeneration Manager post on a 3 year fixed term contract.	64	We have unsuccessfully tried to recruit to this key managerial post in the team and a key barrier was that there was less than 18 months left on the contract. This has had a significant impact on the team's ability to deliver the agreed priorities in the EDF. Advertising as a 3 year contract will aid recruitment in a competitive market. Recent experience has shown an inability to satisfactorily recruit to vacant posts in the team where there is little time remaining on the contract, with no applications for one advertised post and no sufficiently experienced applicants for another. Recruiting to this post will help provide capacity to deliver the EDF which covers the years 2017 to 2022 and beyond.
Redefinition of the two existing Development Officer posts to Senior Development Officer roles and extend to 3 year contracts from January 2019.	Up to 148	As the Council's involvement in economic development and regeneration has broadened, the level of input and responsibility needed from certain posts has expanded significantly beyond that originally envisaged. Examples are: delivery of major multi-million pound funding bids and projects such as Portholme Rd and the £6-8m Transforming Cities Fund bid for Selby Station; work at a senior level to influence

		strategic transport and infrastructure agendas at City Region and Northern levels; lead role across a number of Local Authorities to deliver the M62/Energy Corridor Strategic Development Zone. This proposed redefinition of the job descriptions and duties of two existing posts reflects the more complex and high profile work required to deliver the EDF and Delivery Plan. The revised job descriptions will be subject to job evaluation.
Appoint a new project officer post on a 3 year contract from January 2019 - working across the economy and regeneration teams	131	<p>The Delivery Plan for 2019 and 2020 identifies 10 priority work areas. These have been updated to reflect changes in national policy and local circumstances since Executive considered the Plan in November 2018. The work streams have been mapped onto existing posts, including the greater responsibilities proposed for two of these posts as set out above. The outcome is that the following priority work areas cannot be fully delivered within the existing capacity of the team, hence a new project delivery officer role being proposed to address this:</p> <ul style="list-style-type: none"> • Lead delivery on the Selby Station and Town Centre projects, including the LCWIP. Prepare and oversee business cases for funding and then implement projects within TCF bid for Selby Station, One Public Estate, Future High Streets Fund, Local Growth Fund (LGF) and partnership projects with NYCC and rail providers. • Lead on Sherburn Infrastructure Plan and subsequent implementation and delivery of identified measures in partnership with NYCC and other partners • Lead on preparing and implementing the Selby District Infrastructure Plan, including subsequent funding bids and delivery. • Lead work with consultants to analyse and build the case for future major sites, including measures to provide the required infrastructure.
TOTAL OVER 3 YEARS	496	

- 2.10 The overall cost of this package of measures (extending 6 existing posts to 2021, appointing to the vacant posts on 3 year contracts, plus one new post), is £166k per annum (£496K in total over the three years of the contracts). These costs can be accommodated within existing Programme for Growth budgets by moving funding within the existing P4G budget, as set out in Appendix B, to create a P4G resources fund of £643K. Consequently, over £140K would remain in the P4G resources fund for future allocation to other priorities such as strategic asset management and housing delivery.

Measuring Progress

- 2.11 The Executive requested key performance indicators to monitor progress of the Delivery Plan and Framework and work to develop these is attached at Appendix C. This will continue to be populated and refined, with comments added about progress when performance is reported back to members at regular intervals.

3. Alternative Options Considered

- 3.1 The priority work areas identified in the table above and the Delivery Plan at Appendix A reflect current opportunities and challenges, whilst continuing to deliver the key elements of the EDF. The identified actions take account of the priorities and activities of partners and feedback from members and stakeholders. The proposed delivery is only possible with the staffing proposals that need to be funded through the budget transfers that are set out in Appendix B.
- 3.2 Should the budgetary changes not be agreed or additional work areas added to the Delivery Plan, the Plan would either not be fully deliverable or only fully deliverable with external funding identified. Without the staffing proposals, delivery of the EDF is at risk.

4. Implications

4.1 Legal Implications

None.

4.2 Financial Implications

The proposals involve the re-allocation of funding between budget headings in the existing P4G budget area. The proposals do not require any additional spending beyond currently agreed budgets.

4.3 Policy and Risk Implications

The proposed actions are to deliver existing policy as set out in the Corporate Plan and EDF 2017-22.

4.4 Corporate Plan Implications

The actions are in line with and will help deliver the Corporate Plan update of May 2018.

4.5 Resource Implications

The proposed Delivery Plan for 2019 and 2020 requires funding to maintain and extend the staffing resource at the Council. This can be funded by moving money from existing allocations in the agreed P4G budget to a P4G resources pot. The cost of the required staffing measures is circa £166k per year (£496 over 3 years). The amount within the existing P4G budget that is available for transfer to a P4G resources pot is £643K. This means that £147K will remain in the P4G resources fund to address other resource issues, such as strategic asset management and housing delivery, subject to Member approval.

4.6 Other Implications

No known impacts.

4.7 Equalities Impact Assessment

No known impacts.

5. Conclusion

5.1 This review clearly shows that much has been achieved in a short time, with significant momentum and raised expectations and confidence. A substantial number of new jobs and amount of additional employment space and investment will be delivered over the next 10-15 years from the foundations being laid by this EDF 2017-2022 and beyond. The Council and the area will benefit in terms of additional income (such as additional business rates, New Homes Bonus and Council Tax) and the strong economic position of Selby District will be strengthened to the benefit of investors, businesses and residents (e.g wider training and employment opportunities including access to skilled jobs). Much has been achieved to lay these solid foundations after only one year of a five year programme.

5.2 Selby District has the benefit of former airfield and coal sites and other brownfield opportunities that form the basis of the 5 strategic sites that are being progressed towards planning, with a proactive role being taken by the Council to deliver these complex opportunities. Once that is achieved there is a significant role for the Authority to ensure that the sites are developed in such a way, with appropriate occupiers, to ensure the resulting jobs provide opportunities for the existing and future workforce of the District to benefit from high quality local jobs that support our communities and economy. Similarly, the Council needs to be active in ensuring that local students are equipped with the right skills to access the roles that will become available as the sites are built out over the next 10 years plus.

- 5.3 The review details progress and next steps, with a 2 year delivery plan to clarify priority work streams, the required resources and the expected outputs.
- 5.4 Regeneration and economic development is a long term commitment and there is a need to consolidate the team using existing budgets to continue delivery of the EDF and the resulting major growth in jobs, homes and business rates. The next stage of implementing the EDF provides opportunities for improving the places and infrastructure of our towns and town centres to help them reach their full potential in accordance with our Corporate Plan. It will also focus on taking advantage of strategic opportunities such as the M62 corridor and Selby Station and town centre; however, this will only be possible with a strengthened team. Indeed, the work load has continued to expand and the Delivery Plan for 2019 and 2020 has been amended to reflect that and take account of feedback received regarding the proposed priority work areas.
- 5.5 Executive is asked to agree the Delivery Plan and the associated movements between budget headings within the existing P4G programme. In addition, details of the progress achieved and the content of the agreed Delivery Plan will be shared via an updated EDF brochure and related communication activities.

6. **Background Documents**

Selby Corporate Plan 2018 Update

<https://www.selby.gov.uk/sites/default/files/Documents/Corporate%20Plan%20refresh%20v.updated%2012.06.pdf>

Selby District Economic Development Framework 2017-22

<https://www.selby.gov.uk/sites/default/files/Documents/SMG%20event%20brochure%20v.lo-res.pdf>

7. **Appendices**

Appendix A – EDF Delivery Plan for 2019 and 2020

Appendix B – Proposed Movements within existing P4G Budget

Appendix C – Measuring Progress in Delivering the EDF

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APPENDIX A – EDF DELIVERY PLAN 2019 AND 2020				
PRIORITY WORK STREAMS	KEY OUTPUTS	WHO	RESOURCE IMPLICATIONS	TIMESCALE
<p>Selby Station and Town Centre masterplan / regeneration zone / town centre links / heritage / cycling and walking improvements / enhanced public spaces and station facilities / town centre health</p>	<ul style="list-style-type: none"> Consult on station masterplan and finalise Work up detailed design and business case for individual projects to submit for the Transforming Cities Fund (TCF) and Future High Streets Fund, plus projects in partnership with Trans Pennine Express, North Yorkshire County Council (NYCC) and Network Rail. Consult on these projects. Establish steering group/s for the project and involve external partners, including Homes England, the Local Enterprise Partnerships (LEPs) and Historic England, to determine priorities and delivery plans. Undertake Local Cycling & Walking Infrastructure Plans (LCWIP's) and identify priority projects. Prepare business cases and submit funding bids. 	<p>Housing and Regeneration / Community Partnerships / Economic Development / Planning Teams and external partners – NYCC/Rail/Homes England/Historic England/LEPs.</p>	<p>Requires an additional project officer working across Economic Development and Housing and Regeneration Teams. This would be funded by the movements within the existing Programme for Growth (P4G) budget that are detailed at Appendix C.</p>	<p>Agree projects and work up business cases and vision during 2019. Deliver funded projects during 2020 – 2022 and beyond.</p>

	<ul style="list-style-type: none"> • Potentially appoint commercial partner for delivery. • Redevelopment of public and privately owned sites as part of wider regeneration scheme to be agreed for the Station and Town Centre. Secure funding through One Public Estate to progress the publicly owned sites. • Deliver housing redevelopment of Bondgate and Portholme Rd sites, in accordance with Homes England's Accelerated Construction funding award. 			
M62 Strategic Development Zone / Energy Corridor	<p>Agreed M62 Strategic Development Zone Plan.</p> <p>Identified future sites and infrastructure improvements.</p> <p>Funding bids for infrastructure improvements.</p> <p>Delivery of infrastructure improvements.</p> <p>Sites advanced for analysis through planning process.</p>	Economic Development – plus NYCC, LEP and adjoining local authorities.	Staffing and resources are in place in the Economic Development Team and existing P4G budgets .	Complete Study by summer 2019. Lobby for, build business case and submit funding bids for infrastructure improvements - 1919/20 Progress sites through preparatory work for the next local plan - 1919/20 onwards.

<p>Selby District Growth & Infrastructure Plan – with a Sherburn Action Plan and Steering Group</p>	<p>Selby District Growth and Infrastructure Plan agreed. Projects progressed through funding bids to delivery. Sherburn Infrastructure Action Plan – Steering Group established to included business and transport providers - projects identified and delivery overseen by a Steering Group.</p>	<p>Economic Development / Housing and Regeneration plus NYCC, rail industry, Arriva, local businesses, community.</p>	<p>To be led by the new shared additional project officer post (see above). This would be funded by the movements within the existing P4G budget that are detailed at Appendix C.</p>	<p>Form Steering Group and complete Sherburn Infrastructure Plan by Q3 2019. Complete Selby District Growth and Infrastructure Plan by Q1 2020. Build business cases and submit funding bids for projects - 2020/21. Deliver projects - 2020-22</p>
<p>Attract businesses to strategic sites</p>	<p>Activity with developers to attract high value employers and jobs that match the priority sectors in our EDF and promote opportunities to investors. Joint promotion at events & via appropriate media.</p>	<p>Economic Development plus developers, LEPs, Department for International Trade</p>	<p>Staffing and resources are in place in the Economic Development Team and existing P4G budgets.</p>	<p>Sherburn2 ready for marketing now but other strategic sites will reach that stage during 2019 – this will be an ongoing activity to 2023 and beyond</p>
<p>Early stage work on future major sites</p>	<p>Feasibility Studies for potential sites, including all key development issues e.g. transport and infrastructure, archaeology and ecology, strategic case etc</p>	<p>Housing & Regeneration / Economic Development / Planning / NYCC</p>	<p>To be led by the new shared project officer post (see above). This would be funded by the movements within the existing P4G budget that are detailed at Appendix C</p>	<p>Feasibility work from Q3 of 2019 through to Q2 of 2021 Build business case for infrastructure improvements and seek funding 21/22</p>

Support growth of SMEs & large employers	KAM, direct support for small and medium sized enterprises (SMEs)	Economic Development team and Planning / LEPS.	Staffing and resources are in place in the Economic Development Team and existing P4G budgets.	Ongoing to 2023 and beyond.
Housing Development Programme (HDP)	Deliver Phases 2 and 3 of the HDP.	Housing and Regeneration team	Staffing and resources are in place in the Housing and Regeneration Team and existing P4G budgets.	Ongoing to 2022. Also review future development programme to identify further opportunities - 2020 onwards..
Deliver Strategic Sites Olympia Park- Gascoigne-Kellingley- Sherburn2-Church Fenton	Master plan and planning agreed for Olympia Park (OP). Start on site with infrastructure works at OP. Planning agreed for Gascoigne and Church Fenton. Masterplan for Church Fenton. Potential investment in commercial property.	Economic Development Team – Planning – land owners and developers – NYCC.	Staffing and resources are in place in the Economic Development and Housing and Regeneration Teams and existing P4G budgets.	Planning focus during 2019. Build business cases, seek funding and deliver required infrastructure - 2020/21. Consider public investment – ongoing to 2023 and beyond.
Support Skills & Training Initiatives	Work with businesses, training providers, LEPS, agencies and schools to align local provision to match needs	Economic Development Team and external partners – LEPS, schools, training providers, businesses	Staffing and resources are in place in the Economic Development Team and existing P4G budgets	Ongoing.
Make great places Tour de Yorkshire (TdY), Selby 950,	Cycling events. Abbey 950 celebrations. Local Cycling and Walking Infrastructure	Community Partnerships Team + external partners	Staffing and resources are in place in the Community Partnerships Team and	Delivery during 2019 and then review future event priorities. Town centre

events, culture, community	Plans. Tadcaster Linear Park. Selby & Tadcaster town centre management.		existing P4G budgets	support and interventions will be a key work steam during 1919-21 and beyond.
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APPENDIX B - Proposed movements within agreed Programme for Growth				
Code	Project	Budget £K	Proposed amount to be transferred to P4G resources budget (£K)	Comments
SD0407 & SD0425	Growing Enterprise	111	35	Capacity available
SD0419	Towns Master planning (Regeneration)	150	30	Contribution to additional project delivery resource to assist delivery of town master planning and associated activities
SD0422	Strategic Sites Master planning	246	46	Additional project officer resource will assist delivery of this work e.g. Selby station master plan
SD0423	Access to Employment	100	60	Capacity available within budget
SD0424	Green Energy	50	50	Alternative delivery proposals mean the budget is not required.
SD0426	Church Fenton Studios	300	300	Capacity available in strategic sites master planning budget
SD0427	Business Space & Accommodation Review	17,	17	Funding needs accommodated within Commercial Property Fund
SF0413	Stepping Up' Housing Delivery	50	25	Proposed project officer role would help deliver this work
SF0415	Making our Assets work	230	50	Proposed project officer role would help deliver this work
SZ3054	New lane - Public Realm	230	30	Contribution to staff resource costs to implement this work
TOTAL TO TRANSFER TO P4G RESOURCES BUDGET			643	
TOTAL REQUIRED NOW TO FUND STAFFING PROPOSALS			c. 500	
TOTAL UNALLOCATED IN P4G RESOURCES BUDGET			c. 140	

APPENDIX C – MEASURING PROGRESS IN DELIVERING THE EDF

A GREAT PLACE FOR... ENTERPRISE AND BUSINESS GROWTH:

Success looks like:

Selby District Growth & Infrastructure Plan – with a Sherburn Action Plan and Steering Group; Attract businesses to strategic sites; Support growth of SMEs & large employers; Deliver Strategic Sites

KPIs	Target	Previous period *	Latest period*	Direction of travel
Number of jobs created (annual)	500+	400		
Output per FTE (£000s)	£50K	£46,220		
Median Gross Weekly Pay for F/T Workers (workplace based) (£s)	525	519.80	546.90	↑
Count of births for new enterprises		480	580	↑
Count of deaths for new enterprises		315	390	
Count of active enterprises		3,420	3,820	↑
Enterprise two year survival rate (%)		78.7	74	↓
Enterprise five year survival rate (%)		47.5	47.7	↑
Number of SMEs supported	50	49	53	↑
Total Output (GVA) £million		1,879	n/a	
Gross Value Added (balanced) per head by LA (£)		21,858	n/a	
Inputs/Outputs	Target	Previous period *	Latest period*	Direction of travel
No. of KAM engagements delivered in the last 12 months	100			
No. of SME's supported in the last 12 months	200	100	102 (YTD)	↑
No. of business practise and learning events delivered in last year	20			
No. of successful business referrals for loan & grant funding in last year	15			
No. of inward Investment interventions engaged with in the last 12 months	25			
Net value of inward investment due to SDC intervention in last 12 months (£m)	£10m			

*RAG against target where relevant

Headline actions	Target date	Progress*	Brief comments (by exception)
Master plan and planning agreed for Olympia Park	Sept 19		
Start on site with infrastructure works at OP	tbc		
Masterplan for Church Fenton	tbc		
Agree milestones with planning and developers for strategic sites	tbc		
Agree a strategy and shared actions with developers to attract high value employers and promote opportunities to investors to the strategic sites. Involve DIT, LEP's. Activities to be consistent with SDC focus on its priority sectors and in doing so there is the best balance of job opportunities with regard to numbers, quality and earnings potential	Nov 2019		
Selby District Growth and Infrastructure Plan agreed	Q1 2020		
Establish Steering Group to oversee delivery of Sherburn Infrastructure Action Plan	Feb 19		
Action Plan completed and work on funding bids begins	July 19		

*RAG against target date (on track – green; some delays – amber; significant delays – red)

A GREAT PLACE TO... LIVE AND WORK:

Success looks like:

Selby Station and Town Centre; Early stage work on future major sites; M62 Strategic Development Zone / Energy Corridor; Housing Development Programme; Make Great Places

KPIs	Target	Previous period *	Latest period*	Direction of travel
Total population of the district (000s)		86,900	87,900	↕
% working age population	63.5	62.03	61.66	↓
Number of new homes (net) per annum	450	562	524	↓
Number of affordable homes per annum	180	125	86	↓
Median House Price (£)		183,000	191,000	↑
Housing Affordability Ratio (residence based)		5.96	6.45	↓
Inputs/Outputs	Target	Previous period *	Latest period*	Direction of travel
No. of SDHT homes delivered in the last 12 months	30	n/a	0	—
No. of SDC/HRA homes delivered in the last 12 months	20	n/a	15	↑

*RAG against target where relevant

Headline actions	Target date	Progress*	Brief comments (by exception)
Identify the future major sites to be investigated for feasibility assessment and development of evidence base	Jun 19		
Deliver station masterplan, submit package of projects to TCF to secure funding - in partnership with Trans Pennine Express, NYCC and Network Rail. Consult on these projects. Gain necessary permissions and legal	Jun 19		
Consult on station masterplan and finalise	Feb 19		
Establish Town Centre Task Force to identify and deliver future projects. Redevelopment of public and privately owned sites as part of wider regeneration scheme to be agreed for the Station and Town Centre. Secure funding through One Public Estate to progress the publicly owned sites. Involve external partners, including Homes England, LEPs and Historic England, to determine priorities and delivery plans.	tbc		
Submit proposals to Future High Streets Fund and deliver in accordance with delivery plan (to be established)	tbc		
Develop and deliver a successful Selby 950 programme	tbc		
Secure funding from NYCC, LEP's, TfN, TPE, NPH and National Government for regen projects – target of £10m pa	Annual Dec 19		
Deliver a successful Tour de Yorkshire cycle race stage finish	May 19		
Deliver a successful UCI world championship race stage start			
Deliver phase 2 of the housing development programme	Q2 20		
Deliver phase 3 of the housing development programme	Q4 21		
Deliver housing redevelopment of Bondgate and Portholme Rd sites, in line with HE Accelerated Construction funding award.	March 21		
Produce Selby Local Cycling and Walking Infrastructure Plan			
Agree M62 Strategic Development Zone Plan, including identified future sites and infrastructure improvements	Jul 19		
Develop and submit funding bids for M62 corridor infrastructure improvements	March 2021		
Agree scheme for Tadcaster Linear Park and begin delivery	tbc		
Undertake LCWIP and identify priority projects.	July 2019		
Prepare business cases and submit funding bids.	Q2 2020		

*RAG against target date (on track – green; some delays – amber; significant delays – red)

A GREAT PLACE TO... ACHIEVE YOUR POTENTIAL

Success looks like:

Supporting Skills & Training Initiatives

KPIs	Target	Previous period *	Latest period*	Direction of travel
% of working age residents unemployed	3	4.3	3.7	↑
% of working age population with NVQ 4 and above	36	31.1	28	↓
% of working age population with trade apprenticeships	15	5.6		
Economic activity rate - aged 16-64 (%)		84.5	79	↓
% all in employment who are in elementary occupations		13.4	10.5	↓
Inputs/Outputs	Target	Previous period *	Latest period*	Direction of travel
Number of business referrals made to apprenticeship providers	25			
Number of skills focussed learning and recruitment events held	10			
Number of new apprentice candidates introductions to businesses	50			
Structured working practices with major training providers (number of recorded interventions pa)	10			

*RAG against target where relevant

Headline actions	Target date	Progress*	Brief comments (by exception)
Work with businesses, training providers, LEPS, agencies and schools to align local provision to match needs	On-going		
Hold skills-focussed session with Selby Economic Partnership Forum	Mar 19		

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Report Reference Number: S/18/22

To: Scrutiny Committee
Date: 25 January 2019
Status: Non-Key
Ward(s) Affected: All
Author: Suzanne Sweeting, Partnerships Manager
Lead Officer: Angela Crossland, Head of Community, Partnerships and Customers

Title: North Yorkshire Safeguarding Children Board and North Yorkshire Safeguarding Adults Board Annual Reports 2017-2018

Summary:

This report accompanies the above named annual reports. Below offers a short summary of the documents and also an insight into Selby District Council's current position in relation to ensuring effective safeguarding practices.

Recommendation:

To note the content of the attached annual reports for the North Yorkshire Safeguarding Children and North Yorkshire Safeguarding Adult's Boards.

Reasons for recommendation:

Safeguarding Children and Vulnerable Adults is a statutory duty for the District Council.

1. Introduction and background

- 1.1 The North Yorkshire Safeguarding Boards have a statutory duty to publish annual reports, accounting for the activities of the Board for the previous year. These reports cover 2017/18 activity and also provide evidence of the key areas of focus for the current year.
- 1.1 Both reports set out the governance arrangements across North Yorkshire and outline the activity and partnership working in the Selby District.
- 1.2 The priority area for the boards remain the same as those shared in the 2017 Scrutiny report, and include:

Adults	Children's
<ul style="list-style-type: none"> - Awareness and Empowerment - Prevention of Harm - Protection and Proportionality - Partnership Effectiveness 	<p>Vision: "We will listen to the views of children and young people and work together to ensure they feel safe and North Yorkshire is a happy place to live."</p> <p>Priorities:</p> <ul style="list-style-type: none"> - Coordinate the activities of the board - Ensure the board's effectiveness

2. North Yorkshire Safeguarding Children Board Report 2017-18

2.1. The North Yorkshire Safeguarding Children Board (NYSCB) report outlines in 2017-18 data that the overall demand for child protection services remained high, with a 22% increase across the County in referrals to Children's Social Care compared to 2016-17. The repeat referrals rate was measured at 15.8%, indicating that cases remained open until the risk of harm to the child was removed and significant progress was made.

2.2. As part of its safeguarding function, Selby District Council completes an audit as per Section 11 of the Children Act 2004, when requested by the NYSCB. The purpose of the audit is to demonstrate to the Board that there are appropriate arrangements in place to meet our duty to children and young people.

2.3. The report outlines that the 2017-18 audit highlighted the following issues for practitioners across North Yorkshire:

- Awareness of internal policies and procedures, as well as the multi-agency procedures when recognising and reporting children safeguarding concerns to avoid delays in addressing those concerns should safeguarding leads be unavailable;
- Information sharing needs to be considered, ensuring partners know the need to share information, and what can be shared, when.

Since the last audit return it has been agreed that the audit is carried out on a bi-annual basis.

2.4. Selby District Council's involvement is included within Chapters 5 and 6 of the NYSCB report. It explains that there is crossover between Safeguarding and Community Safety work, and Selby District Council carries out activity in both of these realms. Specifically at the local level, Selby District Council sits on the Selby Children's Safeguarding Strategy Group which focused on e-safety as a priority theme for 2017-18, along with reducing teenage pregnancy.

The 2018-19 priorities include:

- Developing and integrating teenage pregnancy services;
- Substance Misuse and its Impact on Safeguarding;
- Improving access to Emotional Health and Wellbeing services, and;

- Maintaining close links to the Domestic Abuse Forum to ensure an integrated approach to the issue.
- 2.5. Following the review of 'Working Together to Safeguard Children (2018)' it is anticipated that some changes will be implemented to strengthen work in multi-agency approaches to safeguarding. The extent and detail of those changes are not yet known.

3. North Yorkshire Safeguarding Adults Board Report 2017-18

- 3.1. The North Yorkshire Safeguarding Adults Board (NYSAB) report informs of the June 2018 appointment of Dr Sue Proctor as the Independent Chair, and the ambition to develop closer relationships with the Children's Safeguarding Board and the Community Safety Partnerships.
- 3.2. 2017-18 also saw an independent review of the safeguarding function in North Yorkshire. Key learning points are outlined in Page 17 of the NYSAB Report, but overall the focus is around:
- Having a clear vision and stronger arrangements for learning lessons and facilitating change;
 - Continual improvement of recording, measuring and monitoring information;
 - Improvement of sharing information and learning; and
 - Ongoing training for the workforce, with a focus on partners working together to develop staff.
- 3.3 Overall the number of adult safeguarding concerns reduced during the year. It is thought that some of this was due to improved processes, especially in how North Yorkshire Police and Yorkshire Ambulance Service provide this information.
- 3.4 The report outlines partner and district achievements over the period of 2017 18 within Appendix 1.

In summary, this demonstrates that Selby District Council has supported safeguarding through:

- Providing training;
 - Being active in the planning and the delivery of local events during Safeguarding Awareness Week, with the theme of 'Safeguarding is Everybody's Business';
 - Promoting safeguarding alongside priority areas such as PREVENT; and
 - Co-ordinating and being an active member of local partnership groups, with a focus on protecting and supporting vulnerable members of our community.
- 3.5. The priorities and areas of focus remain the same for 2018-2019. Changes are expected in 2019-20 as new Multi-Agency Safeguarding Adults Policy and Procedures are to be implemented. The NYSAB is also expected to agree

new strategic priorities. These Strategic Priorities will be used to develop the Strategic and Local Delivery Plans.

4. Alternative Options Considered

None.

5. Implications

5.1 Legal Implications

There are no identified legal implications.

5.2 Financial Implications

There are no identified financial implications.

5.3 Policy and Risk Implications

Not applicable.

5.4 Corporate Plan Implications

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective safeguarding function is essential to protect those who are most vulnerable in our communities, ensuring everyone has the ability to enjoy life in Selby District.

5.5 Resource Implications

None identified.

5.6 Other Implications

Not applicable.

5.7 Equalities Impact Assessment

Not applicable.

6. Conclusion

6.1 The North Yorkshire Safeguarding Adults and Children Boards are required to publish Annual Reports, providing an overview of the work carried out to effectively safeguard and promote the welfare of Children and Adults in the County.

6.2 The 2017-18 reports outline the priorities for each of the Safeguarding Boards, along with the local area work that is focused on issues specific to Selby District.

- 6.3 With the introduction of the revised 'Working Together to Safeguard Children' (2018) guidance and the development and expected implementation of the new Multi-Agency Safeguarding Adults Policy and Procedures, changes to the working practices of both the NYSAB and the NYSCB are expected throughout 2019-20. These changes are likely to have a minimal impact on the day-to-day safeguarding processes and procedures within Selby District Council, who will continue to work in partnership to safeguard those vulnerable in our communities.

7. Background Documents/Appendices

Appendix A - North Yorkshire Safeguarding Children Board Annual Report 2017-2018

Appendix B - North Yorkshire Safeguarding Adults Board Annual Report 2017-2018

Contact Officer:

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Annual Report

2017-18



North Yorkshire
Safeguarding
Children
Board



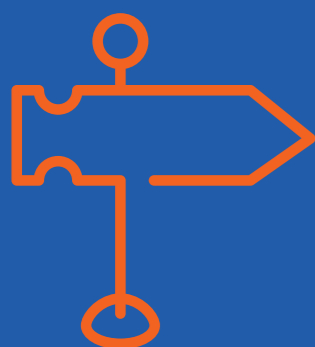
working together to safeguard children

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Foreword

This is my final foreword as the Independent Chair of the North Yorkshire Safeguarding Children Board (NYSCB). I have been very proud to undertake this role and to oversee the high quality work undertaken within North Yorkshire. My main reflection on my four years in this role is how strong, well-informed and coherent partnership working in the county is.

I depart at a period of great change. During 2017, the Government passed legislation which abolished Local Safeguarding Children Boards (LSCBs). The duty to have a LSCB is replaced with a duty to plan and deliver a partnership between three 'safeguarding partners' – the local authority, the Clinical Commissioning Groups (CCGs) and the Police. Planning for this has begun in North Yorkshire and will be overseen by my successor who will undertake the 'independent scrutiny' role required by the new version of 'Working Together to Safeguard Children' (2018). I wish the partnership all the best in undertaking this complex change process.

As usual 2017-18 has been a busy time for the NYSCB. The detail of this work is outlined in the Chapters that follow. In addition, much of the work is invisible – in particular the complex partnership work with independent organisations situated within the county. There have been many challenges in this work – an area where again the quality of partnership work has shone through.

I would commend the NYSCB website (www.safeguardingchildren.co.uk) to any reader wanting to know more – or wanting to learn about the wide-range of safeguarding issues covered by the One Minute Guides.

In closing, I wish to thank the hard working staff of the NYSCB Business Unit and the partners for their total commitment to supporting and safeguarding children and young people in the county.



Professor Nick Frost
Independent Chair
NYSCB (2014-18).

Demographic of North Yorkshire



North Yorkshire Overview

North Yorkshire is the biggest geographical county in England at 803,761 hectares (approximately 3,100 square miles). Although the county is large, it is sparsely populated with approximately 604,900 residents (ONS population estimate) based in a variety of urban and rural communities. North Yorkshire stretches across the country from the North Sea coast to within 12 miles of Morecambe Bay, and from south of the M62 to the edge of Teesside.

Most of the children and young people resident in North Yorkshire have a rural upbringing with farming being the main industry. Children growing up in the county enjoy the beautiful countryside although many children and young people also grow up in the many market towns and smaller communities within the county. Due to the sparse nature of most of the county, children and young people can feel isolated due to the long distances they have to travel to meet friends or use amenities.

301
maintained
primary schools



34
maintained
secondary schools



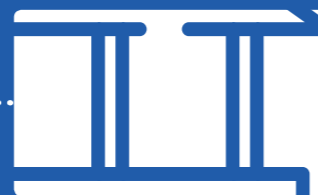
4
pupil referral
service maintained
secondary schools



27
primary
academies



13
secondary
academies



1
pupil referral
service academy

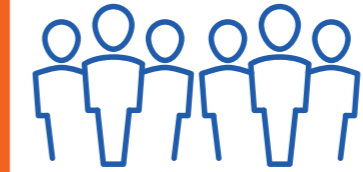


England's Largest County

803,761
Hectares

604,900
Residents

3,103²
Miles



6
Clinical Commissioning Groups

9
main NHS providers of acute hospital services, community services and mental health services



7
District Council

- A countywide multi-agency Youth Justice Service
- North Yorkshire Police
- The Learning and Skills Council



9
special schools

1
special needs academy for 2 - 19

Chapter 1: Strategic Vision, Transformation Project, Subgroups



Vision

“We will listen to the views of children and young people and work together to ensure they feel safe and North Yorkshire is a happy place to live.”

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Priority One:

To coordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area

Priority Two:

To ensure the effectiveness of what is done by each such person or body for those purposes

- Ensure our partners share information to improve multi-agency practice to safeguard children
- Maintain an environment of continuous learning and improvement
- Increase staff morale and confidence, enabling good practice
- Be responsive to the changing environment of safeguarding both at a national and local level
- Actively monitor, promote, coordinate and evaluate the work of the statutory partners that help, protect and care for children in the local area



NYSCB Strategic Boards



North Yorkshire Safeguarding Children Board Executive

The NYSCB Executive, Board and subgroups meet once per quarter. It provides strategic direction to the Board, with representation from North Yorkshire County Council (NYCC) Children and Young People's Service, North Yorkshire Police, Clinical Commissioning Groups, the NYSCB Business Unit and the Probation Service.

The NYSCB Board and subgroup meetings have multi-agency representation by key partners providing services to children, young people and their families, this includes:

- Children and Families Service, Children and Young People's Service (CYPS), NYCC
- Lead Executive Member for Children's Services
- Health and Adult Services
- North Yorkshire Police
- Yorkshire Ambulance Service Tees, Esk and Wear Valley NHS Foundation Trust
- Scarborough & Ryedale Clinical Commissioning Group
- NHS England
- Harrogate and District NHS Foundation Trust
- Airedale, Wharfedale and Craven, Bradford City and Bradford District Clinical Commissioning Groups (CCGs)
- Airedale, Wharfedale and Craven CCG, NHS Bradford City and NHS Bradford Districts CCG
- York Teaching Hospitals NHS Foundation Trust
- Children and Family Court Advisory and Support Service (CAFCASS)
- National Society for the Prevention of Cruelty to Children
- National Probation Service and Community Rehabilitation Companies
- Ministry of Defence Welfare Service
- District Councils
- Community First Yorkshire

Learning & Improvement Subgroup

The Learning and Improvement Subgroup seeks to identify, report and act upon any appropriate examples of local, regional and national learning through the Learning and Improvement Framework.

During 2017/2018 the Learning and Improvement Subgroup has:

- Continued to develop an audit programme which identifies the themes and types of safeguarding audits NYSCB undertakes each year.
- Received and considered information from single agency audit to monitor for themes and identify multi-agency learning to be shared across the partnership.
- Undertake case file, Learning Lessons Reviews and practitioner based audits on a number of themes including:
 - The voice of the child in their service planning
 - School Safeguarding Audit 2016/2017
 - Strategy Meeting Audit
 - Contacts Audit
 - Undertaken an audit of the awareness and use of the Vulnerability Checklist
 - Section 11 audit of multi-agency safeguarding arrangements
 - Child F Learning Lessons Review
 - Audit of the Child Safeguarding Arrangements of Early Years Providers
 - Child C Learning Lessons Review
 - Serious Case Review
 - Review of national Serious Case Reviews
 - These audits and reviews are used to identify areas for development of new policies, procedures and practice guidance. Additionally, to inform the NYSCB's training offer to improve practice and to provide the Board with assurance that agencies are taking appropriate actions to safeguard and promote the wellbeing of children.
- Continued to develop the NYSCB multi-agency dataset, including new indicators and ways of reporting information. This information is used across partners to show multi-agency performance, identify emerging trends and potential emerging issues, as well as help inform local multi-agency activities.
- Introduced a new multi-agency training offer. The new training arrangements significantly extended the reach of NYSCB training by making better use of technology and introducing 39 new e-learning courses, making training more accessible for staff across all agencies.
- Implemented a new Learning Management System from 1 April 2017.

Practice Development Subgroup

The Practice Development subgroup seeks to assure and contribute to the development of child safeguarding practice in line with National and the current NYSCB business plan priorities. This is achieved by providing healthy challenge and holding professionals to account with respect to safeguarding children practice. An important aspect of this is to ensure that there is a consistent understanding of the

vulnerabilities and risks faced by children and young people as well as clear pathways to ensure that children received the same level of service and care. In order to achieve this the NYSCB produces the Vulnerability Checklist which is the North Yorkshire threshold document as required under Working Together to Safeguard Children (2015). In addition the NYSCB co-ordinates safeguarding practice

through the provision of multi-agency procedures and practice guidance which provides more in depth information for professionals on key issues. To support the practice guidance the NYSCB also produces a series of One Minute Guides or OMGs which are used to provide professionals who need to be aware of key issues but do not need in depth knowledge to fulfil their roles.

During 2017/18 the subgroup has:

- Created and published 4 One minute Guides (OMG's)
- <http://www.safeguardingchildren.co.uk/admin/uploads/one-minute-guide/leaving-a-child-one-minuteguide.pdf>
- <http://www.safeguardingchildren.co.uk/admin/uploads/one-minute-guide/leaving-a-child-one-minute-guide.pdf>
- <http://safeguardingchildren.co.uk/admin/uploads/one-minute-guide/allegations-omg1-1.pdf>
- <http://www.safeguardingchildren.co.uk/admin/uploads/one-minute-guide/vpg-one-minute-guide-pdf.pdf>
- Published / reviewed 8 Practice Guidance
- <http://www.safeguardingchildren.co.uk/admin/uploads/resources/fabricated-induced-illness-pg.pdf>
- <http://www.safeguardingchildren.co.uk/admin/uploads/practice-guidance/young-people-who-sexually-harm.pdf>
- <http://www.safeguardingchildren.co.uk/professionals/cse>
- <http://www.safeguardingchildren.co.uk/admin/uploads/practice-guidance/vemt-practice-guidance.pdf>
- <http://www.safeguardingchildren.co.uk/professionals/domestic-abuse>
- <http://www.safeguardingchildren.co.uk/professionals/neglect>
- <http://www.safeguardingchildren.co.uk/professionals/private-fostering>
- <http://www.safeguardingchildren.co.uk/professionals/missing>
- Coordinated a number of safeguarding campaigns.
- Received regular updates and provided multi agency challenge around Domestic Abuse, Prevent and Operation Encompass.

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Licensing

Following an audit of the safeguarding arrangements surrounding licenced taxi drivers in 2016, the NYSCB found that there were a variety of different arrangements in place amongst the District Councils. In light of varying arrangements, the NYSCB attended the North Yorkshire and York Licencing Officers Network to facilitate a discussion and seek views to develop a consistent package that can be delivered locally and embedded in to local licencing arrangements.

In conjunction with partners, the NYSCB have created a standardised Child Sexual Exploitation (CSE) and Safeguarding training package which was approved via the Learning and Improvement Subgroup.

Vulnerable, Exploited, Missing and Trafficking (VEMT)

The purpose of the VEMT Practitioner Group (VPG) meetings are to share information in a professional manner in order to consider suspected risk and vulnerability related to the VEMT risk categories (Vulnerable, Exploited, Missing and Trafficked). While the meetings consider risk related to Child Sexual Exploitation, they also consider other risks to children such as Criminal Exploitation and Trafficking. This involves partners from Children's Social Care, Police, Health, Prevention, Housing, Education and Third Sector agencies etc. sharing information in order to identify VEMT risks and inform the multi-agency action plans to disrupt those perpetrators causing harm in the locality.

- The VEMT Practitioner Group Tier 1 meeting focuses on specific children not open to Children and Families exploring community responses to reduce risk and disrupt.
- The VPG Tier 2 meeting focusing on possible perpetrators of exploitation, locations of concern and current themes/patterns in the locality.

Cases open to Children and Families Service are not discussed directly in these meetings and any concerns in relation to these cases are discussed with the current case holder. VPG meetings are not however a pathway to make a safeguarding referral; but through the discussion may identify an action to do so. The VEMT meeting provides a platform for information sharing between partners to identify concerns that can be fed into a referral if it considered that a child could be at risk of harm.

Over 2017/2018 there have been a number of developments in relation to VEMT. There have been strong links developed between the VEMT arrangements and the Children and Families Multi agency Screening Team (MAST) who review all the risk assessments for open cases for CSE and CCE, as well as provide a front door for any agency submitting referrals where they believe there is a child at risk exploitation. This has resulted in potential perpetrators, hotspots and locations of concern being identified and transferred to the Tier 2 meeting whereas they may not have been identified previously. These strong links continue to be developed by the Chairs of both the VEMT and the MAST meetings having regularly case discussion meetings to ensure that information is shared in a timely and effective manner and potential risk is identified. Similarly, where a risk to a child has been identified through local discussion with partnership agencies in a VEMT meeting, there has been a quick time response to pull that information together and submit a referral for that child and send it into the MAST team where there is an indication that they could be a risk of significant harm.

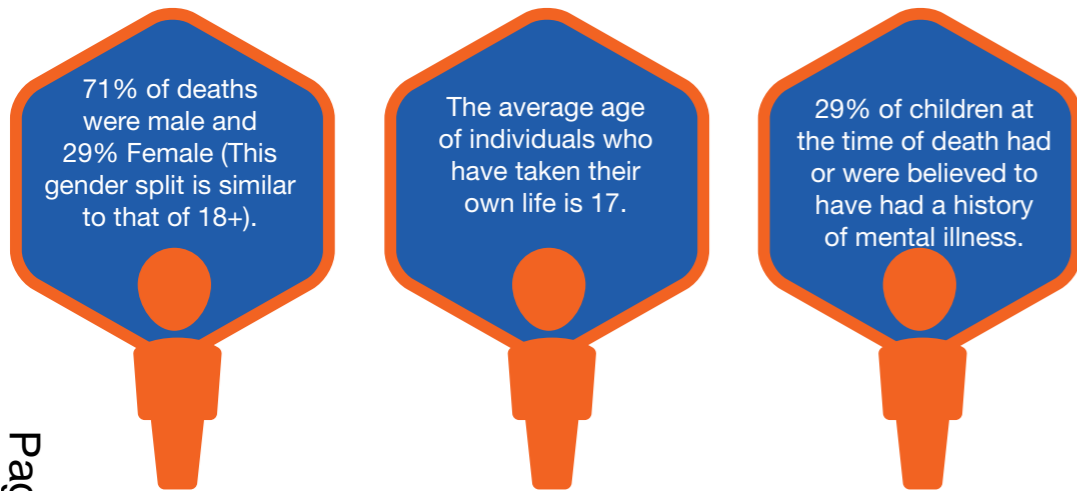
Over the last 18 months, VEMT has also seen regular partnership working in locality areas with good information sharing and effective community problem solving to tackle areas of concern including regular joint work between police, local authority, health, licencing, education and third sector. This has enabled the VEMT Tier 2 to be used as a platform to inform those discussions, identify risk as well as opportunities for disruption and detection.

Similarly, the coming together of partners to discuss the links between young people, locations and potential perpetrators of harm has led to some really good examples of locality risk mapping. Practitioners with good detailed knowledge of cases and locations of concern come together to share information which has identified the links and networks between young people both known to services and those potentially not known, as well as locations and themes between those young people. This has informed action plans and identified avenues for local disruption that would not previously have been clear without that mapping by well-informed local practitioners.

North Yorkshire and York Suicide Prevention Group

The Suicide Prevention group works across North Yorkshire and the City of York to address suicide and agree a joint strategy for suicide prevention. The NYSCB maintain a proactive member of this group highlighting the needs of children. Within North Yorkshire there has

been a rise in the number of suicides for individuals aged under 18 during 2017/18. The NYSCB are working with partners to explore this matter in more detail and increase awareness and action around suicide prevention.



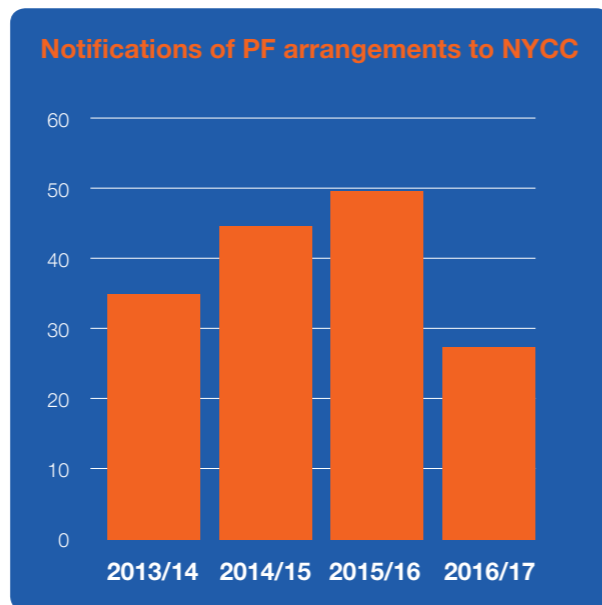
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Private Fostering

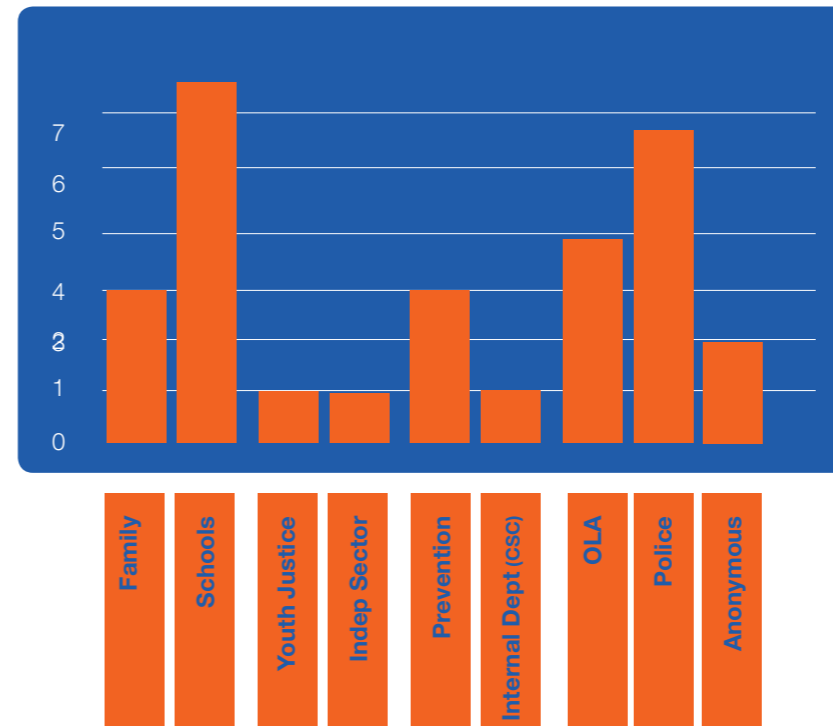
Private fostering is when children and young people up to the age of 16 (18 if disabled) are cared for by someone other than a parent or close relative for more than 28 days.

All private fostering arrangements have to be notified to the local authority to enable them to carry out their duty to promote the welfare of children privately fostered. Key to strengthening the notification system is improving the knowledge, awareness and readiness to act of all professionals who come into contact with children and families.

During 2016/2017, North Yorkshire Children & Families Service received 28 private fostering notifications, which equates to a 45% decrease in the number of notifications received in 2015/2016 (51). 23 of these 28 notifications progressed to Private Fostering arrangements.



The referral source for private fostering notifications in 2016/2017, is primarily through schools, closely followed by the Police. Other sources of referrals include family members, other Local Authorities and our own Prevention Service. Sources of occasional referrals are anonymous referrals, Children's Social Care, Youth Justice and an Independent Sector Provider.

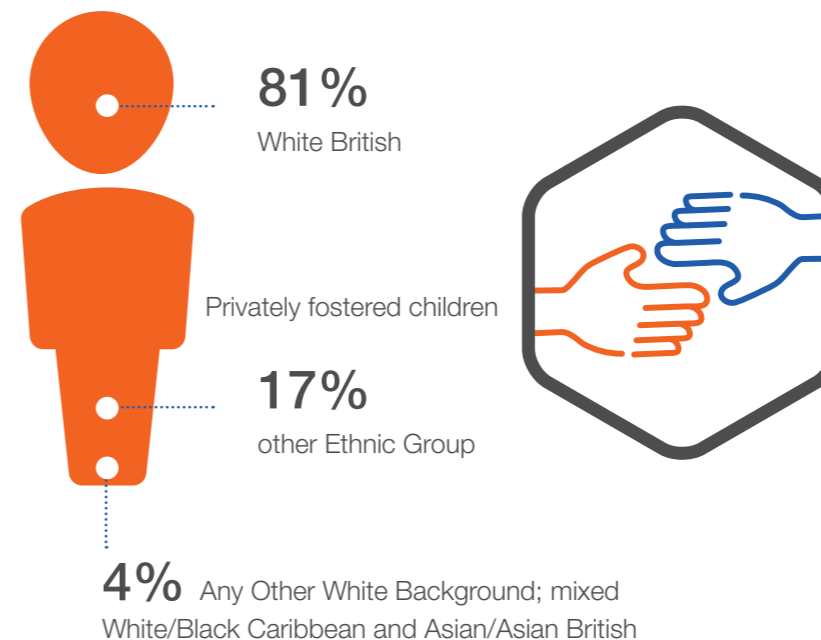


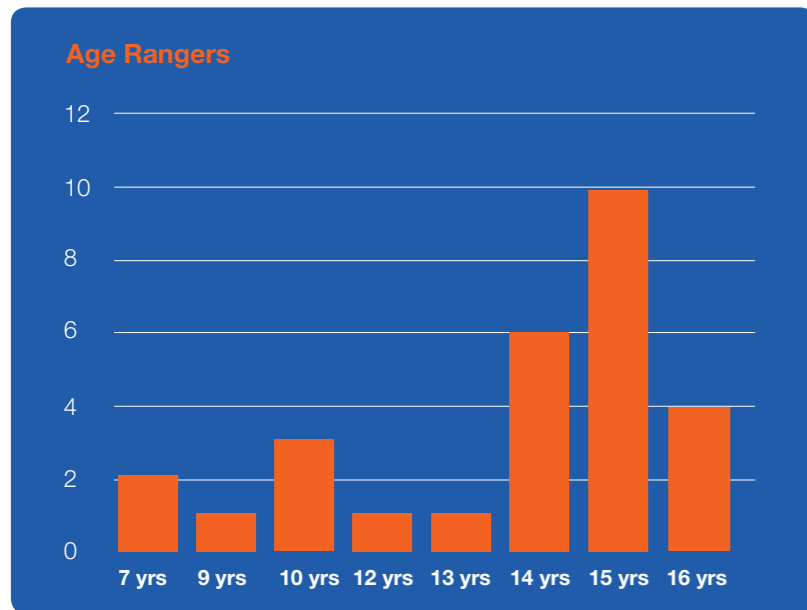
81% of privately fostered children are White British. The remaining children in a private fostering arrangement in 2016/17 are from:

- any other Ethnic Group (17%);
- any Other White Background (4%);
- mixed White/Black Caribbean (4%, and;
- Asian/Asian British (4%).

In all cases ethnicity was recorded in the case file. It is pleasing that recording in this area has continued at 100%.

The age range of children and young people in private fostering arrangements over 2016/17 was between 7 and 16 years of age (four arrangements ended in 2017 because the young person turned 16). The age group with the highest number of Privately Fostevred children is aged 15. This finding is expected given the usual nature of Private Fostering arrangements. There were no known disabled children within a private fostering arrangement during the period.





Of the 10 current private fostering arrangements, 6 of those children are on Child in Need (CiN) plans, 2 children are on Child Protection (CP) plans, and 2 are not subject to any plan. This figure is similar to previous years in terms of children on CiN plans (7 children in 2015/16, 5 in 2014/2015), but with no CP Plans in the two previous years. However there were more Private Fostering arrangements in previous years, so proportionately the number of privately fostered children also subject to a CiN or CP plan is higher in this reporting period, at 80%.

The key indicators are that visits are undertaken within 7 working days of the notification, or of Children's Social Care becoming aware of an arrangement; that assessments are completed within 42 days (or completion of Disclosure and Barring Service (DBS) checks, whichever sooner) and that visits are carried out every 6 weeks within the first year and thereafter every 12 weeks.

The annual audit of all open cases, and a proportion of recently ended cases, indicates that 71% of assessments were completed within the 42 day timescale, with 29% being completed outside of the 42 days. In terms of the timeliness of visits, 82% were undertaken and recorded in timescales. This is broadly comparable to the previous year's figures.

The three audited cases (18%) that did not have timely visits recorded were due to the following reasons:

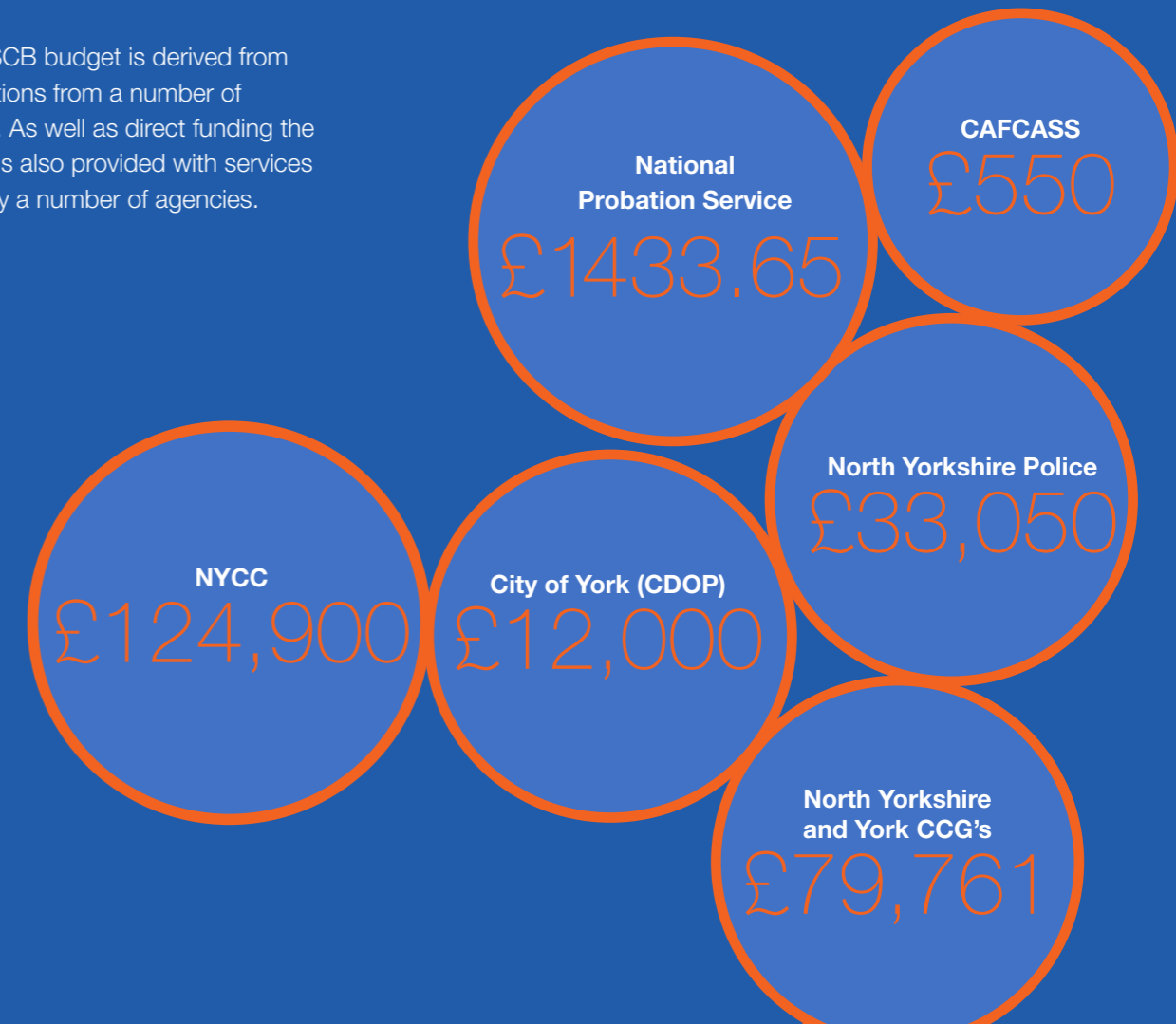
- No Visits were recorded in the Private Fostering hub (they may have been recorded in the case notes however)
- The initial visit was not carried out within 7 days, but all other visits were carried out in timescales.
- The child was also on a Child Protection plan and the visits were being recorded as CP Statutory visits, not Private Fostering.

In response to the School Safeguarding Audit for 2015/2016, the NYSCB identified the need to promote private fostering awareness within schools. As a result the NYSCB sought to raise the profile of private fostering by initiating a communication plan across all schools and other agencies, and by including private fostering in relevant training course as well as promoting the NYSCB practice guidance and one minute guides for Private Fostering. As a result of this the School Safeguarding Audit 2016/2017 reported that the number of schools reporting that they did not consider private fostering as being applicable had reduced by approximately 50%. However, despite working to raise the profile of Private Fostering across agencies, the overall number of reported cases has decreased from the previous year.

Chapter 2: Funding



The NYSCB budget is derived from contributions from a number of partners. As well as direct funding the NYSCB is also provided with services in kind by a number of agencies.



Expend Types	Budget	Total
Independent Chair	£13,650	£293,460
IT	£890	
Staffing*	£204,284	
Supplies and services (inc Training)	£61,770	

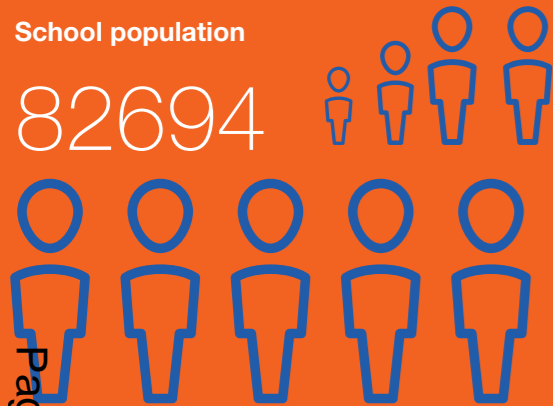


Chapter 3: NYSCB Data



School Census Jan 18

School population



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WBRI

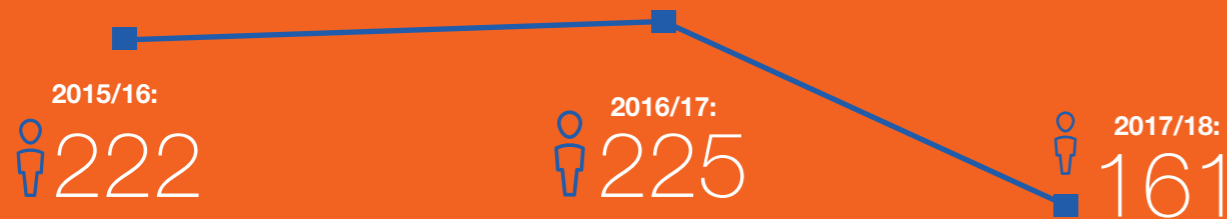
90.2% No update to ONS data – not published until June/July

Exclusions:



	Fixed term	Permanent
2015/16	3360	69
2016/17	4222	84
2018/19	4532 (to May 2018)	85 (to May 2018)

Total number of children and young people (under 18) not in education, employment or training (NEET) over the last 3 years (At end of 2015/16, 2016/17 and 2017/18 financial year, in Year 12 to 13):



Total number of accidental and or deliberate injuries in North Yorkshire for over the last 3 years:

		2015/16	2016/17	2017/18
Inpatient admissions (No Data from Craven)	Intentional	316*	392*	419
	Unintentional	937*	1116*	1069
Emergency Department attendance	Intentional	16984	24042	22661
	Unintentional	12660	12031	12022



Early years settings graded good or outstanding

NY 95.5% ————— National 95.1%



Childminders graded good or outstanding

NY 96.3% ————— National 93.3%



Primary schools graded good or outstanding

NY 84.9% ————— National 90%



Secondary schools graded good or outstanding

NY 80.4% ————— National 80%



Special schools graded good or outstanding

NY 90% ————— National 94%



Pupil Referral Service graded good or outstanding

NY 83.3% ————— National 87%



17.9% children who had a child protection plan were placed on a plan for a second or subsequent time

This represents a 0.7% improvement on performance in 2016/2017 and remains below the national and statistical neighbour averages (18.7% and 20.1% respectively).



471 days days from coming into care to moving in with an adoptive family in North Yorkshire compared to 558 days nationally

Key Themes from the Data

Violent and sexual offences have increased for the second successive year

- 1388 offences recorded in 2017/18, 18% higher than in 2016/17 and 27% higher than in 2015/16
- 655 sexual offences recorded in 2017/18, 4% higher than 2016/17 and 21% higher than in 2015/16
- 520 children subject to a child protection plan at the end of 2017/18, 20% higher than at the end of 2016/17
- Reassuringly, the rate of repeat referrals was 15.8% for 2017/18, indicating that Children's Social Care are only closing cases once a family has made meaningful, sustained progress and the risk of harm to a child has been eliminated
- The number of victims being identified as at risk of CSE by the police is increasing throughout the year
- The number of school exclusions continues to rise:
 - 4657 fixed term exclusions in academic year 2016/17, 42% higher than in the previous academic year

Demand for child protection services remains high:

- 4492 referrals to children's social care in 2017/18, 22% higher than in 2016/17 and 2017/18 – this represents an additional 800 referrals

Chapter 4: Performance and Quality Assurance

During 2017/18 a number of audits have been undertaken. As a way to cascade the learning from these audits NYSCB have created a learning summary which identify good practice, areas of improvement, issues for practitioners and what action happened since. The following are NYSCB overview summaries:



Schools Safeguarding Audit

The purpose of the audit is to provide assurance to the Board regarding the current safeguarding arrangements of all schools within North Yorkshire and identify themes and areas for development.

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What has happened since?

- The Learning and Improvement Subgroup has considered the audit and an action plan has been identified
- Future School Safeguarding Audits will be carried out on a biennial basis
- An Education Focus Group has been established to improve channels for the NYSCB to work with schools
- Feedback relating to themes has been provided to the Local Authority Education Service staff as well as to all Headteachers and Governors of schools
- The next School Safeguarding Audit will commence in November 2018 and a report will be presented to the Board in July 2019

Good practice

- Improvements in the number of schools completing the audit
- Child protection procedures are in place in schools
- Improvements in the number of schools reporting they have procedures in place to address reports of private fostering has improved
- Schools have safeguarding training in place
- E-Safety was found to be good

Issues for Practitioners

- The School Safeguarding Audit was not focused on practitioner issues; however:
- All school staff need to be aware of the requirement to notify the Children and Young People's Service if they identify that a private fostering arrangement has been put in place
- Staff must be mindful of ensuring that appropriate records are maintained in relation to child wellbeing and safeguarding and concerns escalated in accordance with multi-agency procedures and thresholds

Areas of development

- A number of schools reported that some mandatory requirements were not applicable
- Not all schools responded to the audit
- There were some weaknesses in record keeping within some schools but no specific theme was identified

Section 11

The Section 11 Audit seeks to provide the NYSCB with assurance that all agencies have appropriate arrangements in place to fulfil their statutory duties to safeguard children and young people.

What has happened since?

- An action plan has been agreed to address individual recommendations of the audit
- Feedback has been provided to all agencies regarding the audit
- A workshop style event has been held which allowed agencies to discuss the results of the audit and share best practice
- It has been agreed that the Section 11 audit will be conducted on a biennial basis, with the next audit commencing in November 2018

Good practice

- Strong commitment from senior managers for safeguarding and references through their strategic plans, policies and procedures
- Most agencies reported that they had clear arrangements in place for safeguarding children and young people
- All agencies have identified key leads for safeguarding and good identifications of roles
- Rigorous procedures in place for safer recruitment across agencies

Issues for Practitioners

- Professionals need to be aware of their own internal policies and procedures for recognising and reporting safeguarding concerns for children and young people
- Professionals also need to be mindful of the multi-agency procedures and the need to ensure that safeguarding concerns are addressed as soon as possible and not delayed due to the absence of managers or safeguarding leads
- Professionals need to be aware of need to share information and what information can be shared and when

Areas of development

- Increase the number of partners who have signed up to the North Yorkshire Information Sharing Agreements
- Some agencies required further development of policies and procedures to meet all requirements
- Improvement needed in some agencies to ensure that they provide feedback to children and young people
- Some agencies need to improve information for available for children and young people ensuring it is more accessible

Strategy Meeting Audit

The audit sought to identify how effective is the multiagency response to children/young people suffering or likely to suffer significant harm.

What has happened since?

- NYSCB Standards and Criteria are being reviewed to include timescales for minutes of strategy meetings
- Children and Families Service conducts and audit of strategy meeting minutes/plans to ensure that all meetings have actions and outcomes which are time-based and have clearly identified leads
- Police and Health Services to identify a Single Point of Contact within their agencies for sending minutes of strategy meetings

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Good practice

- Agencies were able to articulate the reasons why a child was suffering significant harm to the extent to which a Strategy Meeting should be convened
- Agencies were aware the strategy meeting was being held
- In all cases a strategy discussion was achieved via a face to face meeting
- Agencies were generally happy that the outcomes, decisions and actions were clear and all known issues and risks were identified
- Agencies generally provided good quality information to Strategy Meetings
- Quality of meeting records were good

Issues for Practitioners

- Where a professional is unable to attend a Strategy Meeting or Discussion, a report should still be provided
- There needs to be clear recording of who is responsible to feed back to the parents, when and how it is agreed this would be completed
- While normally provided within meetings, minutes must be produced within short timescales and provided to all relevant agencies
- Ensure specialist services and Health Visitors are included in meetings as appropriate

Areas of development

- Ensure that appropriate record keeping is in place within agencies to record details of
- When/where a strategy meeting was held
- The minutes/outcomes of that meeting with any agreed action and
- A copy of the report which was sent to the meeting/information shared
- Recording of how information is shared/fed back to parents
- All actions must be time bound and have clear leads

Contact Audit

The purpose of the audit was to examine quality of the multi-agency information contained in contacts received by the local authority which are used to inform the quality of the multi-agency decision making.

What has happened since?

- NYSCB courses will be amended to highlight the need to consider consent
- The NYSCB is developing practice guidance regarding when and how consent should be obtained
- The members of the Learning and Improvement Subgroup has agreed to review their agency's internal training to ensure that:
 - Written referrals are provided within 24 hours
 - When consent is needed and how it should be obtained
 - The need to include key information regarding the child, family, historical information, other relevant people and agencies involved with the child

Good practice

- Most referrals provided good details regarding the child
- The majority of referrals had details of household members included with the referral
- The Universal Referral Form greatly assists in obtaining the essential information to help inform further enquiries to ensure that the child received the correct level of support from agencies
- The majority of cases were escalated at the correct time
- Good recording of the reason for the referral

Issues for Practitioners

- Ensure that all relevant information is provided where known including details of nationality, first language, ethnicity, religion, need for an interpreter
- Be aware of when consent is needed and ensure that it is clear that this has been obtained
- Ensure that details of relevant adults are included including mother and father, parents' partners, siblings, grandparents, etc

Areas of development

- All agencies should provide a written referral to support a referral with the Customer Resolution Centre within 24 hours
- All agencies should ensure their training emphasises the need to provide a written referral to support a telephone referral within 24 hours
- All partners should adopt the universal referral form
- Develop guidance on when consent is needed

Early Years Audit

The Early Years Audit seeks to provide the NYSCB with assurance that early years providers have appropriate arrangements in place to fulfil their statutory duties to safeguard children and young people.



Vulnerability Checklist Audit

The Vulnerability Checklist Audit sought to identify the level awareness and understanding of the document across agencies and identify how the document is accessed and used across partners.



Inclusion of Children and Young People in their Service Planning Audit

Why did we carry out the inclusion of Children and Young People in their Service Planning Audit?

In accordance with Working Together (2015), it is important that the views of children have been included into any service provision. However, it is of equal importance to recognise that whilst a child or young person may have a view, their wishes may not be appropriate to translate into tangible actions appropriate to ensure their wellbeing and that they are kept safe from harm. The provision of any services should reflect the unique circumstances of the child within their family and community. This audit examines how agencies record the views of children, how the views of children translate in to assessment and intervention, and in the development of services.



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Areas of good practice

- Good liaison with other local authority services outside of the county
- Prompt assessment and meeting of child's health needs
- Use of different methods to ascertain the views of children and young people, e.g. use of three houses with strong assessment and picture exercises being completed, linking to safety planning
- Examples of good record keeping showing reporting of child's views, decision making and contact with the child

Areas for Development

- Varying practice for recording the views of children and young people between agencies
- Record keeping by agencies to ensure that information regarding referrals are maintained
- Where the views of children and young people are sought, this should be recorded and used as part of the assessment of services

What has happened since the audit?

- The results of the audit have been shared with all partners through the Learning and Improvement Subgroup
- The Early Years Service has circulated information regarding best practice to members
- Communicating with children and young people is being considered as part of the IRO Service review
- All agencies have been tasked to ensure that their staff are aware of the need to obtain, record and consider the views of children and young people in the delivery of services to them
- Awareness of the need to obtain the views of children and young people in their service planning is included in all relevant NYSCB courses

Issues for practitioners to consider:

How to obtain the views of children and young people who are pre-communicative or unable to provide their views directly
 Ensure that the views of older children in the family do not overwhelm or disguise the needs of younger family members
 Information from other family members about the child are not the views of the child, remember to speak to the child to obtain their views



Safeguarding Practice Review Panel

The Local Safeguarding Practice Review Group (SPRG) has been established in accordance with Working Together to Safeguard Children (2015) and the Children & Social Work Act 2017. The SPRG is the arrangement by which local safeguarding partners will:

- Identify serious safeguarding cases which raise issues of importance in relation to the area and;
- For those cases to be reviewed under the supervision of the safeguarding partners, where they consider it appropriate to identify any improvements that should be made by persons in the area to safeguard and promote the welfare of children.

The SPRG consists of multi-agency partners including: Police, Health and Local Authority and is currently chaired by the Designated Doctor Safeguarding/looked after Children. The SPRG meet on a quarterly basis and consider cases where some of the following outcomes may be identified:

- Multi-agency learning review.
- Single-agency learning review.
- Multi-agency case file audit.
- Multi-agency practitioner audit.
- Good Practice reviews
- No further action.

Highlights:

The Local Safeguarding Practice Review Group have:

- Reviewed the Terms of Reference following the publication of the Children & Social Work Act 2017.
- Made three notifications to Ofsted during 2017
- Considered a number of cases, resulting in one practitioner review being undertaken of a case which did not meet the threshold for a Serious Case Review but it was felt there may be multi-agency learning.
- Developed multi-agency action plans from learning. These are managed within the NYSCB Learning and Improvement Subgroup which has ensured that all actions are taken forward by partners resulting in positive impact on practice and on outcomes for children. Learning generated as a result of audits and reviews have been disseminated by the NYSCB to:
 - Improved training delivery.
 - Managers master classes.
 - One minute guides.
 - Briefings.
 - Published on the NYSCB website.
 - Tweeted to partners.

Serious Case Review

A case was considered by the SPRG where it met the threshold for a notification to be submitted to Ofsted. The SPRG made a recommendation to the NYSCB Independent Chair as it was agreed that the criteria for an SCR had been met.

The NYSCB Independent Chair subsequently made a recommendation to the SCR

National Panel who agreed with the decision for the NYSCB to undertake an SCR.

The NYSCB set up a multi-agency Panel which was chaired by the NYSCB Board Manager and identified an Independent Review Author. The SCR is currently underway and it is anticipated that the final report is due to be published in 2018/19.



Serious case review analysis report to NYSCB Learning and Improvement

Every year, serious case reviews (SCRs) are undertaken across the country to provide an understanding of how incidents occurred and how potential weaknesses in procedures could be addressed. An analysis of SCRs for the last twelve months was requested by the NYSCB Learning and Improvement subgroup to gain a better understanding of learning from other Boards and to identify any areas of best practice or development.

The audit identified a number of themes including:

- Professionals' understanding of the negative impact of professional biases and beliefs in safeguarding practice
- The need to ensure law around consent is explained clearly and ensure that a young person's concern about violent risks to them is taken seriously by agencies
- Responding to vulnerable children/young people, incorporates child sexual exploitation, identifying and minimising the risk from a non-familial source, building on factors that increase resilience, facilitates a multi-agency team around the child, and facilitates partnership with key people in the life of the young person
- Ensure professionals are aware of the vulnerabilities of babies and safeguarding of babies from domestic abuse
- Wider promotion and clarification for staff of neglect assessment and audit on how expected outcomes are recorded
- Ensuring relevant checks should be carried out and the need for a period of monitoring should be considered before a special guardianship order is finalised
- Strengthen the contribution of family members in looked after child reviews and child protection conferences
- Professionals need to be confident to raise questions about family or household members

who could pose a risk of harm to a child

- The need for a holistic 'Think family' approach to be embedded across multi-agency children's and adults' services
- Make training available to Children and Families staff regarding the effects of long term drug use on the brain and to consider the impacts on patient's ability to care for their family after a discharge from intensive care
- The need for multi-agency liaison regarding incidents and call-outs in relation to domestic violence.

The audit provided affirmation of the key themes the Learning and Improvement Subgroup expected to apply. It is clear that common issues remain nationally in relation to understanding the 'lived experience' of the child, working with in the multi-agency safeguarding arena/communication and links between adult and children's services.

As a result of the review of national audits, the Policy and Development Officers will provide a summary of recent cases in their quarterly reports for consideration by the NYSCB subgroups, which will then be used to identify new patterns, trends and themes and inform future audits, reviews and training.



Chapter 5: Partnerships and Networks



The Inter-Board Network

The Inter-board network is a forum for key professionals who have responsibility to manage safeguarding in North Yorkshire and the City of York. The Inter-board network meet, discuss and progress opportunities whilst strengthening and co-ordinating existing arrangements. The primary purpose of the network is to support the System Leadership Group in terms of work streams but also to identify, implement and deliver on agreed collaborative initiatives.

Membership of the Inter-board Network includes:

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North Yorkshire Community Safety Partnerships (NYCSP)

Community Safety Partnerships (CSPs) are under a statutory responsibility for partners to work together to reduce reoffending, to tackle crime and disorder, to tackle anti-social behaviour, to tackle alcohol and substance misuse and to tackle any other behaviour which has a negative effect on the local environment.

When the criteria is met, it is the statutory function of CSPs, to undertake Domestic Homicide Reviews, ensuring effective learning is identified and embedded across partners.

Integrated Community Safety Hubs have been introduced in each of the districts to enhance the services of all partners and to provide better community safety support for all communities across North Yorkshire.

North Yorkshire and York Domestic Abuse Joint Commissioning Group (DAJCG)

The DAJCG includes representation from key agencies and sectors, who through this group deliver their commitments to continuing to reduce the impact of Domestic Abuse and the effects on families, across North Yorkshire and York. In order to do this we need to ensure that services are improving people's lives, with an emphasis on early intervention and providing secure provision and consistent services across the county.

To support this delivery two multi-agency sub groups have been established, both reporting to the DAJCG, one focusing on the commissioning of Domestic Abuse services and the other group is focusing on operational matters.

North Yorkshire and City of York Strategic Prevent Board

The Prevent element of the Counter Terrorism Strategy, CONTEST, aims to stop people from becoming terrorists or supporting terrorism. It contains three key objectives;

- Ideology- challenging the ideology that supports terrorism and those who promote it
- Individuals- protecting people from being drawn into terrorism and ensuring that they are given appropriate advice and support; and
- Institutions- supporting sectors and institutions where there are risks of radicalisation.

The Prevent Strategic Board for North Yorkshire and York develops the multi-agency strategic approach to Prevent. Agrees the North Yorkshire and York Counter Terrorism Local Profile (CTLP) and action plan and ensures the effective strategic coordination of partners.

For local delivery each of the districts has a local Prevent delivery group. Aside from the local implementation of action plans the groups gather local intelligence and information regarding community tensions and hate crime incidents that can influence the Prevent agenda.

North Yorkshire has a multi-agency Channel Panel that meets on a monthly basis and is chaired by the Head of Safer Communities. Channel is a programme which focuses on providing support at an early stage to people who are identified as being vulnerable to being drawn into terrorism. The programme uses a multi-agency approach to protect vulnerable people from radicalisation and extremism, by;

- Identifying individuals at risk
- Assessing the nature and extent of that risk, and
- Developing the most appropriate support plan for the individuals concerned.



2017 North Yorkshire and York Safeguarding week

9-13 October

Safeguarding Week 2017, "Safeguarding is Everybody's Business"

Successful Safeguarding Week took place in October 2017, working in partnership with York and North Yorkshire Safeguarding Adult and Children Board and Community Safety Partnerships. The Conference took place at the Pavilions in Harrogate. A total of 343 staff attended the conference from across the 6 Boards. It provided professionals with the chance to hear two informative key note speakers, attend three workshops of varied subject matter, and a networking opportunity across agencies.

The keynote speakers were:

Jamie Bartlett - Direct of the Centre of the Analysis of Social Media whose principle areas of interest include social media monitoring, internet culture, the Dark Net and hidden internet subcultures. www.demos.co.uk/people/jamie-bartlett/

Lorin LaFave - Lorin's son, Breck, was groomed online and killed by his groomer. She founded the Breck Foundation www.breckfoundation.org which aims to build awareness of the dangers young people face online every day

and promoting prevention through education and empowerment. Lorin campaigns to promote awareness for keeping safe online and using the internet responsibly.



The workshops covered the following topics:

- Prevent;
- Modern Slavery;
- Suicide Prevention;
- Hate Crime;
- Financial Abuse Exploitation; and
- Safeguarding in Sport

The local groups to the collective boards identified areas that were of most relevant to them, and promoted awareness and understanding of how people can keep themselves safe, and how to recognise different types of abuse. There was a wide variety of public-facing events organised locally which included:

- Staff signing up to a "Safeguarding pledge" within Extra Care schemes
- Roadshows for the public organised by staff from across several agencies with videos, leaflets and quizzes on different topics;
- Keeping safe online workshop for key stage 2 children and their parents;
- Discussions with Youth clubs and Colleges on how young people can keep themselves safe;
- Scam awareness session with Ageing Well Group;
- Session on e-safety for businesses;
- Market stalls at local supermarket on scamming, cyber-crime and e-safety;

- Session on safeguarding in sport;
- Stall to raise awareness raising of domestic abuse within shopping centre;
- Workshops on e-safety organised by the Adult learning service;
- Sessions/coffee mornings with community groups.
- Stalls within York Hospital
- A variety of events in community locations

Across the two areas it is estimated that these events reached well over 1000 members of the public, ranging from school children and their parents, to people over 85.

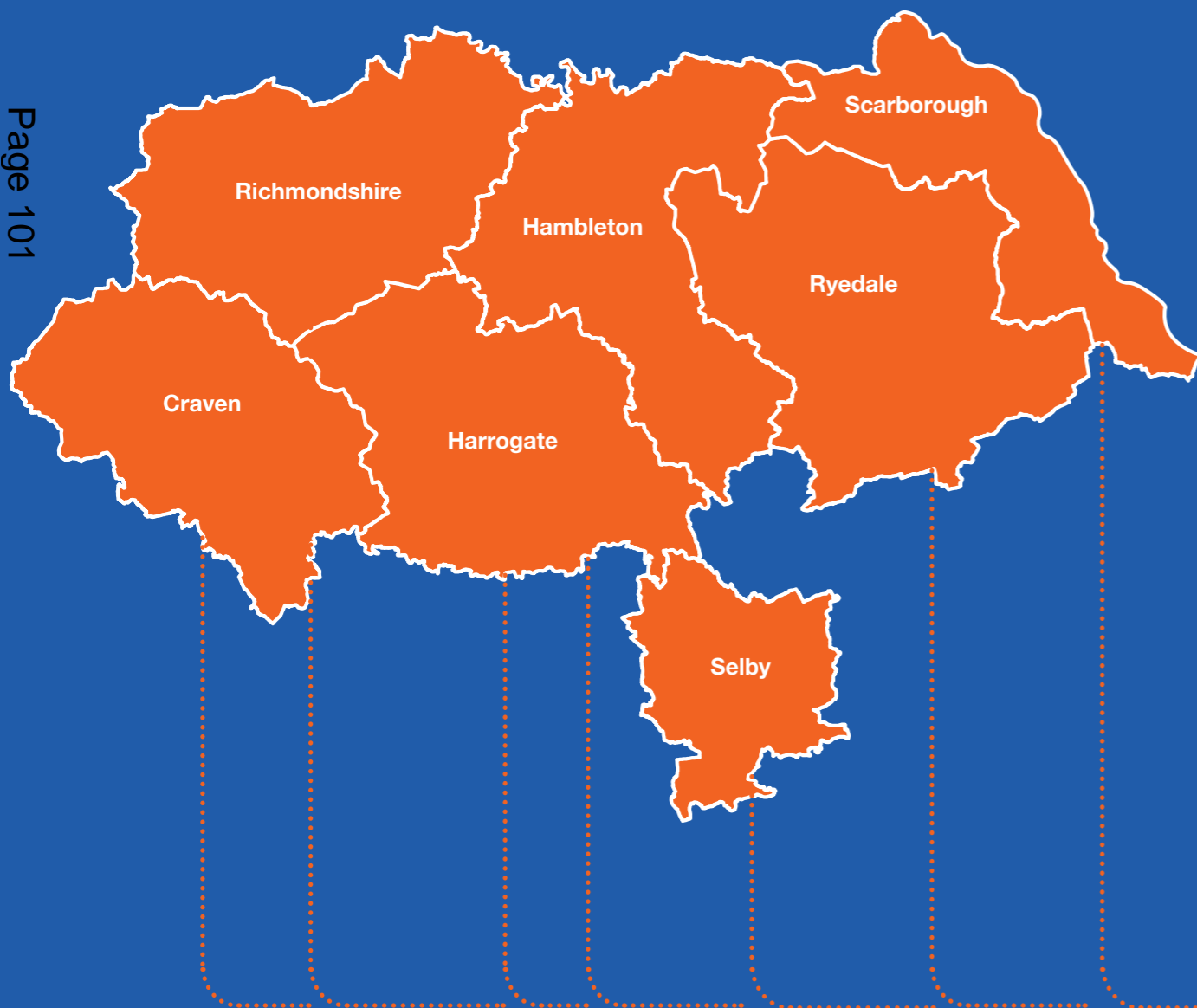
- The day was fabulous, well organised and great to mix with both adult and children staff from North Yorkshire and York. Looking forward to next event.
- The presentation from Jamie was the highlight of the day. I expected to find the session boring but it was like a light being switched on showing us how easy it is for the young people we support to become involved in the dark net.



Chapter 6: Children Safeguarding Strategy Groups (CSSG's)



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Craven CSSG

Background

Reporting back on the successful work of the Craven Safeguarding Strategy Group for this past year, Cllr Andy Solloway, Chair of the meeting commends the professionalism of staff who safeguard children and young people and that the meetings provide him with confidence of the good work during difficult times.

Achievements

The success of the Say Something If You See Something campaign has been excellent. All licensed premises have taken this up as an initiative and reports back of an enthusiastic response and that raising public awareness of Child Sexual Exploitation has been taken on by the public.

Partners across the CSSG were instrumental in arranging activities to support Safeguarding Week 2017. A number of events were delivered to the public and professionals around the core theme of safeguarding is everybody's business.

Challenges into 2018/2019

An initial issue that we have looked at is the problem of 'invisible children', i.e. those children who are taken out of mainstream education sometimes for legitimate reasons, but sometimes not. The Chair has taken up this issue with both MPs and with Ministers. Children can disappear from not only educational checks and simple things like vaccinations and health education, but also can disappear off medical records.

Ensuring appropriate representation at meeting from multi-agency partners poses problems due to the diverse nature of agencies represented in the area and cross border issues and can be challenging with accessing records quickly and accurately.

There continues to be a disparity of funding compared to urban areas. Staff in the area will continue to provide a professional service despite the disparity in funding while addressing increasing workloads and greater distances between casework.

Cllr Andy Solloway Craven District Council & Chair, Craven CSSG

Hambleton and Richmondshire CSSG

Improving quality and timeliness of reports to Child Protection Conferences

Hambleton and Richmondshire was the pilot area. This has now concluded, although no analysis available agencies found it useful in picking up themes with staff and valuable learning about options to take forward should this be pursued further.

Improving the emotional resilience of young people e.g. future in mind attended CSSG to share their work in order for partners to share such work and promote the work of futures in mind.

Reduction in the number of unintentional injuries

This has been an area of focus and continues to be so following data that has identified this as an issue. An audit of a month of notifications in Richmondshire will take place regarding this, as Hambleton and Richmondshire has been identified as an area of interest and North Yorkshire is higher generally on average re this issue.

Safeguarding week takes place on 25 – 29 June with a range of events examining loneliness and isolation. This will bring local partnerships together and engage children and young people in activities. Work is also taking place with partners talking to networks about local pledges via web and social media. Harrogate District NHS Foundation Trust are looking at topics of domestic Abuse and report writing, training and exploring joint training opportunities with South Tees NHS Foundation Trust.

James Lees, Children & Families Service, NYCC & Chair, Hambleton & Richmondshire CSSG



Selby CSSG

The Selby CSSG continues to be an active group, with a core group of committed members, including the Police, district Council and Health, who attend the group on a regular basis.

Achievements

Following on from the success of last year's Safeguarding Week in Selby, the theme of E-Safety continues to be a priority for the group and work around this is ongoing, aimed at both professionals and families.

The multi-agency Teenage Pregnancy Task and Finish Group has been re-established and work is ongoing, including improved access to Emergency Contraception, via the Healthy Child Teams. Latest conception data is now showing a reduction in Selby.

Priorities for 2018

The CSSG is leading on the planning for the 2018 Safeguarding Week, in collaboration with partners across Adult and Children's services. The theme this year is 'Substance Misuse and its Impact on Safeguarding'.

Work is continuing to further develop and integrate teenage pregnancy services via the task group.

A Task Group has been established to focus on improving access to Emotional Health and Wellbeing services across Selby, including in relation to navigating through the complexity of cross-border provision that exists due to Selby's geographical location. The group will also help to roll out the new pathway document.

The CSSG is linking closely with the newly re-established Domestic Abuse Forum, to ensure we have an integrated approach to this issue across Selby.

Julie Hatifeld, Children & Families Service, NYCC & Chair, Selby CSSG



Harrogate CSSG

Background

The Harrogate CSSG is an active local group with good multi-agency representation and commitment to progressing local priorities to improve the outcomes for children and families in the district. The group has focused on making Harrogate an Autism friendly environment and delivering promoting Safeguarding Week opportunities.

Achievements: Improve agency's response and understanding of self-harming behaviours:

- Developed a plan to support the emotional resilience of children and young people in schools and support and promote the roll out of CompasBuzz
- Addressed issues of obesity by identifying resources for promoting a healthy lifestyle and body weight for children and young people to be used by partners
- Worked with the Community Safety Partnerships and Adult Services to support the roll out of Safeguarding Week 2017 and arrange local awareness events for Safeguarding

Next Steps for 2018

- Continue to reduce social isolationism for children and young people with Autism by producing a charter and practice guidance for adoption by businesses and services within Harrogate, and make Harrogate an Autism friendly place
- Support Safeguarding Week 2018 and deliver local public and professional awareness events and support county-wide safeguarding messages throughout the week

Justin Vaughan, Children & Families Service, NYCC & Chair, Harrogate CSSG



Scarborough & Ryedale CSSG

Background

The group is now well established with a broad membership across the locality, including:

- A nominated chair: Councillor Janet Jefferson
- Children's Trust Lead: Elizabeth White-Acting Divisional Manager, East, Children & Families Service
- Safeguarding Lead: Victoria Barber - Team Manager, Children & Families Service.
- Safer Communities
- Police
- Restructured Prevention Team

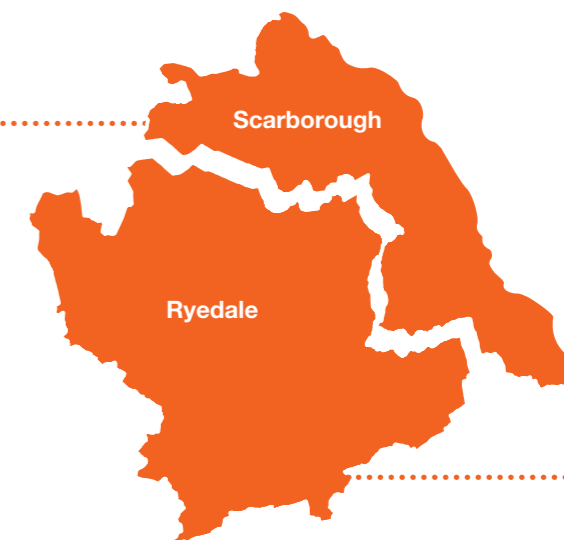
Achievements

Raise awareness of services and pathways for professionals:

- An awareness raising day was held as part of the safeguarding event in October 2016. Partner agencies presented their services through a market place event.
- Attendance to the event was over 100 participants. Although, the event was deemed very successful it was felt that locality awareness was lost. Planning is now in place for the 2017 event with a focus on local priorities.

Raise awareness of CSE with local businesses:

- 'Say Something if you See Something' campaign with aide memoir cards has been delivered by Safer Communities to Scarborough Hospitality Association, local hotels, NYP police and community support officers, Holiday theme parks, Taxi and private hire vehicles, other main businesses with on-going delivery to new taxi drivers in the Borough.



Improve information sharing in Child Protection Conferences:

Improve links with secondary schools:

- Area Prevention Managers offer all schools termly visits and attend the behavioural collaborative meetings; 100% of schools were offered visits last term and briefings on Operation Encompass and has been on the agenda's over this last year.

Challenges

Children Not in Education

- Emerging concerns regarding the number of children on limited education packages leading to increasing number of children not actively in education. Most of these young people are known to one or more local services (Police, Youth Justice, Prevention, Children and Family Services, CAMHS, private residential homes etc.) Progress to date –Monthly meetings established from September with review of meetings in April.

- Growing concern with regard to children home educated and number of Exclusions, especially within Primary Schools.

Emotional well-being of children:

- Embedding and awareness of new commissioned services through 'Future in mind'.
- Children's Voice

Next Steps for 2018

- School Readiness
- Opportunities Area funding: CSSG Representation on OAF Steering group

Cllr Janet Jefferson NYCC & Chair of the Scarborough & Ryedale CSSG

Chapter 7: Training

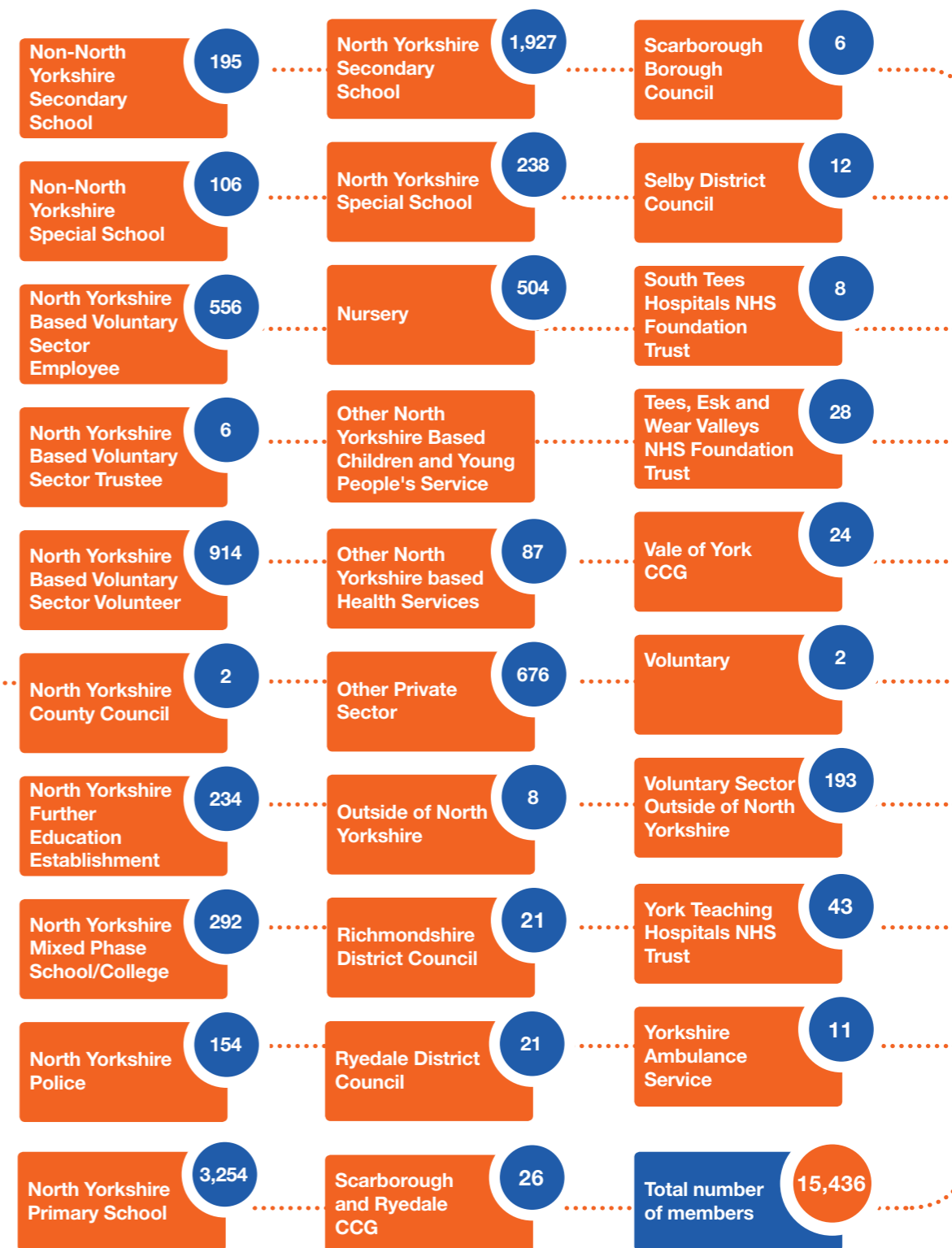


Training

Following a training review the NYSCB adopted the Virtual College Safeguarding Training courses and introduced a suite of 30 new e-learning courses. Courses were available to all public sector agencies, schools, the voluntary sector and military personnel providing services to children and young people in North Yorkshire.

Number of registered users by agency:

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Completion of NYSCB E-Learning Courses by agency for 2017-2018

Department	Yet to complete by 1 April 2018	Completed by 1 April 2018	Total
Airedale NHS Foundation Trust		1	2
Bradford Airedale Wharfedale and Craven CCGs	0	4	4
Business and Environmental Services	0	2	2
CAFCASS	2	3	5
Central Services	14	27	41
Child Minder	9	41	50
Children and Young Peoples Service	240	1686	1926
Community Rehabilitation Company	0	3	3
Craven District Council	0	1	1
Dentist	1	10	11
Early Years Providers/Child-minders/Nurseries	99	437	536
Fire and Rescue	0	5	5
GP Surgery	6	34	40
Hambleton District Council	0	1	1
Hambleton, Richmondshire and Whitby CCG	0	8	8
Harrogate and District CCG	2	4	6
Harrogate and District Foundation Trust	11	24	35
Harrogate Borough Council	6	25	31
Health and Adults Service	6	20	26
Humber NHS Foundation Trust	1	1	2
Military	87	419	506
Ministry of Defence	1	1	2
National Probation Service - North Yorkshire Area	1	1	2
NHS England North Yorkshire & Humber	2	4	6
Non-North Yorkshire Further Education	18	60	78
Non-North Yorkshire Mixed Phase School/College	21	104	125
Non-North Yorkshire Primary School	31	154	185
Non-North Yorkshire Secondary School	19	147	166
Non-North Yorkshire Special School	11	77	88

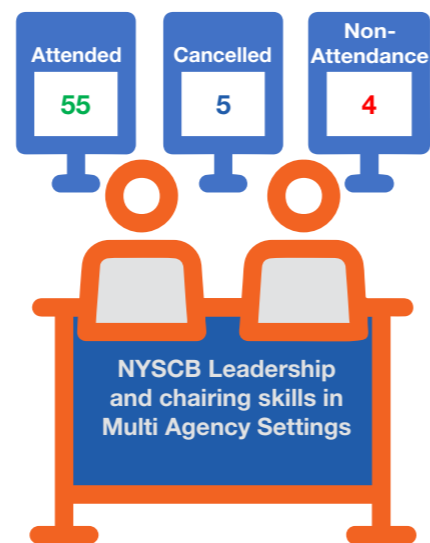
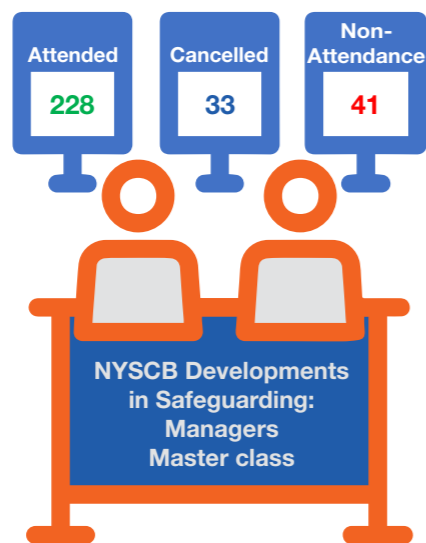
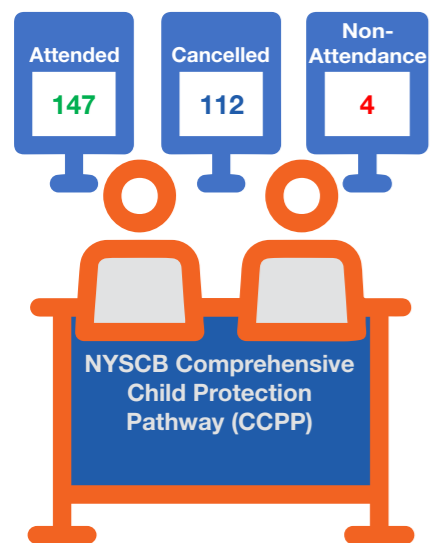
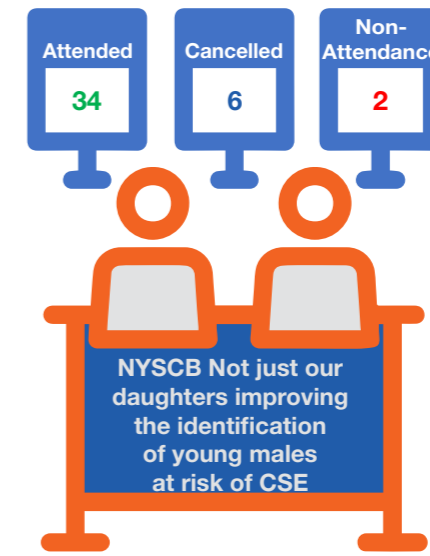
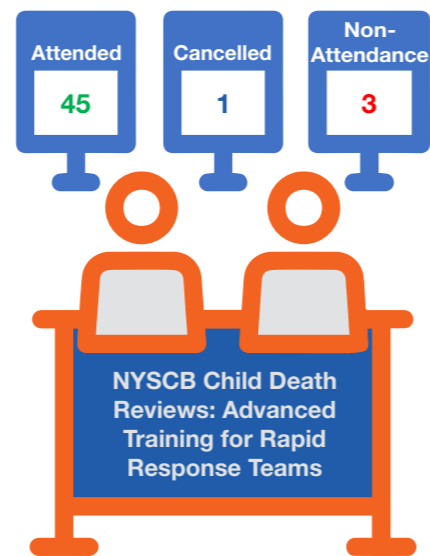
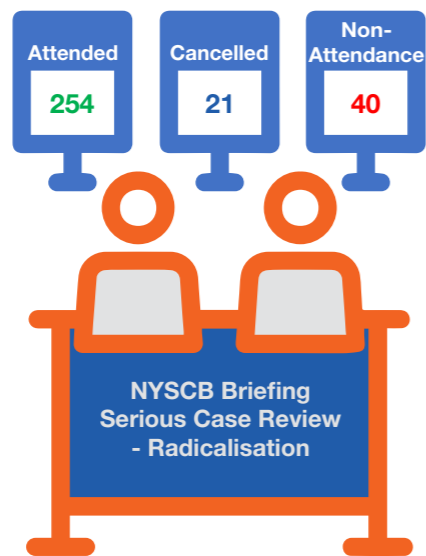
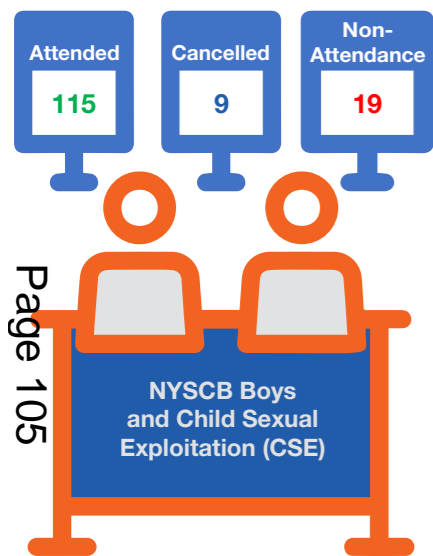
Department	Yet to complete by 1 April 2018	Completed by 1 April 2018	Total
North Yorkshire Based Voluntary Sector Employee	78	485	563
North Yorkshire Based Voluntary Sector Trustee	12	55	67
North Yorkshire Based Voluntary Sector Volunteer	85	693	778
North Yorkshire Further Education Establishment	21	170	191
North Yorkshire Mixed Phase School/College	24	216	240
North Yorkshire Police	1	29	30
North Yorkshire Primary School	323	2670	2993
North Yorkshire Secondary School	189	1788	1977
North Yorkshire Special School	38	170	208
Nursery	51	401	452
Other North Yorkshire Based Children and Young People's Service	136	702	838
Other North Yorkshire based Health Services	15	64	79
Other Private Sector	61	593	654
Outside of North Yorkshire	30	158	188
Richmondshire District Council	2	6	8
Ryedale District Council	4	17	21
Scarborough and Ryedale CCG	2	15	17
Scarborough Borough Council	0	2	2
Selby District Council	1	0	1
South Tees Hospitals NHS Foundation Trust	0	1	1
Tees, Esk and Wear Valleys NHS Foundation Trust	1	1	2
Vale of York CCG	5	6	11
Voluntary Sector Outside of North Yorkshire	50	147	197
York Teaching Hospitals NHS Trust	2	12	14
Yorkshire Ambulance Service	0	1	1
Grand Total	1720	11706	13426

The take-up of North Yorkshire based schools has been particularly successful and accounted for 42% of all courses accessed on the system. Organisations which attracted charging for accessing e-learning courses accounted for 17% of all courses accessed while the Children and Young People's Service accounted for 14%.

It is of note that key partners such as North Yorkshire Police only accounted for 0.2% of all courses accessed while Health Services (including dentists, GP, Foundation Trusts, NHS England and Clinical Commissioning Groups) only accounting for 1.1% of course. Although these agencies do provide their own comprehensive training programmes.

The NYSCB Serious Case Review Briefings and Manager's Master Classes have both proven popular courses over the last twelve months. The high number of cancellations of the Comprehensive Child Protection Pathway was due to a review in the provision of the course during which time all courses were suspended.

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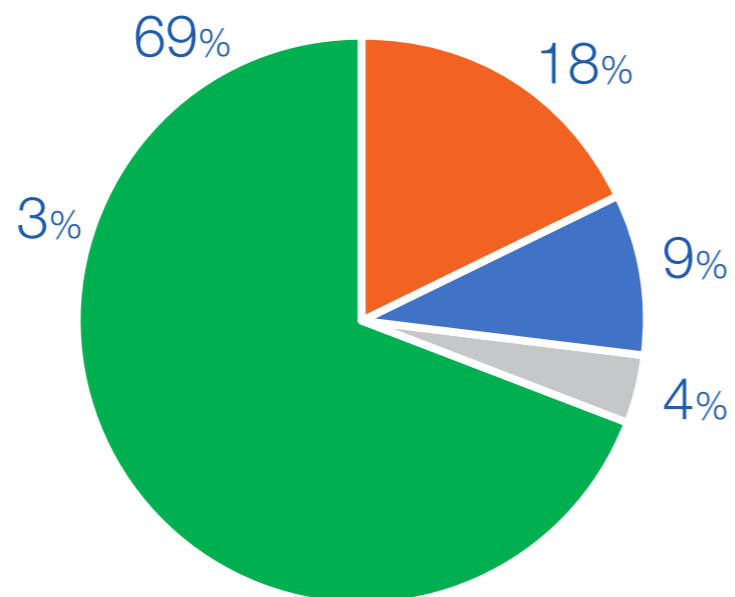
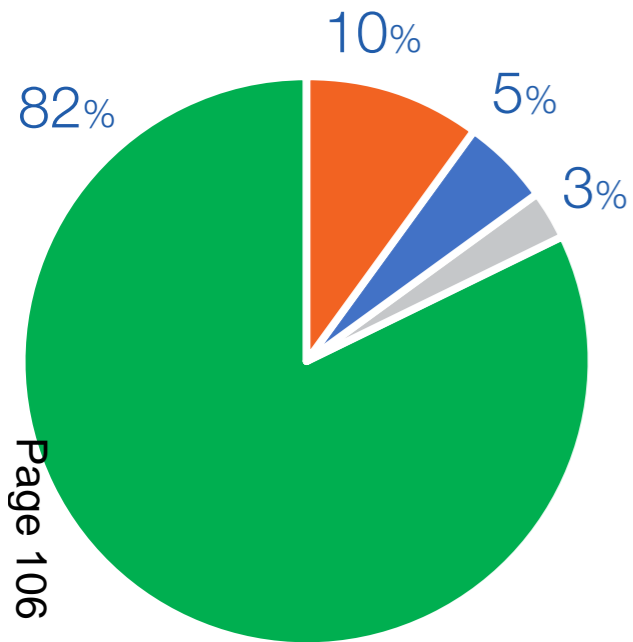
Virtual College Evaluation of E-learning

The Virtual College conducted a survey of learners who had completed at least one e-learning course. It was identified that:

- 441 learners responded to the survey
- 65% worked in frontline roles

■ Strongly agree or Agree
 ■ Neutral
 ■ Disagree or Strongly disagree
 ■ Skipped question

The training has provided me with more confidence in my job

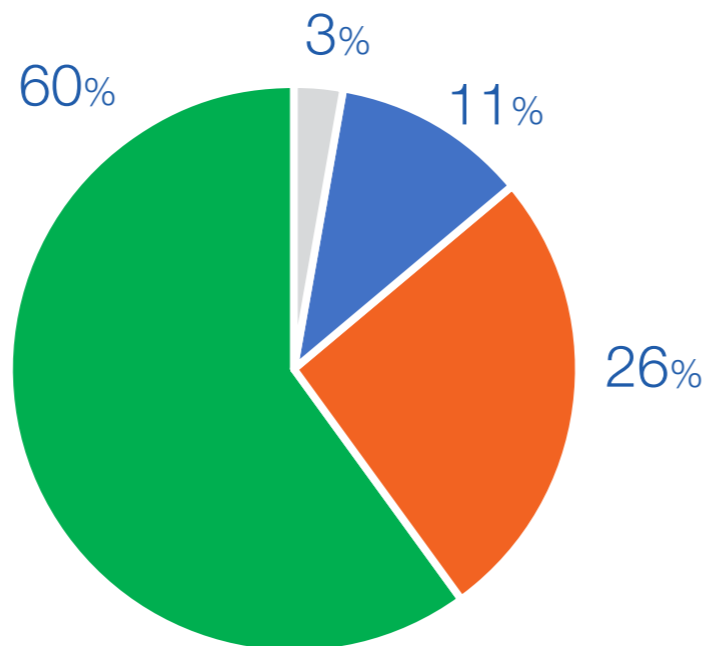


- The vast majority of learners found the training to be very useful for their jobs

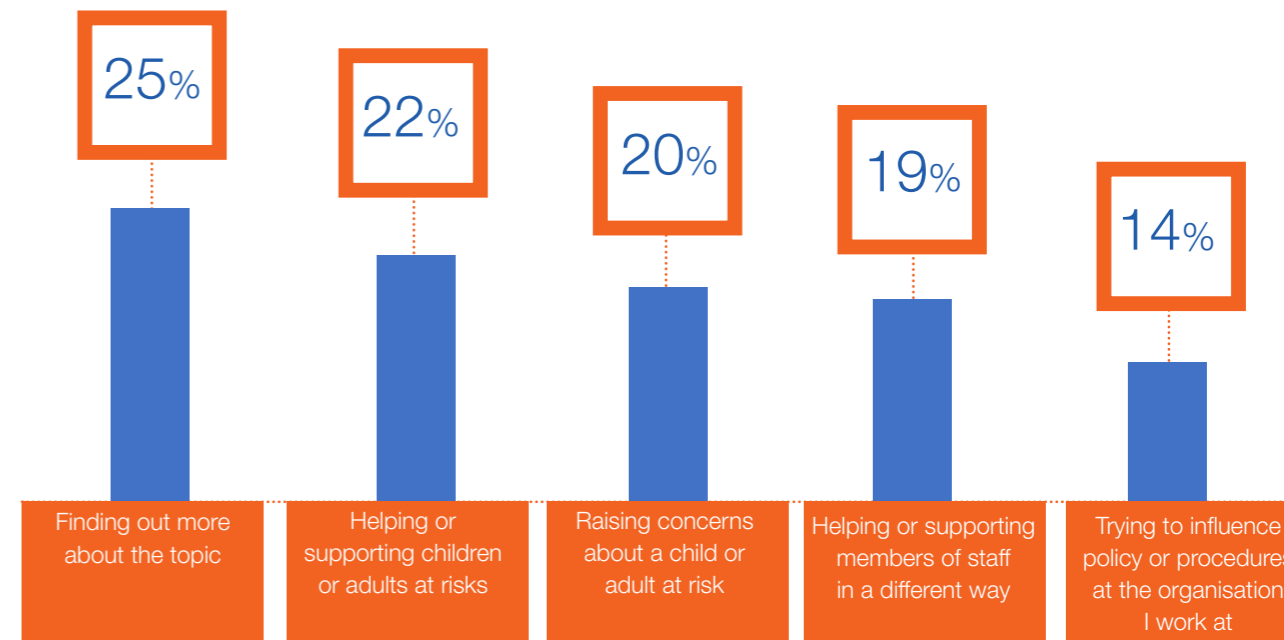
- Frontline employees responded more positively to this question than non-frontline employees.
- 69% learners felt that they had learned something new

Following taking the course, I have changed my working behaviour

- 60% of learners felt more confident in their jobs after taking a course, as awareness for issues was raised or they felt reinforced in their practice

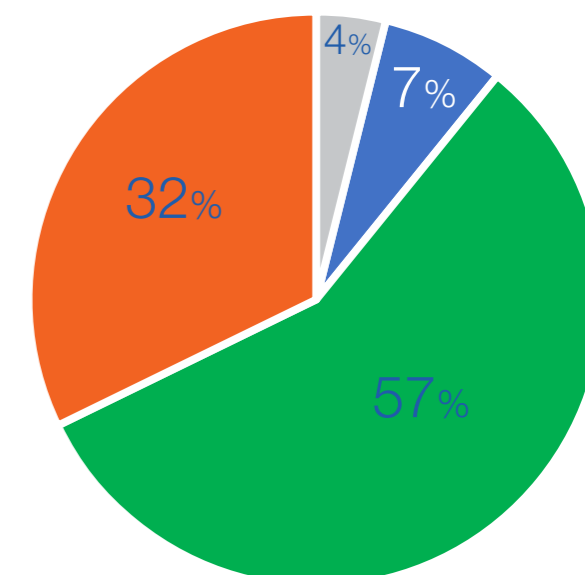
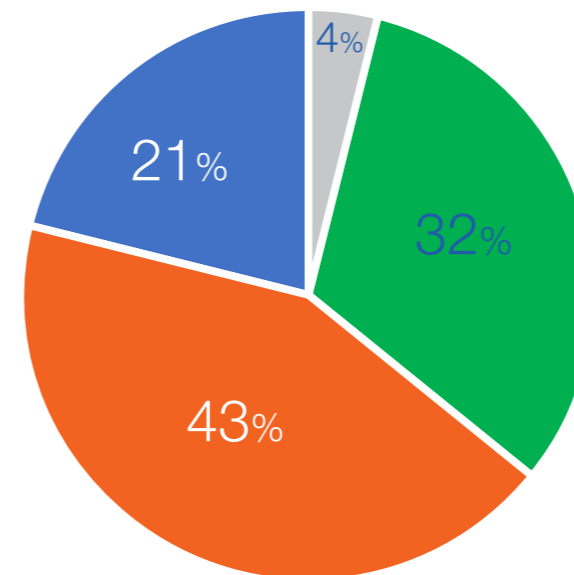


Ways of Changing behaviour



- 43% felt that they did not need to change their behaviour, but still felt more confident after completing their training - this was due to the courses raising awareness or refreshing previous knowledge.
- Frontline employees responded more positively to this question than non-frontline employees
- Most frontline employees felt enabled to help or support children or adults at risk, whilst most non-frontline employees tried to find out more about the topic

Following taking the course. I have changed my working behaviour



- Due to the use of refresher training, some respondents felt that the courses mainly reinforced what they already knew
- Frontline employees responded more positively to this question than non-frontline employees
- 32% of learners were encouraged to change their working behaviour after taking the course
- Over half of learners perceived Virtual College courses to have a positive impact on their organisation

Safeguarding Developments: Managers' Masterclass

Aims and objectives of Managers Masterclasses

- An update of current issues within child safeguarding and an overview of the current work taking place with North Yorkshire Safeguarding Children Board team.
- Be aware of relevant changes which impacts on safeguarding practice
- To understand any changes in relevant legislation, procedures and consultations in place that impact upon the work of practitioners and managers.

Topics have included:

- Online Safety
- Multi-Agency Thresholds
- Vulnerable, Exploited, Missing and Trafficked children and young people
- Lesbian, Gay, Bisexual and Transgender
- Supporting Victims Service
- Statutory Legislation and Guidance
- Publications and Campaigns

Originally established in 2016, Managers' Masterclasses aim to ensure that safeguarding managers are regularly provided with an opportunity to establish an overview of new developments both locally and Nationally, including research, new legislation, learning from Serious Case Review's (SCR's) and other key themes. Additionally the course aims to improve understanding of the multi-agency work to safeguard children and young people in North Yorkshire.

Masterclasses are aimed at managers who have responsibility for staff who so that they can disseminate learning within their teams and agencies. The training is facilitated by members of the NYSCB Business Unit in conjunction with safeguarding partners who have sought to ensure that managers are empowered to challenge and support staff when reflecting on safeguarding issues. Topics included in the agenda for Managers' Masterclasses have been identified in response to issues arising from; new legislation, findings from local and national audits and case reviews, and hot topics arising from multi-agency discussion in subgroups relating to partners.

CSE and Boys Briefings

During Safeguarding Week in October 2017 five one hour briefings were delivered by the NYSCB business unit across different geographical areas in North Yorkshire. A total of 87 professionals attended these briefings. The briefings covered the learning that was taken from Bradford's Safeguarding Children Board's, Serious Case Review 'Jack'. The CSE and Boys briefing presentation can be found here: <http://www.safeguardingchildren.co.uk/admin/uploads/resources/boys-cse-presentation-briefing.pdf>

"A very helpful masterclass, excellent forum for keeping professionals as up-to-date as possible"

"A completely worthwhile training session and a good addition to the packages offered. Would thoroughly recommend it to other Designated Safeguarding Leads (DSL) in schools"

Chapter 8: Voice of Young People

Conference



Youth Voice Conference

The NYSCB Business Unit was pleased to attend the Youth Voice Conference at the Pavilions, Harrogate on 16 March 2018. This is a key conference to seek the views of young people and as part of the NYSCB "market stall" the NYSCB raised awareness of Child Sexual Exploitation, the Web of Lies Graphic Novel, and canvassed the views of children and young people regarding what made them feel safe and unsafe.

Hosted by North Yorkshire County Council, the event offers young people the opportunity to meet and learn how they can influence decision-makers from the police, education services, local authorities and other organisations. The conference is aimed at secondary schools, youth councils and youth groups.

A total of thirty children and young people completed a questionnaire at our market stall where they were asked what made them feel safe or unsafe. A wide variety of responses were provided by children and young people regarding what makes them feel safe, with young people providing multiple answers to the question. Most children identified that family, friends and people they knew made them feel safe with home or secure environments being second.

When asked what makes you feel unsafe, strangers and people they didn't know was reported by most young people. The dark and being alone was also a concern for 20% of young people, with going outside or being somewhere they did not know was reported by 17% of responses. Being followed was also a concern for 13% of young people, with guns, bombs and weapons was reported as a concern by 10% of the young people.

Independent Chair attends the Youth Voice Executive

The North Yorkshire Youth Voice Executive brings together representatives from all the Youth Voice groups across North Yorkshire to discuss their most important issues with key decision makers in North Yorkshire. NYSCB Independent Chair Nick Frost attends these meetings to hear directly from young people and ensures the voice of Children and Young People impact on the work of the board.

Youth Voice
Executive

Chapter 9: New Procedure/Practice Guidance/Campaigns and Social Media



Campaigns

Department for Education Stop Child Abuse Campaign

The NYSCB has supported the Department for Education's national communications campaign to encourage members of the public to report child abuse.

The campaign was aimed at parents and addressed all forms of abuse and neglect. It encouraged parents and members of the public to report any children they believed to be at risk to the police on 999, alternatively call the police on 101 or if they thought a child was being to contact the Children and Families Service within North Yorkshire County Council on 01609 780780. More information on what to do if you are worried about a child is available from our website at:

<http://www.safeguardingchildren.co.uk/worried-about-child>



Say Something if you see something

The NYSCB continued to seek to raise awareness of the dangers of child sexual exploitation and the trafficking of children & young people with local businesses, and let them know what they should do if they identify concerns.

Child Sexual Exploitation (also known as CSE) is the sexual exploitation of children and young people under 18 and can involve exploitative situations, contexts and relationships where young people (or a third person or persons) receive 'something' (e.g. food, accommodation, drugs, alcohol, cigarettes, affection, gifts, money) as a result of them performing, and/or another or others performing on them, sexual activities. CSE is not limited to a particular geographical area. Addressing CSE and trafficking of children requires not only statutory agencies but everyone, including local businesses.

Some businesses provide an ideal environment for the grooming and sexual exploitation of children and young people. A business could be misused to help exploit children and young people by the people who are socialising or working there, for example:

- Adult venues (such as night clubs/sexual entertainment venues) or small shops may attract groomers if the premise is frequented by children or young people.
- Where underage drinking takes place, children and young people are at risk as their judgement is impaired.
- Premises providing goods or services that can be offered to children as gifts in exchange for sexual favours (for example, free food, drinks or cigarettes; free transport; free access to a venue in exchange for sexual favours) present risk if a groomer is employed there (or works voluntarily) and has regular or private contact with children.
- Children and young people are vulnerable in areas of premises that are not supervised or security checked (for example toilets, beer gardens, play zones).
- Risk may be present at premises where information technology equipment is used (for example, internet access, and mobile phones) as social media can be used to groom vulnerable young people; cameras may be used to record or distribute indecent images of children.
- Premises providing facilities for private parties, private dancing/entertainment booths or overnight accommodation, may be vulnerable to the risk of child sexual exploitation.

More information is available from: <http://www.safeguardingchildren.co.uk/say-see-something>

Say Something Campaign

The Say Something Campaign linked very strongly with the Say Something if you See Something Campaign. The focus on this campaign was raising awareness of child sexual exploitation with young people and to make them aware that it is not ok for someone to expect children and young people or their friends to do things they don't want to. It encouraged children and young people to listen to your instinct and if it doesn't feel right - tell someone.



STOPCSE

AWARENESS DAY 18TH MARCH

CSE Awareness Week

The North Yorkshire Safeguarding Children Board's partners supported the National Working Group (NWG) National Child Sexual Exploitation Awareness Day and extending it during the week of 18th - 25th March 2018. NYSCB partners joined forces to highlight the issues surrounding CSE; encouraging everyone to think, spot and speak out against abuse and adopt a zero tolerance to adults developing inappropriate relationships with children or children developing inappropriate relationships with other children.

Within North Yorkshire there has been an increase in the use of the internet in cases where CSE have been a feature. During this year's campaign the NYSCB developed a quiz aimed at parents and carers to gain their knowledge of CSE and online safety. This quiz will also sign post parents and carers to useful resources and organisations to find out more information or if need report concerns.

Monday March 18 was national Child Sexual Exploitation (CSE) Awareness Day. The aim of the day was to highlight the issues surrounding CSE in Britain today by encouraging everyone to think about, spot and speak out against abuse. Throughout the week the NYSCB promoted "CSE Week" and developed an online quiz for parents, carers and the public to test their own knowledge about online safety for young people and resulted in a total of 361 people responded to the survey.

The survey told us that:

- Slightly over half of people who completed the survey thought their children were either safe or very safe online
- Many parents were able to state the apps that children were using
- It has been a long held belief by some professionals that children and young people moved away from Facebook some time ago; however the survey indicated that this is not the case and Facebook was significantly more popular than platforms more associated to be followed by children and young people including Ask.fm, music.ly and live.ly
- When asked whether parents knew who their children talked to online the vast majority of people reported family and real life friend

- The majority of people reported that they would take appropriate action to address any concerns if they believed their child was sharing inappropriate images online
- It was encouraging to note that most parents were aware that it would be up to them to spot any signs that would be worrying such as changes in behaviour, secrecy and increased internet use
- Parents were generally aware of different ways in which children can be groomed online
- A significantly high number of people report that they were either confident or very confident to talk to children about CSE and keeping safe online
- The majority of people would speak to a parent or teacher if they saw something about someone else's child online which concerned them

The survey did highlight some areas of concern which have been highlighted to the Board:

- There was a significantly large proportion of parent's were unsure whether their children were safe online.
- While the survey did show gaming platforms such as Roblox and Minecraft were popular amongst their children, it did not include emerging gaming forums such as Fortnite which has grown significantly in popularity over the last few months
- There is a concern regarding parents being aware of who their children are interacting with online, specifically in online gaming platforms
- Parent's awareness of gaming platforms may indicate that parents are not as aware of the dangers from online interactions within games; any online gaming platforms allow easy communication with people who are not necessarily classified as "friends" and the NYSCB recognises that it may be difficult for parents to know when a child is interacting with someone they do not know in the real world
- A small number of parents focused responsibility for online safety to their children with some stating either that this would not happen to their child or believed they would tell them, a friend or teacher of any concerns

While the survey indicated a general knowledge of e-safety issues and that many parents would respond positively, online safety is still a key concern for ensuring the safety and wellbeing of children. The increased prevalence of online abuse in child protection cases indicates the need for a continued multi-agency approach to online safety and to ensure that professionals and parents alike have access to, and are aware of online risks and how these should be addressed.

Findings from the survey will be included in a report to the Practice Development Subgroup and the Learning and Improvement Subgroup for further consideration by the NYSCB and the identification of any additional actions. To help spread the message, agencies and professionals were asked to share a link through face to face contact with parents and carers and through their social media channels to help promote awareness of CSE and Online Safety. When promoting the campaign in social media, the NYSCB and its partners used the hashtags #cseday18 to coincide with the promotion of the national even.

A toolkit was developed for professionals and agencies were asked to promote CSE awareness week by incorporating a CSE Awareness Week banner on their website and email signatures.

We received some good media coverage from our local outlets, examples below:

<https://www.yorkshirecoastradio.com/news/local-news/2530059/unite-against-child-sexual-exploitation/>

<https://www.strayfm.com/news/local-news/2529538/how-parents-can-help-prevent-child-sexual-exploitation/>

There was also local coverage at the same time of the Durham police 'trust and tell', Police Scotland and the NWG campaigns, so hopefully a good combined effect: <http://www.cravenherald.co.uk/news/national/16115414. Online-child-sexual-abusers-targeted-in-new-campaign/>

In terms of getting a view of public rather than professional interaction on twitter, activities were tweeted to NYSCB followers.

#SaferSleepWeek
Thank you for your support!



Safer Sleep Week

We know that greater awareness of safer sleep leads to a decrease in the numbers of babies dying. Unfortunately approximately 4 babies die in England each week from Sudden Unexpected Infant Death Syndrome (SIDS). We believe that if all parents were aware of safer sleep advice, many lives could be saved.

Safer Sleep Week the Lullaby Trust's national awareness campaign targeting anyone looking after a young baby. The campaign seeks to raise awareness of SIDS and how parents can reduce the risk of SIDS. The Child Death Overview Panel Steering Group and the Board supported Safer Sleep Week by raising awareness of the SIDS advice and guidance through twitter reaching over 530 people

Safer Internet Day

The NYSCB supported Safer Internet Day on 6 February 2018 by promoting resources for schools for key stages 1 to 4 through social media and direct messages to partners.

Social Media

Social Media has significantly increased the NYSCB's reach to professionals and members of the public. The NYSCB's Twitter account has over 700 followers which includes professionals, schools, businesses, other safeguarding children boards and members of the public. The NYSCB's Twitter feed is used to provide important information such as changes to policies and procedures as well as links to information and resources. It is also used by the NYSCB to promote campaigns and the activities of partners.



Chapter 10: Child Death Overview Panel (CDOP)



Child Death Overview Panel – Annual Report 2017-18

- The NYSCB are committed to learning from the circumstances and factors present in each death, and to;
- Identify any change that can be made or actions which can be taken that might help to prevent similar deaths in the future
- Share learning with colleagues locally, regionally and nationally so that the findings will have a greater impact
- Analyse trends and targeted interventions that can be delivered in response to findings, for example promoting safe sleep practice through awareness raising

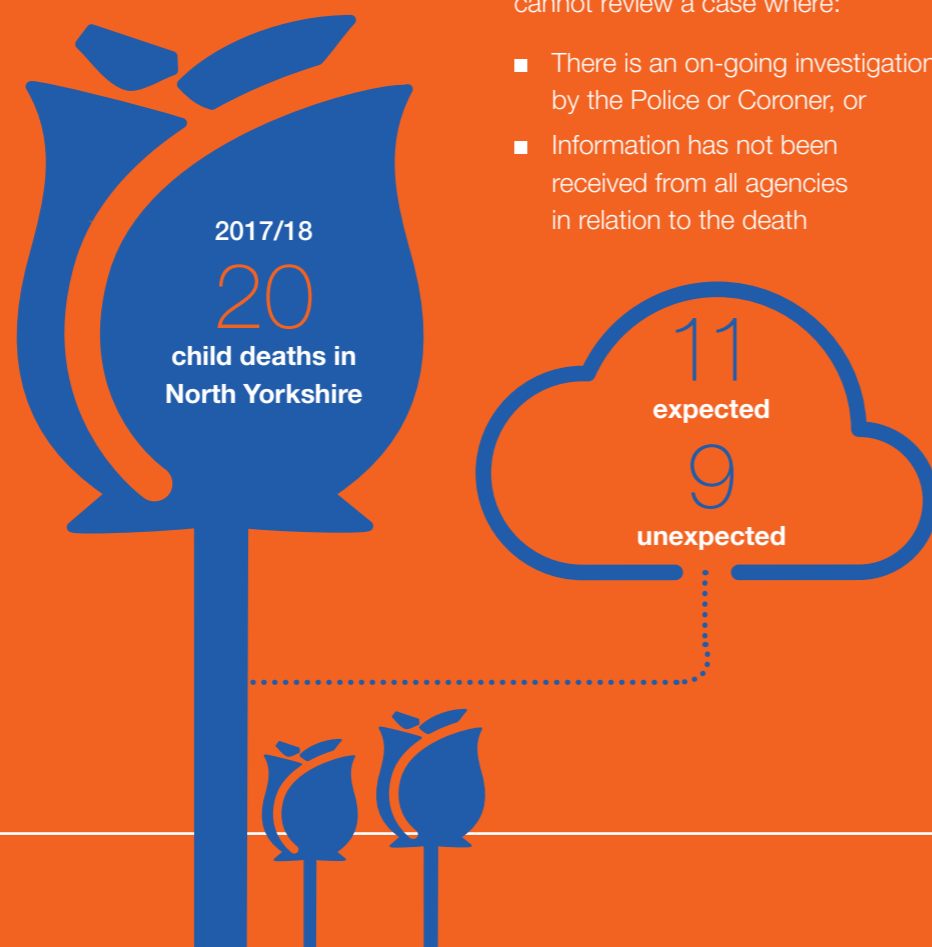
In 2017/18 there were a total of 20 child deaths in North Yorkshire. Of the 20 deaths, 11 were expected and 9 Unexpected. Between 1 April 2017 and 31 March 2018 there have been more male deaths than female which is in line with the Office of National Statistics. All of the children that died were white British. Less than 10 children who died were known to have a disability.

When an unexpected child death occurs the lead agency i.e. Police or Consultant Paediatrician will ensure a 'joint agency response meeting' takes place within 72 hours of the death. The aim of the joint agency response meeting is to have an initial multi-agency information sharing and planning meeting. Of the 9 unexpected child deaths the joint agency response took place for all within 72 hours with attendance from all key agencies.

The Child Death Overview Panel

The information presented to panel to consider is anonymised, enabling strategic leads who are representing various agencies including the Local Authority, Health and the Police consider any learning or factors that could be used by agencies to prevent future deaths of children. It takes an average of six months for a child death reach panel for review, but each case is different and there may be a number of reasons which mean that a case cannot be progressed by CDOP. The CDOP cannot review a case where:

- There is an on-going investigation by the Police or Coroner, or
- Information has not been received from all agencies in relation to the death



Modifiable factors

Between April 2017 and March 2018, modifiable factors were identified including smoking in pregnancy, lack of supervision and education to parents.

What we have achieved in 2017/2018

- The CDOP has provided feedback nationally regarding the Wood Review of LSCBs and the proposals for future arrangements regarding the monitoring of child deaths.
- We continue to engage in the Regional CDOP Coordinator Meetings to develop our understanding of child deaths across the region, share best practice and to undertake horizon planning
- We have continued to contribute to the Paediatric Mortality Review Meetings with each of the Sudden and Unexpected Death in Infancy and Childhood (SUDIC) leads across the county to review child deaths that have occurred in hospitals across the county to establish effective working relationships and information sharing
- We have set up and contributed to the Neonatal Mortality Review Meeting alongside the Heads of Midwifery and Designated Dr for Child Death to review all North Yorkshire and City of York neonatal deaths for emerging themes, patterns and trends, sharing of information and the development of new practice where required
- The CDOP Coordinator has attended a number of CDOP events to obtain a greater knowledge and understanding, including the Yorkshire and Humber Children's Palliative Care Network (YHPCN) Annual Conference, the Child Death Review Training delivered by Warwick University and continues to actively engage with the National Network of CDOPs.

- The CDOP Coordinator has started delivering a Regulation 28 Report to CDOP which includes all national recommendations made by Coroners for consideration of any learning that may be transferable learning and or actions that may be relevant to our area

Our priorities for 2018/2019

- The CDOP will develop its relationship with the Major Incident Response Team to raise awareness of the CDOP process and improve information sharing
- Develop bereavement leaflets to help inform families of services and the CDOP process
- Develop new working arrangements to comply with changes to CDOP processes being introduced as part of the new Working Together to Safeguard Children statutory guidance, being introduced in the first quarter of 2018/2019
- Work with other CDOP Co-ordinators in the local area to collate data at a regional level to improve the identification of any patterns, trends and themes
- Review and update the Child Death Rapid Response Training following the release of the new Working Together to Safeguard Children and provide multi-agency training

To read the full CDOP Annual Report visit:
www.safeguardingchildren.co.uk/aboutus/annual-reports

Chapter 11: Conclusion



Thank you for taking the time to explore our 2017/18 Annual Report, hopefully you will agree that the North Yorkshire Safeguarding Children Board have had another busy but successful year. For me the annual report provides an opportunity to reflect on the work of the partnership which in the words of our Independent Chair, Nick Frost is "strong, well informed and coherent." I would like to take this opportunity to thank all the partners for their time, professional challenge, cooperation and enthusiasm in working together to ensure we meet our collective vision:

"We will listen to the views of children and young people and work together to ensure they feel safe and North Yorkshire is a happy place to live."

On behalf of all the partners I would like to thank our Independent Chair, Professor Nick Frost. Nick who has been an influential leader at the helm of the Board, ensuring that the NYSCB have maintained a 'Good' Ofsted status and has overseen the successful transformation of the Board during his time in office. Nick has been very passionate and proactive whilst working in North Yorkshire and has championed our Board partners to work effectively and collaboratively in ensuring that the children and young people in our area are as safe as possible.

I would also like to acknowledge the contribution of Dallas Frank who served as NYSCB board manager from 2013 until earlier this year. Dallas' passion for safeguarding children and her able management of the NYSCB Business Unit has been instrumental in what has been achieved so far.

We look forward to working with Dr Maggie Atkinson who takes the position of Independent Chair from July 2018 as we work together with our partners to navigate the changes set out in Working Together to Safeguard Children (2018). We will use this significant transformation in the history of local Safeguarding Children Boards as an exciting opportunity to build on the foundations of good practice that exist within the county and develop and improve our multi-agency partnership approach to protecting and safeguarding children and young people in North Yorkshire so that the right support is received at the right time.

Finally, I thank our wider safeguarding partners and staff members of the NYSCB Business Unit for their contribution and enthusiasm to keep North Yorkshire's children and young people safe from harm and I look forward to working with them in the forthcoming year.

Mr. James Parkes
Board Manager
North Yorkshire Safeguarding Children Board

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Safeguarding Adults
in North Yorkshire

North Yorkshire Safeguarding Adults Board

Annual Report
2017-18

Enter



*Making safeguarding everybody's
business in North Yorkshire*

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Foreword

It gives me great pleasure as the new Independent Chair to introduce the Annual Report for North Yorkshire Safeguarding Adults Board for the year 2017/2018.

This year has been one of great change for the Board. I must first express the Board's gratitude to my predecessor, Colin Morris, who sadly passed away in January. Colin was a strong and passionate Chair of the Board, whose dedication and commitment to making safeguarding personal was the driving force behind the many improvements and new areas of work for the Board over the last couple of years. He will be greatly missed by all those who worked with him.

I would also like to thank Lisa Winward of North Yorkshire Police, who acted as Board Chair until I was appointed in June.

This year saw an independent review of Safeguarding in North Yorkshire, with input from all Board partners. This provided an opportunity to reflect on current processes and practice and look at

where improvements can be made across all partners. The key findings and recommendations are set out later in this report. They will be considered further by the Board at its development day in November this year and inform the Board's strategic priorities for the next three years.

In addition, March 2018 saw the publication of the Board's first Safeguarding Adults Review (SAR), a multi-agency review process that seeks to determine what the agencies involved could have done by working more closely together to prevent harm or death from taking place. The SAR looked at where there were lessons to be learned and how to promote effective learning and improvement to prevent similar situations in the future. A SAR should reflect the six safeguarding principles of empowerment, prevention, proportionality, protection,

partnership and accountability.

We have seen a reduction in the number of safeguarding concerns raised over the last year which is partly due to improved processes, in particular by North Yorkshire Police and Yorkshire Ambulance Service, as well as the continued dedication of the NYCC Care and support teams.

We once again saw a successful Safeguarding Week across North Yorkshire, with a conference in Harrogate being attended by 343 health and social care professionals from across the County. Public events were also held in each local area to raise awareness on keeping yourself safe.

Going forward, the next year will see further changes for safeguarding in North Yorkshire, with the introduction of new multi-agency safeguarding policy and procedures for West Yorkshire, North Yorkshire and

City of York, which will ensure consistency in safeguarding practice, and encourage stronger partnership working and a more person centred approach to keeping adults at risk safe. Nationally, upcoming changes to the Mental Capacity Act and Deprivation of Liberty Safeguards will see major changes to current process and legal responsibilities and the Board will be working to ensure that all partners are ready for this change.

Over the coming year the Board will continue to foster a culture of continuous learning and improvement, ensuring that it is open and transparent and able to demonstrate that it has listened and taken action. Closer ties with our Children's Safeguarding Board and Community Safety Partnerships over the next year will ensure that we strengthen governance and accountability around keeping people safe in the County.

The Board remains wholly committed to hearing the voices of those it serves and being as inclusive and accessible and, building on the Healthwatch survey and work with user groups and Boards, will continue to consult and engage with people as much as possible to shape and inform the future work of the Board.

In ending I would like to give my thanks to the continued commitment of those who are involved in this most challenging yet highly rewarding area of work of "Making Safeguarding Everybody's Business".



**Independent Chair NYSAB,
Dr Sue Proctor**

Demographic of North Yorkshire

North Yorkshire Overview

North Yorkshire is the biggest geographical county in England at 803,761 hectares (approximately 3,100 square miles). Although the county is large, it is sparsely populated with approximately 602,700 residents based in a variety of urban and rural communities. North Yorkshire stretches across the country from the North Sea coast to within 12 miles of Morecambe Bay, and from south of the M62 to the edge of Teesside.

Due to the sparse nature of most of the county, many adults, particularly older adults and those who require support, can feel isolated due to the long distances they have to travel to meet friends or use amenities, and are also at a higher risk of abuse.

23.3%
of the population over 65

3.1%
of the population are over 85

7

main NHS Providers of acute hospital services, community services and mental health services



215
Care Homes

112
Domiciliary care providers

England's Largest County

803,761

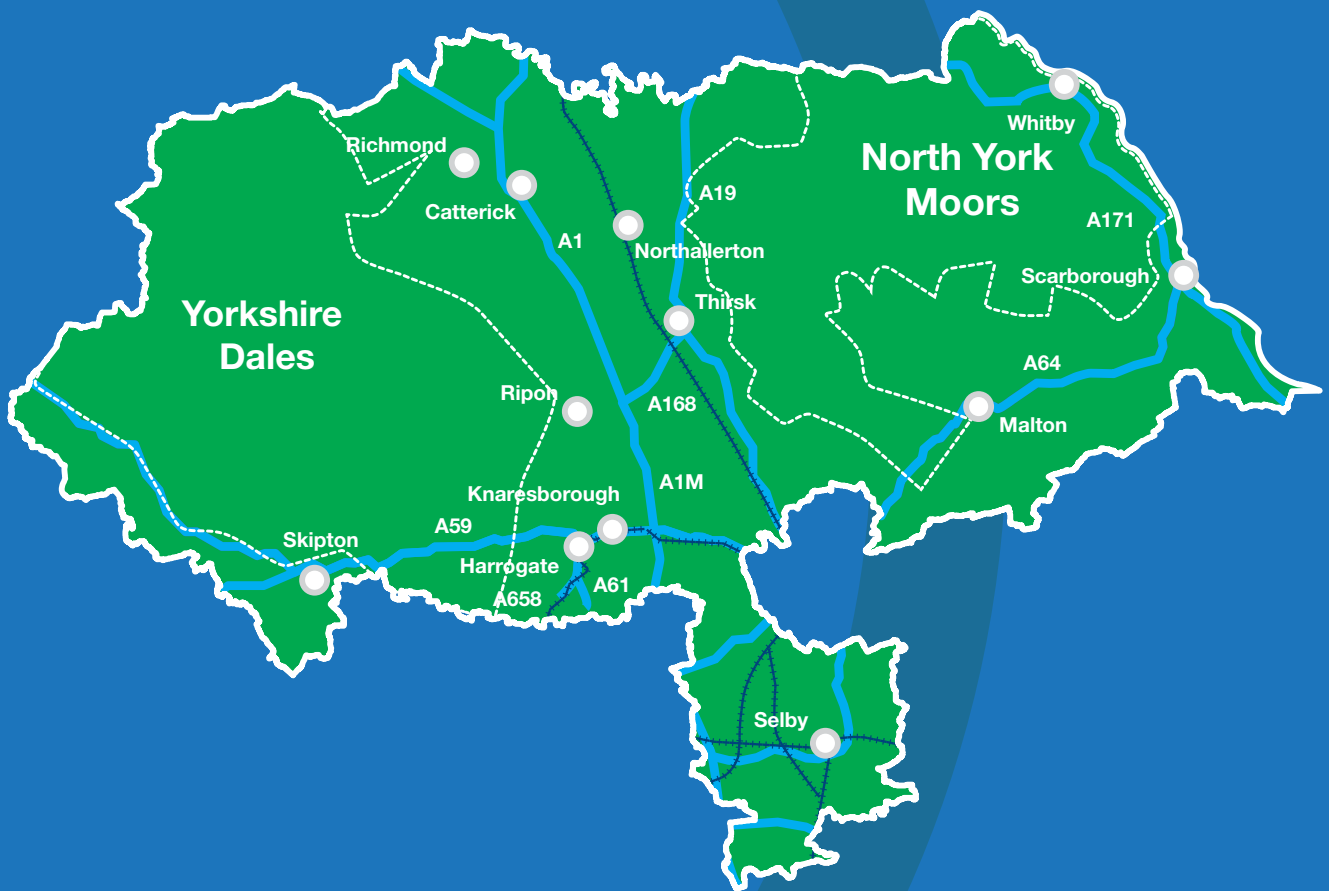
Hectares

3,103²

Miles

602,700

Residents



2

National Parks

6

Clinical Commissioning Groups

7

District Councils

7

main NHS providers of acute hospital services, community services and mental health services

Chapter 1: Strategic Vision, Structure of the Board

Vision

“We will provide leadership, challenge and direction to ensure that the partner agencies improve outcomes for adults at risk of harm or abuse. We will promote values of openness, trust, respect and learning.”

Our strategic outcomes:

- **Awareness and Empowerment** – people feeling safe and in control, being more able to share concerns and manage risk of harm either to themselves or others.
- **Prevention** – working on the basis that it is better to take action before harm happens.
- **Protection and proportionality** – support and help for those adults who are vulnerable and most at risk of harm. Responding in line with the risks and the minimum necessary to protect from harm or manage risks.
- **Partnership and accountability** – working for local solutions in response to local needs and expectations. Focusing on outcomes for people and communities and being open about their delivery.

Our Priorities 2015 – 2018

Awareness and empowerment

Local people, staff, volunteers and people with care and support needs

- know what abuse is and how to protect themselves
- know how to raise safeguarding concerns
- are confident that they will get an appropriate response that takes account of their wishes
- influence the Board's priorities and can see a difference ('you said, we did')

Protection and proportionality

People with care and support needs or their representative are involved in deciding the right level of protection for them.

The Mental Capacity Act (MCA) and Deprivation of Liberty Safeguards are implemented in such a way that people are safeguarded from abuse and neglect.

Any intervention is proportionate to a person's situation and their ability to make appropriate decisions to keep themselves safe.

Concerns about risks of abuse posed by staff, volunteers and students are co-ordinated by Designated Adult Safeguarding Managers (DASMs) and inform the work of the Board.

Making Safeguarding Personal, the MCA and safeguarding policy and procedures are high priorities for training staff and volunteers. Staff feel confident of their roles and responsibilities.

Prevention

Care and support is safe personalised and of high quality, where people are treated with dignity and respect so that the likelihood of abuse occurring is minimised.

As a partnership we make communities safe and take actions to reduce risk and prevent further abuse occurring.

Carers understand safeguarding, how to get help and information, and are supported to enable them to continue caring and minimise the likelihood of causing intentional or unintentional harm or neglect to the person they support

Partnership effectiveness and accountability

People of North Yorkshire have told us that they see GPs as a first point of call, so we will strengthen their contribution to safeguarding adults.

Information is shared appropriately across agencies and is effectively acted upon.

The Board will have a shared approach to challenges such as domestic abuse, self-neglect, modern slavery, exploitation, hate crime, mate crime and radicalisation.

We will put in place a systematic approach to learning from experiences in North Yorkshire and in other areas, and ensure this learning is embedded in practice.

We will strengthen the contribution of District Councils, in particular in developing a shared safeguarding response to self-neglect.

Continue to improve the Board's understanding of how safe North Yorkshire is for people with care and support needs, and if safeguarding reflects people's views and needs.

The Board will show how well it is doing by benchmarking itself against national improvement tools.

Chapter 2: The role of the Board and its sub-groups

North Yorkshire Safeguarding Adults Board (NYSAB) works to protect adults who may be at risk from abuse by promoting co-operation and effective working practices between different agencies. NYSAB brings together a combination of NHS, police, local government, independent and voluntary sector and community partners seeking to ensure that adults who may be at risk of abuse are safe and well. The board has a number of sub groups to assist in its role, each with their own responsible area.

Executive Group

The Executive Group, is responsible for overseeing the strategic management of safeguarding adults work in North Yorkshire by monitoring the work of the Sub Groups, and the Delivery Plan. This group is also responsible for ensuring processes carried out by the Board are done so effectively. Key recommendations are made by this Group for consideration by the Board.

Learning and Improvement Group (LIG)

The role of this group is to promote a culture of continuous learning across the Board and the wider partnership, ensuring that there are lasting improvements to services. The role of the group includes overseeing the Safeguarding Adults Review (SAR) function on behalf of the Board and carrying out lessons learned reviews so that the Board can learn lessons when things may not have worked well. The group is also an opportunity for Board partners to notify each other of serious incidents and investigations which may be taking place within their own organisations and may be brought to the Board for consideration.

Work this year:

The main focus of the group this year has been commissioning and reviewing the findings of the Safeguarding Adults Review of

Mrs A. The group has considered how the recommendations in the report can be implemented across all Board partners, and has drafted an Action Plan which includes actions for all partners and will enable the Board to measure the improvements made. In line with the recommendations and the learning from the Board's first SAR, the group will be working on a SAR Framework over the next year to ensure that SAR's are well conducted and that Board partners are accountable for the recommendations and learning that come out of reports.

Practice Development and Training Group (PDTG)

The Practice Development and Training Group ensures the development of safeguarding practice and promotes improvements to practice across all partner organisations in North Yorkshire. The group ensures that each organisation is completing the right training, which in turn ensures the right outcome for adults at risk and disseminates good practice examples.

Work this year:

The group has focused on the implementation of the multi-agency safeguarding policies and procedures, with additional meetings taking place across the year to monitor and steer the implementation to ensure that all partners are ready for its introduction in April 2019.

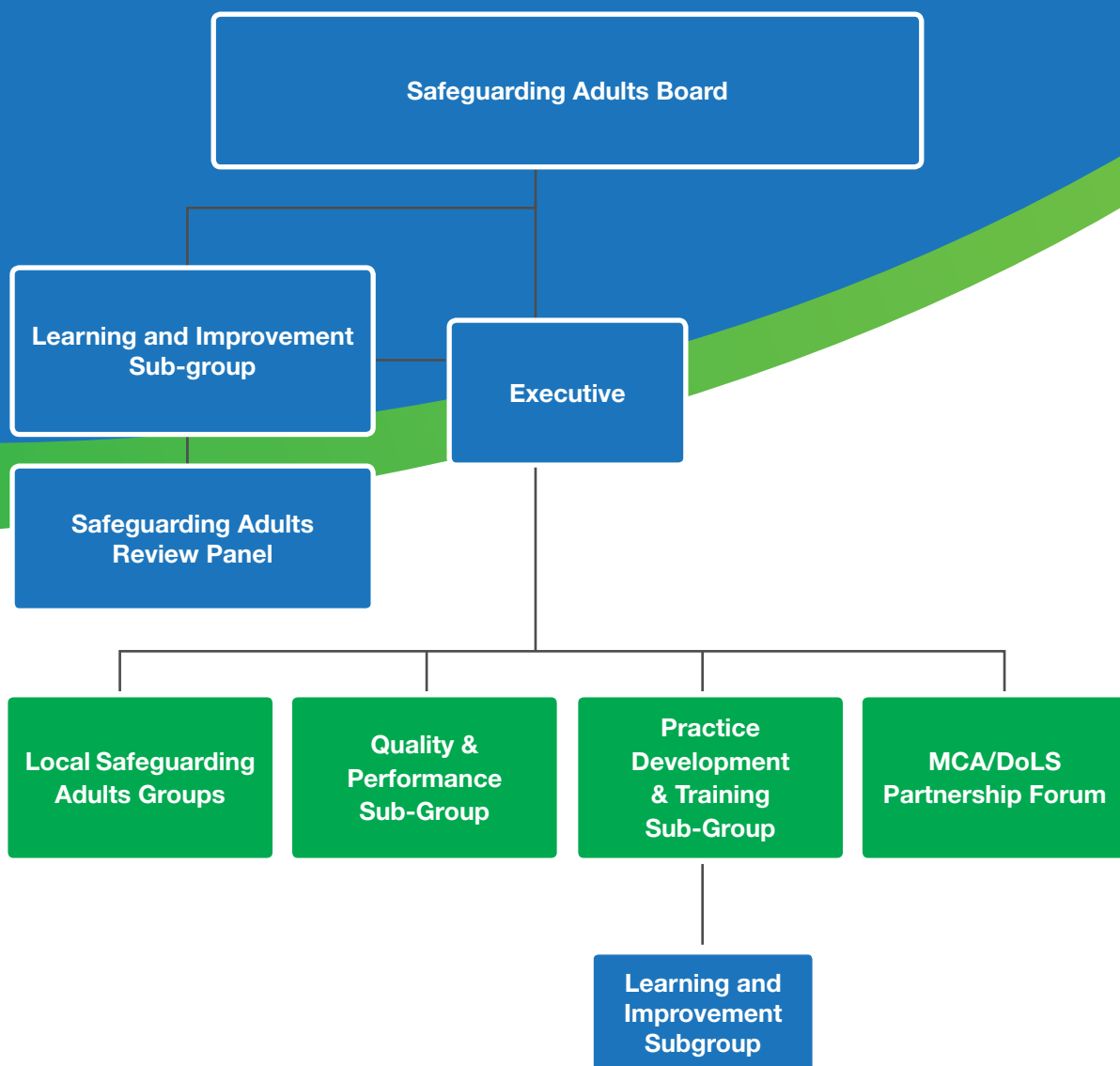
The group has also started work on the development of a Pressure Ulcer Decision Support tool in line with the Department of Health's updated guidance on when to raise a safeguarding concern. The group has also contributed to the updating of the safeguarding training for NYCC staff and care providers.

Quality and Performance Group (QAP)

The Quality and Performance Group, develops safeguarding data for presentation at the Board. The group considers the data and how this can be used to support the Board in making improvements. A summary of some of the data is set out later in this report.

Work this year:

The group has continued to analyse cases which are No Further Action under safeguarding to understand if any appropriate action could have been taken, and continue to analyse and monitor all safeguarding data to identify trends and areas for improvement. The focus of the group over the coming year will be to improve data recording and collection around whether individuals' outcomes have been met, and to identify those people who are regularly the subject of safeguarding concerns and how their needs could be met in a better way to prevent future safeguarding concerns being raised.



Mental Capacity Act Forum

The role of the Forum has been reviewed, and new Terms of Reference agreed, taking account of feedback from a survey for Forum members. Changes agreed include themed meetings with all members being involved in the choice of themes and agenda items. At each meeting one or two partners will share recent experiences or cases that they have come across, enabling other views and expertise to be shared.

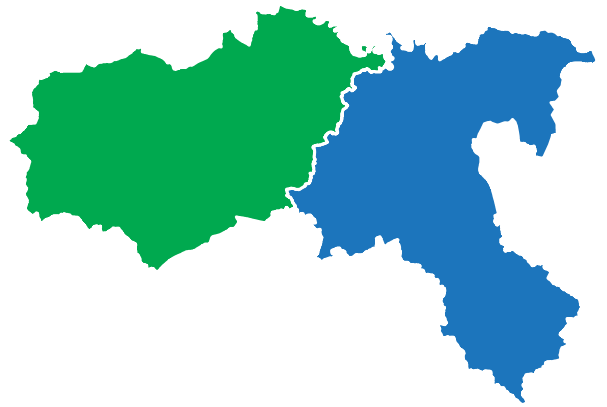
Work this year:

A work plan for the Forum has been developed to enable the Forum to work collectively to achieve its strategic outcomes. A key priority for the Forum is to raise awareness and understanding across the partnership of issues around the Mental Capacity Act (MCA).

The group has undertaken a large piece of engagement work across North Yorkshire to ensure the MCA is embedded across the county, with practitioners having a clear understanding of the key principles and the two stage test for capacity.

Local Safeguarding Adults Groups (LSAGs)

At a local level across the County, the lead safeguarding representative for each partner agency and within each organisation meets quarterly to ensure information is received from the Board on practice, delivery, lessons learned and active discussion takes place to resolve local issues and informs the Board of progress made locally to meet the strategic objectives. LSAG meetings cover the four locality areas as follows; Craven and Harrogate; Hambleton and Richmondshire; Scarborough, Whitby Ryedale; Selby.



Work this year: Hambleton & Richmondshire

1 Awareness and empowerment

Key Achievements

Focus on making safeguarding personal in case studies.

Presentations/agenda items at meetings raising awareness on issues e.g. financial abuse, trading standards/scams, serious case reviews.

Public engagement for safeguarding week to empower and inform

Areas for development

To keep Making Safeguarding Personal a focus in safeguarding cases.

2 Prevention

Key Achievements

Partners are empowered to look for signs of abuse and take action.

Training is a focus and partners are aware of the NYCC training available to them.

Pledges are made during safeguarding week

Areas for development

To keep up to date with training and to keep aware of signs of abuse.

3 Protection and proportionality

Key Achievements

Changes to Policies and Procedures and Reports from SAB discussed at every meeting. Partners review their own policies and procedures and share changes at LSAGs.

Areas for development

To look at the categories for data in the performance report by: splitting data for Mental Health Trust from other Health categories and merging Housing and Housing Association for concerns by source; having a breakdown of what concerns were; to include data for no further actions.

Data for concerns for 85+ are disproportionately high to other age groups.

4 Partnership effectiveness and accountability

Key Achievements

Involvement of Partners in Safeguarding cases. CCG and GPs representation at every meeting

Good joint working to plan and hold Safeguarding Week events

Development and upkeep of LSAG Work Plan

Partners share ongoing work/good practice at each LSAG meeting.

Areas for development

Sharing of outcomes for safeguarding alerts.

Link with primary care e.g. dentists, opticians

Engagement from Children's Safeguarding with Safeguarding Week



Work this year: Selby District Council

1 Awareness and empowerment

Key Achievements

Safeguarding training has been provided for licensed taxi drivers in the area.

As part of the local partnership, Selby District Council took part in the Safeguarding Awareness Week activities. Our social media channels were also used to share key messages.

Awareness sessions linked to the PREVENT agenda have been held, with good attendance from local professionals.

2 Prevention

Key Achievements

The Safer Selby Hub is a multi-agency model enabling local agencies to work together to identify and support those vulnerable people in our community who may be victims or perpetrators of ASB.

A Notice, Check and Share event was co-ordinated by Selby District Council, North Yorkshire Police and North Yorkshire County Council

3 Protection and proportionality

Key Achievements

Selby District Council chairs the Safer Selby Hub meeting weekly. As a part of this role we work to identify where vulnerable adults may require additional support.

Areas for development

We are working to refresh the training and development of our staff.

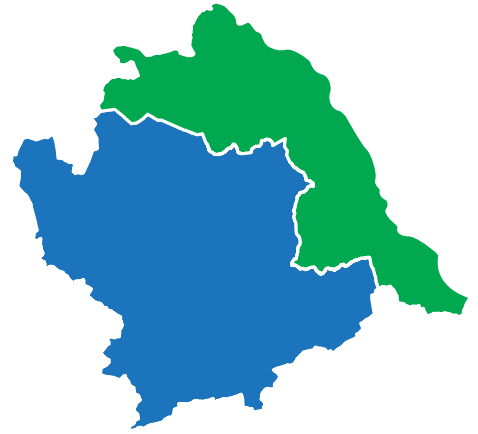
4 Partnership effectiveness and accountability

Key Achievements

Selby District Council is an active member of a number of partnership groups with a focus on protecting and supporting vulnerable members of our community.

There has been a cross-promotion of safeguarding campaigns with community safety work locally. The aim is to establish into everyday attitudes that safeguarding is everybody's business.

A review of Selby District Council's safeguarding policy and procedures has been undertaken.



Work this year: Scarborough, Whitby, Ryedale

1 Awareness and empowerment

Key Achievements

Targeting an understanding of MCA.

Each member of LSAG to ensure their organisation Make Safeguarding Personal.

NYP have completed training on Domestic Abuse and also Safeguarding Referral Training to Job Centre Work Coaches.

Presentations – have included Financial Abuse & Mental Capacity, Healthwatch Survey, Financial Exploitation, County Lines.

Areas of development

Making safeguarding personal continues to be an area of development for all agencies.

2 Prevention

Key Achievements

Event organised targeting clubs and voluntary agencies.

Training provided to tradesmen to raise awareness “Something’s Just Not Right”.

Safeguarding week 2018 very well supported by all partners every day during the week. Opportunity to speak to the public on a wide range of topics.

Areas of development

Using the data to enable us to respond to our local communities. Identifying high risk areas.

3 Protection and proportionality

Key Achievements

Information about new policy shared with partners

LSAG offers opportunity to highlight issues to the board.

Areas of development

Improve communication; keep safeguarding personal providing a proportionate response.

4 Partnership effectiveness and accountability

Key Achievements

Mental Health Team and TEVV developing a shared understanding of rota’s and responsibilities.

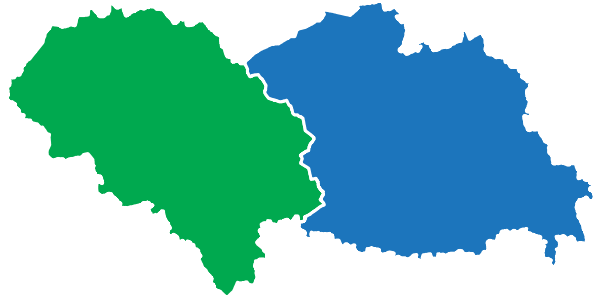
Attendance at LSAG has improved.

Safeguarding Data – shown at each LSAG meeting and this shows trends for the County and areas within the County to compare.

LSAG offers opportunity to understand each others role and build relationships

Areas of development

Acknowledgement of alerts when received into teams.



Work this year: Harrogate and Craven

1 Awareness and empowerment

Key Achievements

Targeting an understanding of MCA.

Each member of LSAG to ensure their organisation Make Safeguarding Personal.

NYP have completed training on Domestic Abuse and also Safeguarding Referral Training to Job Centre Work Coaches.

Presentations – have included Financial Abuse & Mental Capacity, Healthwatch Survey, Financial Exploitation, County Lines.

Areas of development

To progress action to promote awareness of safeguarding to isolated individuals.

2 Prevention

Key Achievements

Ongoing analysis and understanding of the performance data.

Identification of low referrals from self/friends and group to explore how this can be targeted for future.

High level of training reported by all partner

Areas of development

To commence earlier planning for safeguarding week and encourage partners to contribute.

3 Protection and proportionality

Key Achievements

Information/Leaflets frequently shared between partners for latest scams or pertinent issues.

Safeguarding app promoted

SAB report is presented at each meeting and actions reviewed.

4 Partnership effectiveness and accountability

Key Achievements

Partners sharing good practice and learning with peers from their organisations.

Request for individual case studies to be shared at LSAG.

Areas of development

Attendance at LSAG

Participation in safeguarding week

Nomination of co-chair

Chapter 3: What we have achieved this year

The past year has been a busy year for the Board. With the introduction of a new Learning and Improvement Group and the completion of the first Safeguarding Adults Review, the Board's continued focus has been to promote a culture of continuous learning across all partners and to act upon lessons learned, creating a framework for accountability and demonstrating what actions have been taken as a result of the learning.

As in previous years, the Board has worked to meet four main outcomes of its strategic plan which are based on the six principles of safeguarding:

Awareness and Empowerment

– people feeling safe and in control, being more able to share concerns and manage risk of harm either to themselves or others

Prevention – working on the basis that it is better to take action before harm happens

Protection and proportionality

– support and help those adults who are vulnerable and most at risk of harm

Partnership effectiveness and accountability

– working for local solutions in response to local needs and expectations, focusing on outcomes for people and communities and being open about their delivery.

The following pieces of work have been the key areas of focus for the Board over the last year:



1. Review of Safeguarding

In 2017 an independent consultant, Richard Burrows, was commissioned to undertake a review of adult safeguarding in North Yorkshire, working with NYSAB partners to reflect on practice and where possible improvements could be made.

The report identified the following key messages and areas of learning for NYSAB:

- A clearer vision and stronger arrangements for how we learn lessons and coordinate change.
- Being open and transparent about our strengths and weaknesses and the challenges we face.
- We have focused on the development of monitoring, measuring and understanding information around safeguarding to make sure our processes reflect what is important to those who use our services, our staff and partners. The report recommended that we continue to do this and use evidence to continually learn and improve.
- Going forward NYSAB need to focus on evidence gathered from people's experience and learning from things that have happened, as well as looking at data to make sure that we make safeguarding personal for everyone.
- NYSAB and partners were praised for the commitment to, and investment in training and activities to promote awareness of safeguarding. It was recommended that NYSAB look at how partners can work more closely together to develop their workforces.
- It was noted in the report that being inclusive is at the heart of everything we do. Safeguarding can be a difficult process to understand, and NYSAB should continue to adopt a personalised approach to safeguarding.
- NYSAB should get better at talking to each other and sharing information and learning.
- Although North Yorkshire County Council provides social care, the NYSAB is a partnership of organisations who all take responsibility for safeguarding in North Yorkshire. NYSAB need to improve the understanding across all partners of this joint responsibility and how it sits alongside the provision of social care services.
- NYSAB focus on local areas to make sure that safeguarding is personal. It was recommended that SAB Partners could have a better understanding of how things work locally to give NYSAB a clear direction of priorities going forward.

What happens next?

NYSAB have considered the recommendations in the report and will be using these to help to shape its priorities for the next three years.

2. Safeguarding Adults Review: Mrs A

In 2017 the Board undertook its first Safeguarding Adults Review (SAR). Below is a quick guide to the SAR and the key areas of learning for the Board.

7 Minute Briefing Safeguarding Adult Review: Mrs A



What is a Safeguarding Adults Review (SAR)?

A SAR is a multi-agency review process, which seeks to determine what relevant agencies and individuals involved could have done to have prevented harm or death from taking place. It will establish whether there are lessons to be learned and promote effective learning and improvement to prevent future deaths or serious harm happening again. A SAR should reflect the six safeguarding principles of empowerment, prevention, proportionality, protection, partnership and accountability.



Key Learning: Person Centred Working

“Making Safeguarding Personal” guidance should be embedded in all practice, including Social Work Practice – we need to ensure that the person is at the ‘heart’ of the process.

We must promote a holistic approach to patient assessment and care planning to ensure it is personalised to the individual.

Care plans should be personalised to reflect decisions of the patient – even if contrary to medical advice.



Key learning: Training

All practitioners across all SAB Partners should undergo a rolling programme of Safeguarding Training that is relevant and appropriate to their job role and function.



2

Background

Mrs A was an 88 year old lady who died in June 2015 of septicaemia. She had received care at home four times a day since 2010 and despite some physical frailty, socialised regularly with friends and was described as having an 'iron constitution, sharp views and a strong mind' by her family. In March 2015 she broke her femur while being assisted with personal care. Due to a breakdown in communication between professionals they weren't aware of this. Complications lead to septicaemia and Mrs A refused treatment. Following two hospital admissions she died in June 2015.

2

3

4

3

Key Learning: Information Sharing and Communication

A review of systems and processes is required to facilitate multi-disciplinary working. This includes a system which enables agencies to 'talk to each other' with a system for checking that urgent tasks have been received and there is confirmation of actions taken so each agency knows who has done what and if they have any outstanding actions so that things don't get missed.

Each organisation must have an appropriate mechanism for escalating concerns.

4

Key Learning: Mental Capacity and Unwise Decisions

Everyone has the right to make unwise decisions. Mental Capacity Assessments must be time and decision specific. Any capacity decision must be recorded accurately: it is not enough to record that a person has, or may have previously 'had capacity'.

A person's right to decline assessments under the Care Act must be weighed sufficiently, fully and carefully against professional standards in Health and Social Care.

5

Key Learning: Support and Guidance

All agencies should provide support and guidance to staff around safeguarding, the role of their organisation and make any support offered to staff easily accessible.

Consideration should be given to the level of support offered to smaller agencies to enable them to engage more effectively with future SAR's.

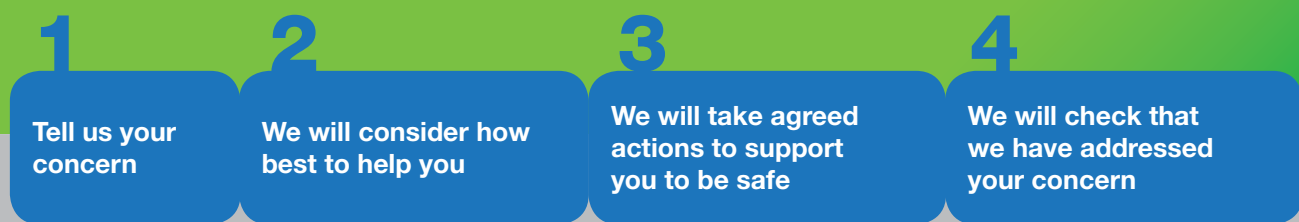
New multi-agency Safeguarding Policies and Procedures

North Yorkshire SAB and Boards from West Yorkshire and City of York have agreed joint safeguarding policy and procedures so that there is consistency across the combined area in the way in which adults are safeguarded from neglect or abuse. The policy and procedures will be supplemented by local operational practice guidance/protocols, and used in conjunction with

partnership and individual organisations' procedures on related issues including: fraud, disciplinary procedures, whistleblowing procedures and health and safety.

At the moment the safeguarding journey has six steps from start to finish. Under the new policy and procedures this will be reduced to four:

The experience of the adult at risk



North Yorkshire are currently getting everything in place to implement the new policy and procedures from April 2019. The Board is committed to make sure the process is as inclusive as possible, and as well as providing staff with operational guidance, a group of self-advocates will be supporting the Board to create easy read information to understand the safeguarding process, rights and how to keep safe.

3. Safeguarding Week

North Yorkshire and City of York Adults and Children Safeguarding Boards, together with the Community Safety Partnerships and IDAS, held a series of events across North Yorkshire and the City of York between 9-13th October 2017 on the theme of "Safeguarding is Everybody's Business".

The week consisted of locally organised public-facing events throughout the week and a countywide Conference for health and social care professionals in Harrogate on 9th October. The conference brought together 343 professionals from across the County to take part in a number of workshops covering the following areas:

- Prevent;
- Modern Slavery;
- Suicide Prevention;
- Hate Crime;

- Financial Abuse/Exploitation; and
- Safeguarding in Sport

There were also two keynote speakers:

- Jamie Bartlett - Direct of the Centre of the Analysis of Social Media whose principle areas of interest include social media monitoring, internet culture, the Dark Net and hidden internet subcultures. www.demos.co.uk/people/jamie-bartlett/
- Lorin LaFave - Lorin's son, Breck, was groomed online and killed by his groomer. She founded the Breck Foundation www.breckfoundation.org which aims to build awareness of the dangers young people face online every day and promoting prevention through education and empowerment. Lorin campaigns to promote awareness for keeping safe online and using the internet responsibly.



In addition, during the week a number of local events for the public took place, including:

- Staff signing up to a “Safeguarding pledge” within Extra Care schemes
- Roadshows for the public organised by staff from across several agencies with videos, leaflets and quizzes on different topics;
- Keeping safe online workshop for key stage 2 children and their parents;
- Discussions with Youth clubs and Colleges on how young people can keep themselves safe;
- Scam awareness session with Ageing Well Group;
- Session on e-safety for businesses;
- Market stalls at local supermarket on scamming, cyber-crime and e-safety;
- Session on safeguarding in sport;
- Stall to raise awareness raising of domestic abuse within shopping centre;
- Workshops on e-safety organised by the Adult learning service;
- Sessions/coffee mornings with community groups.

4. Healthwatch Survey

Healthwatch North Yorkshire is an organisation dedicated to representing patient voice in matters of health and social care across North Yorkshire.

Working with NYSAB, Healthwatch North Yorkshire created three surveys to explore people’s levels of safeguarding awareness. Each survey was intended for a specific audience, as it was considered that a different level of base knowledge could be inferred for each group: the general public, individuals working in the care sector, and managers of care homes.



- Stalls within York Hospital
- A variety of events in community locations

Across the two areas it is estimated that these events reached well over 1000 members of the public, ranging from schoolchildren and their parents, to people over 85.



Data collection was carried out between September and December of 2017. Survey links were distributed through mailing lists and the Healthwatch Newsletter, along with Healthwatch social media. Surveys were also carried out in person at various locations throughout the County. Respondents were assured that the process was entirely anonymous. 309 surveys were collected overall.

[The full report is available to read here.](#)

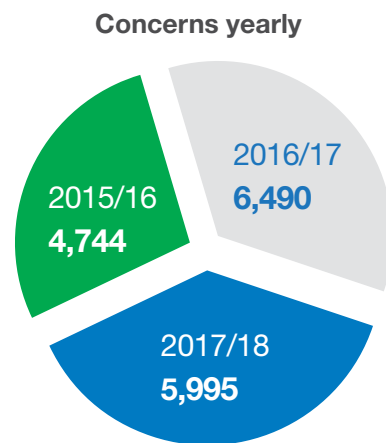
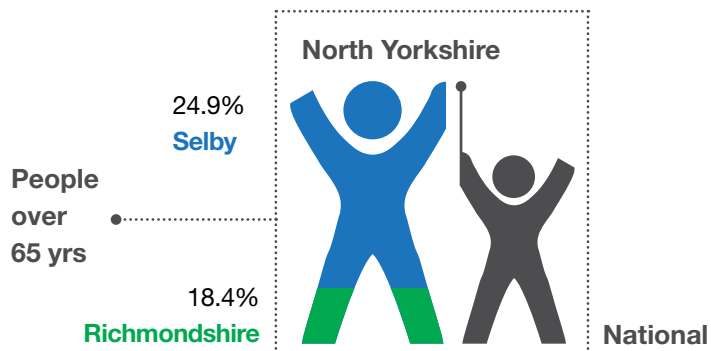
Chapter 4: Safeguarding data

The Board receives data via the Quality and Performance Sub-Group (QAP) which produces a quarterly report. The Board then identifies key issues and any actions required by Board members and feeds back to the QAP group.

The proportion of people aged 65 or over is higher than the national average in all North Yorkshire districts and is highest in Ryedale (24.9%) and lowest in Selby and Richmondshire (18.4%). (ONS 2015 mid-year population estimates).

25% of people aged 64-75 live alone which rises to 50% of those aged 75 and over. (Data taken from the ONS 2011 census).

The following is a summary of some of the data collected in 2017/18.



7.6%

The number of concerns for 2017/18 has reduced by 7.6% compared to the previous year. The reductions largely relate to improved reporting practice by the Police and Ambulance Service

7% of all concluded Enquiries did not require any safeguarding action.

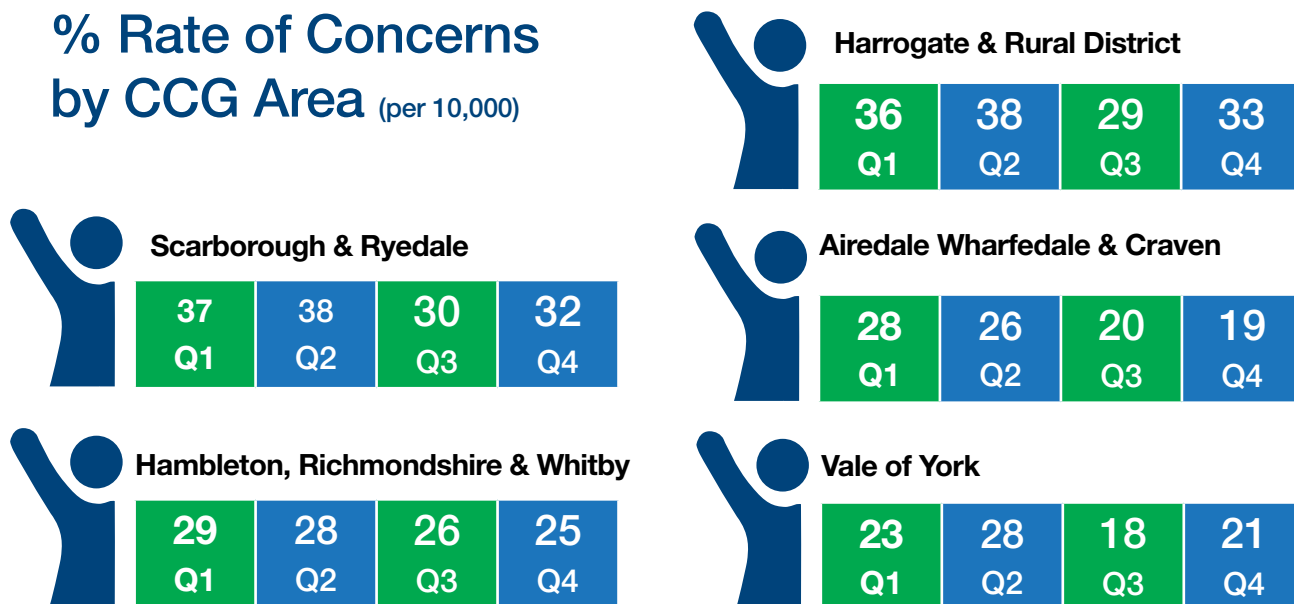
Concerns raised by quarter 2017/18



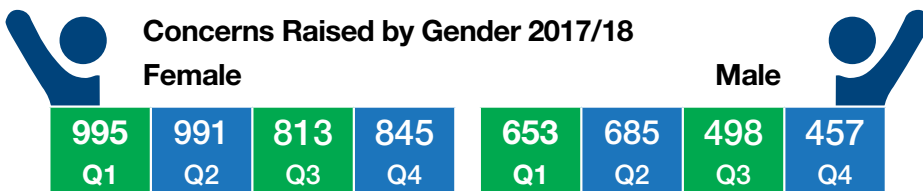
16% of all Safeguarding concerns progress into safeguarding or are linked to existing safeguarding enquiries. 51% are resolved at the initial enquiry and 28% of people are supported through care management.

The Care & Support (CRC) Team reduce the number of safeguarding concerns going through to other HAS Teams. Out of the 2,144 concerns, they have dealt with and completed 1,093, 52%, reducing pressures on Area Teams.

% Rate of Concerns by CCG Area (per 10,000)



These figures show the concerns rate per 10,000 of the population that have been raised for individuals to NYCC based on CCG areas. These include concerns that have been made for people who may already be involved in a safeguarding enquiry.



Concerns Raised by Age Group (Count of individuals only) 2017/18

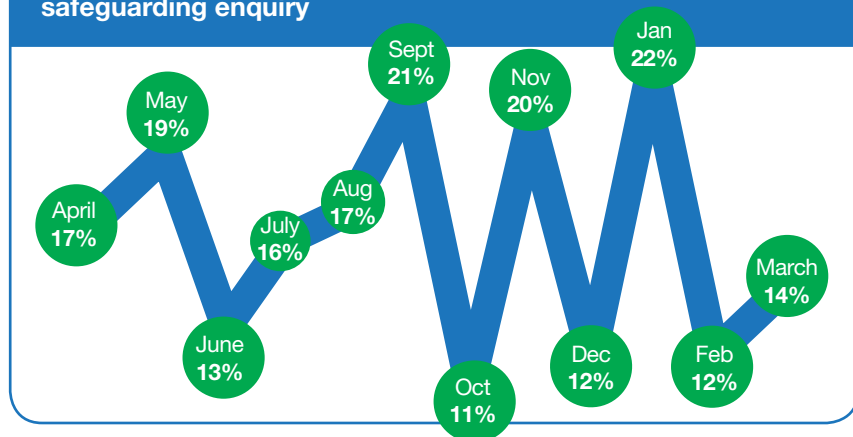
Age Group	Q1	Q2	Q3	Q4
18-49	272	237	298	297
50-64	144	138	190	181
65-74	140	145	164	143
75-84	264	247	313	290
85-94	280	278	340	325

The largest number of concerns received remains in the 85-94 age range. This is closely followed by people in the age range of 75-84. 95+ remains the category with the lowest number of concerns at 4%.

Females continue to have more concerns raised than males, which is a similar pattern to last year, and reflects the national position.

89% of people who received a concern during the year were White British. 0.7% of concerns are from people who are from Black & Minority Ethnic Communities.

Monthly percentage of concerns that progressed to a safeguarding enquiry



Safeguarding Concern Outcome



Chapter 5: Overview of Safeguarding Training in North Yorkshire - Summary of Activity (2017/18)

Awareness and Empowerment



- NYCC offers safeguarding training both internally and to the wider sector on a free of charge basis.
- In 2017/18 we ran 140 classroom courses, covering 1788 delegates at an average course capacity rate of 72%. 77% of these were NYCC staff and 23% were from the wider sector.
- In addition 3095 people completed one of our online courses. 25% of these were NYCC staff and 75% from the wider sector

Areas for development

- A full evaluation of all safeguarding, MCA and DoLS courses took place in 2017/18. This will inform further course revisions.

Protection and Proportionality



- Making Safeguarding Personal is embedded within all NYCC safeguarding training courses.

Areas for development

- Further work is needed to strengthen the concept and culture of Making Safeguarding Personal in practice. As part of upcoming updates to training we will explore what more can be done within courses to assist with this.

Prevention

- Prevention is embedded within all NYCC safeguarding training courses.
- We also have specific online and classroom courses covering the Prevent agenda for NYCC staff. 281 NYCC staff attended the Prevent (WRAP) classroom course in 2017/18.



Areas for development

We will continue to review course content to ensure it is up to date and promotes prevention at all times

Partnership Effectiveness and Accountability



- The Alerter Champions programme allows organisations to cascade our Level 1 Alerter training. Following ongoing promotion, 1433 delegates have been trained using this method in 2017/18, a 140% increase from last year.
- The multi-agency SAB Training Task and Finish Group continue to meet twice a year to discuss training related issues
- New tools have been created to assist staff, including revised competency frameworks and practice guidance to embed safeguarding culture following training. These have been shared with partners and local providers.

Areas for development

- Further promotion of multi-agency training.

Chapter 6: Community Safety Partnership

North Yorkshire Safeguarding Adults Board (NYSAB) works to protect adults who may be at risk from abuse by promoting co-operation and effective working practices between different agencies. NYSAB brings together a combination of NHS, police, local government, independent and voluntary sector and community partners seeking to ensure that adults who may be at risk of abuse are safe and well. The board has a number of sub groups to assist in its role, each with their own responsible area.



Awareness and Empowerment

Community Safety Hubs

Evaluation of the hubs (June 2018) has been undertaken. Findings will have a positive impact on the development of the CSP arrangements and strategy. It highlights the importance of multi-agency activity in each local area, allowing people to feel safe, but also a means for sharing community intelligence and concerns and responding appropriately. Hubs exist in each district area, and are different in size and structure depending on local need. The evaluation states “Hubs are effective multi-agency partnerships dealing with complex individuals with a high number of social risk factors.”



Protection and Proportionality

Commissioning of DA Services

A range of services of services for victims and perpetrators have been offered historically by a range of different partners. Under the governance of DA partnership arrangements a commissioning sub group has been established, looking at the potential of pooling budgets across organisations to ensure there are consistent services offered, that are linked with the objectives of the multi-agency DA stagey. This will ensure a wider range of services can be offered, both preventative and reactive, allowing people to get the right service at the right time. partnerships dealing with complex individuals with a high number of social risk factors.”

Prevention

Notice, Check and Share (Prevent)

During 2017/18 Notice, Check and Share workshops have taken place across the County. Highlighting the Prevent duty and responsibilities we all have in identifying individuals vulnerable to extremism in North Yorkshire. Ongoing events will continue to take place; a key priority for 2018/19 is to develop a multi-agency workforce development and training plan.



Hurt by Hate (Prevent Graphic Novel)

A graphic novel with accompanying films has been developed, and is ready to be used across North Yorkshire. It depicts two locally based storylines, which depict issues we have seen in the Channel arena, rural isolation, use of modern technology, including the use of the dark web. The resources were initially aimed for settings with young people, but it has been recognised that they would be useful within multi-agency training, including GP

reactive, allowing people to get the right service at the right time. partnerships dealing with complex individuals with a high number of social risk factors.”

Partnership Effectiveness and Accountability



Inter Board Network

The Community Safety Partnership has a wide brief and needs to be horizon scanning for the issues that will affect communities. North Yorkshire is not immune to issues like Modern Slavery, Human Trafficking, Counter Terrorism and County Lines. The inter board network that crosses the CSP, SAB and LSCB is essential to ensure those key messages and areas for action are consistent and effective. It also allows officers to share knowledge, experience and resources, across things that can impact on all partnerships and organisations e.g. case reviews.

Appendix 1: What we have achieved – Partner Statements:

1. NYCC Health and Adult Services

Awareness and Empowerment

Leading role in the organisation and delivery of Safeguarding Week, improving awareness of safeguarding within local communities

Engagement with staff and the public around the Mental Capacity Act and what it means to them

Review and relaunch of elearning for Mental Capacity Act and Deprivation of Liberty Safeguards

Delivered training and awareness sessions to a range of staff and volunteers

Attendance at User Forums and Partnership Boards

Strengthened the requirement for, and monitoring of, staff to ask and record the persons' wishes and goals at the start of safeguarding, and at the end check if the support provided has met their goals.

Prevention

Development of Serious Incidents Log to provide scrutiny of significant events

Targeted advice, information and guidance to individuals and providers through Care and Support and Living Well Teams

Work with City Of York Council to develop guidance and procedures to Self-Neglect

Presentations to LSAGs on how to recognise and prevent financial abuse



Protection and Proportionality

Development and piloting of tools to ensure that service quality and safeguarding issues are raised through the appropriate route

Audits and peer supervisions with practitioners to embed the principles of Making Safeguarding Personal to ensure an individual's outcomes are at the centre of any response

Introduction of early triage and decision making by the Care and Support Team around safeguarding concerns raised on behalf of individuals not known to services. This enables a timely and proportionate response, and that appropriate support/signposting is available.

Partnership Effectiveness and Accountability

Joint working with safeguarding and Community Safety Partnership staff within North Yorkshire County Council, City of York and the Yorkshire and Humber Region, to share and implement good practice

Ongoing work to develop a multi-agency quality assurance tool that enables all partners to audit their practice within safeguarding and highlight any themes/share good practice.

2. Clinical Commissioning Groups

- NHS Hambleton, Richmondshire and Whitby CCG
- NHS Harrogate and Rural District CCG
- NHS Scarborough and Ryedale CCG
- NHS Vale of York CCG

Awareness and Empowerment

The safeguarding team has provided safeguarding training to 881 CCG and Primary Care staff in 2017/18. 468 Primary Care staff attended training including:

- learning from local and national reviews; Prevent;
- neglect and self-neglect,
- Multi Agency Public Protection Arrangements; homelessness;
- allegations against persons in a position of Trust;
- the Herbert Protocol;
- and updates on local and national guidance.

The safeguarding team actively contributed to arrangements for Safeguarding Week in October 2017 and manned a table-top information-sharing space at the North Yorkshire and York Safeguarding Conference In Harrogate.

Safeguarding adult information, including summary cards produced by NHS England, has been distributed across the region to NHS and Independent providers of health care and GP Practices.

Publication of guidance on expected levels of training and competencies for health staff is expected in 2018.

Prevention

Alongside multi-agency partners the CCG safeguarding team has begun or increased work in the following areas in 2017/18:

- improved information-sharing for individuals who may pose a serious risk of harm on release from custody
- improved information-sharing to support the serious risk posed in situations of domestic violence and abuse
- improved information-sharing and training in relation to preventing terrorism.
- systems to review of the deaths of people with a learning disability
- increased awareness and engagement with Serious & Organised Crime
- increase awareness and engagement with Modern Slavery & Human Trafficking

The CCG will continue to play a significant role in these developing areas.



Vale of York
Clinical Commissioning Group



Harrogate and Rural District
Clinical Commissioning Group



Protection and Proportionality

The safeguarding team has made a considerable contribution to safeguarding enquiry work in 2017/18 and have had involvement with over a hundred and twenty safeguarding cases. The involvement ranges from sharing information; providing health advice; and undertaking joint investigations with the local authority safeguarding teams.

Working in collaboration with partners in NYCC the safeguarding team has completed over thirty assurance and support visits in 2017/18 to independent care providers across the North Yorkshire region. A key part of this role is identifying and responding to concerns which may give early indications of poor standards and the need for increased support to return to a safe level of care.

The CCG safeguarding team will continue to work with partners in 2018/19 to ensure consistent and best use of its resources.

Partnership Effectiveness and Accountability

In 2017 following the realignment of services previously managed by the Partnership Commissioning Unit, Scarborough & Ryedale CCG became host for adult safeguarding on behalf of the four North Yorkshire CCGs. The new model has established: two Designated Professionals; two Safeguarding Officers, alongside the Nurse Consultant for Safeguarding in Primary Care and Named GPs, increasing the skills and experience of the team; and enabling a strengthened strategic and operational contribution to the work of the Safeguarding Board.

Key achievements include the increased engagement from GP Practices in all aspects of safeguarding activity. All GP practices completed the NHSE safeguarding audit which provides assurance that GP's are compliant with safeguarding arrangements within their individual practices.

Each CCG works in partnership with its Provider Organisations regarding the effectiveness of their safeguarding arrangements.



Scarborough and Ryedale
Clinical Commissioning Group



**Hambleton, Richmondshire
and Whitby**
Clinical Commissioning Group

Airedale, Wharfedale, Craven CCG

1 Awareness and Empowerment

The safeguarding team works across three CCGs including NHS Airedale, Wharfedale and Craven CCG and it has worked hard to get the message of 'Making Safeguarding Personal' into everything it does. The team's training and specialist safeguarding advice to staff and partners reinforces principles of empowerment, proportionality and the importance of working with people to achieve the outcomes they want.

The CCGs' personalised commissioning team has supported more people with complex health needs to use Personal Health Budget (PHB) and take charge of arranging their own healthcare. These budgets help people to stay in their own homes and communities, maximising their existing support networks with care packages tailored to meet their particular needs and wishes. .

During safeguarding week, we ran a safeguarding quiz with our Executive Management team, We also ran a safeguarding shots session with attendees from across health, social care and education. This involved a series of 10 minute presentations, covering a wide range of topics including modern day slavery, sexual exploitation, domestic and sexual violence, cybercrime and preventing people from being drawn into terrorism.

2 Prevention

the CCG launched its strategy for mental wellbeing in Bradford and Craven Districts. The strategy has a clear focus on recovery and tackling the things that we know can cause mental ill-health, including trauma as a result of abuse.

Our safeguarding training to CCG staff helps them to recognise and respond to abuse at the earliest opportunity. All staff are expected to undertake training and over 80% have attended face to face training with the safeguarding team in the last three years.

As part of a new initiative managers are now required to routinely ask about domestic abuse as part of return to work interviews following staff sickness. To support managers, the safeguarding team have delivered five training sessions around domestic abuse and how to ask the question in a sensitive and supportive way.

As part of a new initiative to support our workforce around domestic abuse, we have delivered training to line managers on our revised sickness policy which now requires managers to routinely ask about domestic abuse as part of return to work interviews following staff sick leave.

Our named GP for safeguarding adults has continued to lead the development of safeguarding practice in primary care services by providing expert advice, training and updates for GP safeguarding leads and practitioners.



3 Protection and Proportionality

As leaders for safeguarding across the health system, we regularly provide supervision and expert advice to our partners, including GPs, especially in relation to complex cases. These often need careful exploration of issues such as mental capacity and coercion and control, in order to balance choice and risks, within the context of 'Making Safeguarding Personal'. We participated in a Safeguarding Adults Review which was published in March 2018. Learning from the review was shared across the health community and highlighted how difficult getting a balance can be for health and social care practitioners.

The CCG safeguarding and quality teams regularly contribute to safeguarding enquiries in care settings, advising on standards of care and liaising with our providers to arrange specialist health support to reduce the risk of abuse.

4 Partnership Effectiveness and Accountability

As a committed and active member of the Safeguarding Adults Board (SAB) and its sub-groups, we support a wide range of initiatives including safeguarding adult reviews and planning for the implementation of the revised multiagency safeguarding procedures.

As commissioners of health services, safeguarding is embedded in our contracts with health providers. We regularly receive and review performance reports and declarations against safeguarding contract standards. The safeguarding team has also reported the CCGs' own safeguarding compliance to the CCGs' directors and governing body, as well as submitting a self-assessment to the SAB.

3. Tees Esk and Wear Valley NHS Foundation Trust (TEWV)

1 Awareness and Empowerment

Key Achievements

Making Safeguarding Personal (MSP) questionnaires were offered to all patients willing to feedback their experience of safeguarding adult procedures. The results from 2017/18 MSP survey work demonstrated that service users felt informed and involved, and that safeguarding support and outcomes were appropriate.

The Trusts public facing website now includes a safeguarding section that is open to the public for reference and supports the work of the board through ongoing campaigns.

Areas for development

Continue to further embed MSP into practice and provide assurance through the audit processes.

2 Prevention

Key Achievements

2017/18 training compliance: Safeguarding Adults Level 1 = 90.2% and Level 2 = 92.98%.

Level 1 training package has been revised and now incorporates both adult and children material to embed the Think Family approach.

Level 2 refresher training programme has been developed.

Compliant with NHS England requirement for Basic Prevent Awareness training = 96% and WRAP = 93%.

Basic Domestic Abuse Awareness training is now available for Trust staff.

Mental Capacity Act (MCA) training is now mandatory for Trust staff.

MCA champions are now in place across the Trust who have been trained at a higher level on MCA/DoLS,(Deprivation of Liberty Safeguards) and attend regular MCA forums.

Areas for development

The impact on the current Trust resources from the publication of the Safeguarding Adults intercollegiate guidelines.



3 Protection and Proportionality

Key Achievements

The Trust has carried out a service evaluation of the internal safeguarding adults procedure. This highlighted areas of good practice which included: all concerns were discussed with a clinician trained at the appropriate level, immediate safety needs and capacity was considered, clear rationale was provided for not referring on.

There has been a Rapid Process Improvement Workshop carried out in relation to the MAPPA process which has contributed to positive changes in the Trusts procedure and standard work used by the safeguarding team.

The Prevent procedure has been reviewed and now reflects the guidance for mental health services produced by NHS England.

There has been a review of associated policies which has had safeguarding input such as the Blanket Restrictions in inpatient units policy and Did Not Attend policy.

Areas for development

Further embed 'Think Family' into all aspects of safeguarding work including training, support and advice and when working with vulnerable adults.

4 Partnership Effectiveness and Accountability

Key Achievements

The Trust has attended and actively participated in the work of the Safeguarding Adults Board and associated sub groups.

The Trust has supported campaigns and events throughout the year and actively promoted safeguarding adults alongside the Local Authority.

Trust safeguarding activity is monitored internally by the Safeguarding and Public Protection Sub group of the Quality Assurance Committee which reports to the Trust Board.

The Trust is also monitored by the Clinical Commissioning Groups via the Contract Monitoring Board in relation to safeguarding.

Areas for development

Further embed specialist safeguarding supervision into the Trusts clinical supervision compliance monitoring system.

Modern Slavery Partnership group - participate alongside partner agencies in implementing national initiatives to identify and report and manage Modern Day Slavery cases.

4. NHS England

Introduction

NHS England is the policy lead for NHS safeguarding, working across health and social care and leading and defining improvement in safeguarding practice and outcomes. It is the responsibility of NHS England to ensure that the health commissioning system as a whole is working effectively to safeguard children and adults. Key roles are outlined in the Safeguarding Vulnerable People Accountability and Assurance Framework 2015.

NHS England Yorkshire and the Humber has an established Safeguarding Network that promotes shared learning across the safeguarding system. Representatives from this network attend the national Sub Groups, which have included priorities around Female Genital Mutilation (FGM), Child Sexual Exploitation, Children Looked After, Mental Capacity Act (MCA), Modern Slavery and Trafficking and Prevent. NHS England Yorkshire and the Humber works in collaboration with colleagues across the North region on the safeguarding agenda. A review of the Yorkshire and the Humber safeguarding network has established local safeguarding network meetings bi-annually in the 3 Sustainability and Transformation Partnerships areas (some now named Accountable Care Partnerships) in addition to a bi-annual safeguarding commissioners and providers network event.

Sharing learning from safeguarding reviews

In order to continuously improve local health services, NHS England has responsibility for sharing pertinent learning from safeguarding serious incidents across Yorkshire and the Humber and more widely. A North region newsletter is now circulated weekly to safeguarding professionals. Learning is also shared with GP practices via quarterly Safeguarding Newsletters, and annually safeguarding newsletters for pharmacists, optometrists and dental practices across Yorkshire and the Humber are produced.

An annual North region safeguarding conference is hosted by NHS England North for all health safeguarding professionals, this year's event included learning on neglect, hoarding and asylum seekers. Due to the success of last years named GP conference in Yorkshire and the Humber NHS England North also held a conference for named GPs to share good practice and learning; topics included homelessness, domestic violence, travelling families and safeguarding

Safeguarding Serious Incidents

All safeguarding serious incidents and domestic homicide's requiring a review are reported onto the national serious incident management system – Strategic Executive Information System (STEIS). NHS England works in collaboration with CCG designated professionals to ensure a robust oversight of all incidents, recommendations and actions from reviews. Prior to publication of any reviews NHS England communication team liaise with the relevant local authority communications team regarding the findings, recommendations and publication.

Training & Development

Designated safeguarding professionals are jointly accountable to CCGs and NHS England and oversee the provision of safeguarding training for primary care medical services. The main source of training for other primary care independent contractors is via e-learning training packages.

NHS England, in 2017/18, updated and circulated to health colleagues the Safeguarding Adults pocket book which is very popular amongst health professionals and has launched the NHS Safeguarding Guide App and a North region safeguarding repository for health professionals. A training needs analysis has also been undertaken to ensure all NHS England employees receive appropriate levels of safeguarding training.

A number of leadership programmes for designated safeguarding professionals have been commissioned by NHS England in addition to a 2 day resilience course. The CSE training provided by BLAST 'Not Just Our Daughters' has also been provided for front line health professionals.

Link below to the safeguarding app:-
http://www.myguideapps.com/nhs_safeguarding/default/

Assurance of safeguarding practice

NHS England North developed a Safeguarding Assurance Tool for use with CCGs across the North Region, which was implemented in 2016/2017. An online version has been piloted in 2017/18 by NHS England in order to develop a national assurance tool for CCG's. A primary care version of the online assurance is also being piloted by a couple of CCGs in Yorkshire and the Humber.

Specialised Commissioning

NHS England North Specialised Commissioning service providers are, via the contracting process, required to demonstrate compliance with all relevant safeguarding policies and legislation and work in partnership with other agencies regarding all aspects of safeguarding.

Within Specialised Commissioning the Heads of Quality review all serious incidents and liaise with the appropriate CCG to review all incidents and work through actions with the provider. Where NHS England North Specialised Commissioning is the lead or sole commissioner they work directly with the provider, monitor actions and share outcomes with other commissioners.

Health and Justice

NHS England North Health and Justice service providers are, via the contracting process, required to demonstrate compliance with all relevant safeguarding policies and legislation and work in partnership with other agencies e.g. Prison, Police regarding all aspects of safeguarding.

In addition, there is a Quality Framework in place which requires all providers to report on a quarterly basis regarding any safeguarding concerns, incidents, reviews (including themes and trends). An annual audit of Combined Adults and Children's Safeguarding Standards and an annual safeguarding report are also submitted for review to the NHS England local office Quality Surveillance Group.

Care Homes

NHS England Yorkshire and the Humber have appointed an Independent Care Sector (ICS) Lead to support organisations in the delivery of the Enhanced Health in Care Homes framework. The key work streams in this programme for the ICS leads are the delivery of the red bag scheme and the roll out of an electronic bed state tool.

Complaints and Concerns

NHS England Customer Contact Centre review all complaints and concerns received and identify those containing a safeguarding element for appropriate action. Following receipt of complaints and concerns at NHS England North local offices these are reviewed again and any safeguarding concerns identified are referred to the safeguarding lead for review and appropriate action.

Priorities in 2017/18 around complaints were:-

- NHS England North regional safeguarding team in partnership with NHS England local offices reviewed and agreed a standard process for the management of safeguarding concerns within complaints.
- NHS England North regional safeguarding team has delivered safeguarding training to the required standard and level to all complaints staff in accordance with relevant national guidance.

Prevent

NHS England North have two Regional Prevent coordinators who work across the North region to support Prevent implementation, they are part of the National and regional safeguarding and Quality team. This year has seen an increased focus and scrutiny on Prevent implementation within health and safeguarding.

A national Task and finish group has been established chaired by the Director of Nursing for NHS England to oversee the progress that is being made with Prevent implementation, particular focus has been on training with an expectation that all organisations will be able to demonstrate 85% compliance by the end of March 2018.

We are working closely with providers, commissioners and regulators to support and monitor the work being undertaken to ensure that all health care organisations can meet their statutory duty for Prevent.

Across the Yorkshire & the Humber we have funded a number of projects to enhance understanding of Prevent and to support staff including work with partners in North Yorkshire in the development of a graphic novel titled 'Hurt by Hate' an interactive training package designed to raise awareness of a variety of issues surrounding Prevent and safeguarding.

Following a regional research project to scope the current, attitudes, awareness and practice amongst GP colleagues we are now working with the Home Office to extend the research nationally.

We have worked to develop a Prevent training framework and e learning packages specifically for health and have shared guidance across the network for mental health practitioners.

LeDeR

The Learning Disabilities Mortality Review (LeDeR) Programme aims to guide improvements in the quality of health and social care service delivery for people with learning disabilities. The programme activities include supporting local reviews of deaths of people with learning disabilities and undertaking a number of associated projects.

The LeDeR programme's first phase of roll-out successfully finished at the end of December 2017. The LeDeR programme now has forty Steering Groups established, with trained reviewers and Local Area Contacts, actively reviewing deaths of people with learning disabilities. In effect all areas in England, can now make notifications and review deaths of people with learning disabilities.

NHS England is currently working with other organisations, to address the main identified causes of mortality identified through the learning disability premature mortality programme (LeDeR). Specific work on early detection of symptoms of sepsis pneumonia, constipation, epilepsy and the effective use of Mental Capacity Act in urgent care settings is underway. A "learning into action" group has been set up, which is looking to develop a package of best practice measures and urgent health interventions across health and social care for people with a learning disability, autism or both.

This group includes NHS provider organisations; and ALB's such as NHS Improvement Health Education England and NHS Resolution. We're also working with the Royal College of Nurses, urgent care forum and learning disability hospital liaisons nursing networks.

There is also a focus on preventative action with a body of work underway aimed at improving uptake of flu vaccine for people of all ages with a learning disability. As a result of the completed reviews, discharge planning has been improved, and reasonable adjustments provided for people with a learning disability. Some specific examples of where change is happening in the regions are:

- improving the uptake and attendance and quality of annual health checks
- learning disability awareness training for staff groups
- promoting a wide range of health and wellbeing resources for people with a learning disability, for example stop smoking services
- wider awareness of the benefits of health screening programmes by people with a learning disability, their family and carers
- examples of good practice in end of life care of people with dementia and a learning disability.
- involvement of criminal justice system – for example police force awareness
- events with providers, self-advocates and families to discuss the findings so far.

Improvements in health pathways are also being undertaken. These are refreshed co-produced best practice pathways for professionals that stress the importance of effective reasonable adjustments for people with a learning disability. Last year we published the guidance on reasonable adjustments and diabetes, available here. .

We are soon to publish the Dysphagia pathway which seeks to reduce causation of aspiration pneumonia. Following this we have pathways for sepsis and constipation on the way this year (2018). The learning from the premature mortality review programme is very much informing where we focus this work.

Until the beginning of 2018 our focus has been on establishing the programme of reviews of deaths across England. Now our focus is on ensuring that the learning and recommendations coming from completed reviews are translated into service improvements, and examples of best practice are shared; alongside completing reviews efficiently without undue delay.

5. North Yorkshire Police (NYP)

North Yorkshire Police (NYP) complies with Authorised Professional Practice (APP) which contains information to assist policing, and has established a local policy procedure to provide clear standards and guidelines on how the Force will identify and protect the most vulnerable in our society and ensure that they are allowed to live free from abuse and neglect.

NYP need to ensure that our officers are competent and confident in the following areas:

- prevent and protect a vulnerable adult from harm or exploitation;
- reduce risks to a vulnerable adult, either to themselves or others;
- empower vulnerable adults to make decisions and enable them to protect themselves; and
- ensure criminal offences are properly investigated and offenders brought to justice.

The latter part of 2017 fiscal year (Q4) North Yorkshire Police Training department recorded the following officers as receiving safeguarding training:

- Student Officer Initial Course 48 delegates.
- PCSO Initial Course 38 delegates
- Initial Learning 4 Special Constables Foundation Course 32 delegate

In 2017/18 North Yorkshire Police Training department recording the following officers as receiving safeguarding training:

591 Police officers were recorded as receiving safeguarding training.

North Yorkshire Police use an e-learning programme called NCALT provided by the College of Policing where safeguarding packages/

Packages which are covered by e learning include the following:

- Mental Health and vulnerability - explores Section 136 of the Mental Health Act
- Stalking and Harassment
- Human Trafficking and Modern day Slavery
- Dealing with people with Autistic Spectrum Disorder.
- Coercive and Controlling behaviour
- Cyber Crime
- DASH – Domestic Abuse Stalking and Harassment

Supervisors & Specialist officers also have the opportunity to attend external training, which include regional Police training, College of Police training, subject specific conferences to ensure best practice is shared in relation to Investigative standards.

Safeguarding Adults and Safeguarding in general remains a priority for North Yorkshire Police and the Police and Crime Commissioner.

During 2017 the Police have been looking at what data they collect, the usability of the data, whether the data influences, informs and provides evidence to improve, change and celebrate services. The analysis of the data does not meet the above criteria in its current format.

North Yorkshire Police are committed to providing information to partners where it can be of real benefit and a first draft has been produced this year. Further work is required with help from our partners to look at our draft model which will incorporate strategic analysis of specific safeguarding Adult areas.

A snapshot of what North Yorkshire Police have dealt with in 2017/18 **noting these are reports only (PSW Missing) and where a Police officer has been assigned, it does not give detail of an investigation or specific crime type .**

- 436 Adults were reported missing during 2017/18

Hate Crimes Recorded.

- 258 Hate Crimes were recorded on Police systems the breakdown of Hate type :
- 23 Homophobic
- 14 Disability
- 15 Religious
- 196 Racial
- 10 recorded as Other

S136 detentions (Police Custody only)

4 Patients were detained in Police Custody for 2017/18

Making safeguarding personal

North Yorkshire Police support the local authority led initiative “Making Safeguarding Personal”

North Yorkshire Police take into account a victims views in relation to reports and prosecutions respecting the decision made by victims who decide not to support the criminal justice process. (This is done with a review of risk) We will only pursue a victimless prosecution if we feel the risk is high or the victim is being controlled or intimidated in some way. This still involves the victim being informed throughout.

For those victims supporting a criminal complaint and where the victim has care and support needs or has limited /no capacity we will involve advocates and intermediaries, being guided by our Social Care partners.

North Yorkshire Police involve victims by taking Victim Personal Statements or Impact statements this records and communicates what impact the incident has had on their day to day life and can assist in providing victims with the correct ongoing support once the legal process has ended.

North Yorkshire Police often attend incidents where engagement and decision making with the victim or alleged offender is not always possible. North Yorkshire Police deal with those where engagement hasn't been possible with dignity and respect and will share information with our partners to ensure the ongoing support is provided or addressed.

North Yorkshire Police have contributed examples this year of cases of MSP where a multi-agency approach has been provided.

2017/18 has been a significant year for Safeguarding in NYP and with our Partners.

- Leadership changes in NYP
- Police and Partners development of the Joint Adult Safeguarding Procedures which will be implemented across North Yorkshire in April 2019.
- Safeguarding referral form amended for Adults showing an improved referral process from the Police with further work planned for 2018
- The Police VAT (Vulnerable Assessment Team) working collaboratively with City of York and North Yorkshire Health and Adult services.
- Newly formed Vulnerability Board for NYP internal partners, ensuring we are complying, completing and achieving against expectation.
- Continuation of the NYP message internally and externally our commitment to protecting the most vulnerable people in the City of York and North Yorkshire .

6. National Probation Service

Awareness and Empowerment

Key Achievements:

Safeguarding Adults (SA) remains a priority for the National Probation Service (NPS), reflected in our 2017-18 Divisional Business Delivery Plans. In carrying out its functions, the NPS is committed to Making Every Adult Matter (MEAM), protecting adults right to live in safety, free from abuse and neglect. In recognition of this the NPS has issued a revised Policy statement in 2017 setting out NPS responsibilities for promoting the welfare of adults at risk in line with current statutory responsibilities. The NPS North East has appointed in 2017-18 a new NPS North East Divisional lead for Safeguarding Adults, who is represented on the national NPS SA Board, and works with all the local SA lead Managers, including the York & North Yorkshire lead, on awareness and promoting best practice. NPS has continued to prioritise Safeguarding Adult Elearning training for all staff including new starters as part of induction and mandatory training requirements. NPS Safeguarding Adults at Risk - Offenders in the Community with Care and Support Needs – Practice Guidance is available & accessible to all staff through EQuIP, a NPS National electronic process mapping system, which is now being extended to HM Prisons. Specific awareness raising briefings in relation to Modern slavery & Human trafficking have taken place during 2017-18.

Areas For Improvement:

Awareness raising & meeting the needs, of an ageing offender population which can often involve multi agency challenges and complexities around management of risk of harm, alongside health, accommodation, social care needs, and vulnerabilities.

Improving awareness, assessment, and interventions in relation to offenders with learning disabilities and mental health needs.

Prevention

Key Achievements:

Through their work NPS staff come into contact with offenders who pose a risk to known adults at risk; pose a risk of harm to adults at risk in general; are adults at risk; have care and support needs and/or are carers in need of support. A national SA Business plan is in place which sets out key organisations priorities and monitors progress against these. Work has commenced on the development of a Toolkit for Offender Managers working with offenders with learning disabilities, as well as a Practice Improvement Tool in relation to SA Referral made by NPS. During 2017-18 the NPS Learning & Development Platform has been developed and launched which brings together in one place details of role based professional training to support risk assessments and risk management. This helps to strengthen practice and reinforce the key role of NPS staff in relation to prevention. The current NPS training in relation to SA's is being refreshed to ensure it is line with the most up to date legislation, guidance, & research. A NPS Suicide Prevention plan is in place and NPS YNY are involved in local multi agency work in relation to this.

Areas For Improvement:

Work is ongoing by the national team in relation to recording practices to improve & standardise the flagging on the NPS database of relevant cases who are considered a vulnerable adult, as well as those at risk to others. This will also support monitoring and analysis going forward. Completion and launch during 2018-19 of the Toolkit for Offender Managers working with offenders with learning disabilities.

Completion & launch of the Practice Improvement Tool in relation to NPS SA Referral's



Protection and Proportionality

Key Achievements:

NPS is a responsible authority under MAPPA (Multi Agency Public Protection Procedures) and continues to work to safeguard adults and victims through our multi agency risk assessments and risk management plans. An HMIP Quality & Impact Inspection completed in NPS York & North Yorkshire 2016 evidenced strong practice in relation to assessment and MAPPA/public protection. NPS staff are engaged with Domestic Abuse Partnerships as well as Serious Organised Crime and Prevent and Extremism Boards. Regular supervision and management oversight is provided to all staff which provides opportunities to discuss and review adult safeguarding cases and the actions required to manage the risk posed by or to an offender. A new NPS Supervision Policy has recently been launched which builds in observational practice for all staff. The Safeguarding Adults Partnership Framework and Policy and guidance issued to staff sets out clear roles and responsibilities in relation to safeguarding adults, including routes for escalation.

Information has been cascaded to staff regarding the role of Designated SA Manager.

Areas For Improvement: Further Quality Assurance Audit work required to evidence the effectiveness of NPS work in relation to our SA responsibilities and areas where further improvement is required to practice & policy.

Partnership Effectiveness and Accountability

Key Achievements:

NPS Safeguarding Adults Partnership Framework in place.

NPS has continued to support the work of and contribute to, the work of the NY Safeguarding Adult Board.

YNY Middle Manager SA lead in place who links in with NPS Divisional lead Manager

NPS continues to be actively engaged with a range of related partnerships across North Yorkshire including Safeguarding Children, Community Safety Partnership, LCJB; and MAPPA Senior Management Board.

NPS has continued to support multi agency training through MAPPA and the expansion of the YNY MAPPA elearning for Duty to cooperate agencies across areas outside of YNY.

Working alongside North Yorkshire Police and Children's Social Care improvements have been achieved in relation to processes supporting timely 'on the day checks' for cases appearing in court where there may be domestic abuse and safeguarding concerns to consider.

Areas For Improvement:

Opportunities to further promote work and role of NPS in relation SA's and working together with key Strategic partnerships and SAB's across NY & York.

Improved data recording & access to performance data to inform analysis and review.

7. Healthwatch

Awareness and Empowerment

Key Achievements

For Safeguarding Week, HWNY joined colleagues from the Police, Fire, Community and Voluntary services at events in Malton and Whitby. By speaking to members of the public, we promoted awareness and learned about experiences in the following areas:

Staying safe online - adults & children

Doorstep calling and scams

Telephone scams

Domestic Violence

Any other issues that the public wanted to share with us.

We heard about about scams around holiday bookings for a caravan that didn't exist; doorstep callers offering to do gardening and then returning frequently to try and get more work; cold calls via telephone that were hard to stop.

Prevention

Key Achievements

Volunteer coordinator completed Safeguarding Responder Champion Training

Protection and Proportionality

Key Achievements

Appointment of Safeguarding Lead on the Board

Partnership Effectiveness and Accountability

Key Achievements

Volunteer representation at all local safeguarding boards across Vale of York, Hambleton/Richmondshire, Harrogate, Scarborough & Ryedale.

8. Provider Trusts: Airedale NHS Foundation Trust

Awareness and Empowerment

Key Achievements

There has been continued commitment to all the agendas of the Safeguarding Adults Board

We have built upon lessons learned from Safeguarding Adults Review (SAR). We work within an annual audit programme related to safeguarding adults in 2017/18. Findings are received at the Trust's Strategic Safeguarding Group.

Improved patient facing information on the Trust website

Trust held combined Safeguarding adults and children conference during safeguarding week.

Areas for development

Increased knowledge by staff of MSP

Prevention

Key Achievements

The Safeguarding Team are highly visible within the Trust and they work closely with clinical and non-clinical teams to ensure that staff support the patient in making decisions.

Bespoke training sessions take place within clinical teams to increase knowledge and awareness related to recognising and responding to abuse. This supplements formal teaching and learning which is provided at the Trusts mandatory training sessions. We are currently implementing a new Clinical Supervision framework for Safeguarding Adults

There is a bi-annual audit related to DoLS within clinical settings together with a review of the assessment of Mental Capacity and best interests'



decision-making tool that is used. A focus for the coming year is to audit the refusal of care pathway linked to best interest decision making. The findings are received by the MCA Working Group.

-Introduction of E-learning for level 3 Preventing Radicalisation with a strong focus on meeting the national Required % of staff trained.

Areas for development

Update safeguarding workbook for staff and volunteers to access.

Protection and Proportionality

Key Achievement

We have embedded Making Safeguarding Personal into our Trusts mandatory training sessions. We are also in the process of reviewing our training needs analysis for safeguarding adults training.

Evaluation of our processes against the Safeguarding Adults Protocol for Pressure Ulcers and the interface with Safeguarding processes

Areas for development

Review training needs analysis for safeguarding adults

Partnership Effectiveness and Accountability

Key Achievements

We have reviewed the Terms of reference for our safeguarding governance structures:

Strategic Safeguarding Group (Adults and Children) is chaired by the Director of Nursing. The purpose of this group is to oversee and monitor the trust statutory responsibilities in relation to the safeguarding agenda. Membership of this group includes the Designated Professional Safeguarding Adults Airedale Wharfedale and Craven CCG.

The Operational Group for Safeguarding Adults is chaired by the Consultant Geriatrician and co-chaired by Senior Nurse Safeguarding Adults and reports to the Strategic Group. The purpose of this group is to oversee and monitor operational safeguarding practice across the trust with senior colleague representation from each clinical group. We also have a Domestic abuse and sexual violence group and an emergency department safeguarding group.

Safeguarding Adults Training is currently being reviewed to reflect contemporaneous practice. However mandatory training continues to be provided and:

At the end of 2017/18, Trust staff were compliant with;

- Dementia Awareness 91.94% (target 90%)
- Safeguarding Adults 90.33% (target 90%)



Harrogate District Foundation Trust

Awareness and Empowerment

Key Achievements:

Improved patient facing information on the Trust website

Focus on 'Reaching out to people at risk' during SG week, which included an information stand with DA information in Polish (these were taken).

Audit on knowledge of MCA and Preventing Radicalisation awareness resulting in a review of training

Increased provision of MCA training

Areas for development

Increased knowledge by staff of MSP

Prevention

Key Achievements

Introduction of revised training program for Supporting Vulnerable People including monthly 'Responder' training for a significantly increased number of staff

Introduction of E-learning for level 3 Preventing Radicalisation with a strong focus on meeting the national Required % of staff trained.

Regular Face to face training for volunteers and handbook

All clinical staff now have the NHS England SG booklets, and the app is available to download for PC's and mobiles

Areas for development

Increase % staff trained at 'Responder' level

Protection and Proportionality

Key Achievements

Introduction of the LD passport and the Enhanced Admission Proforma

Ongoing work across the Trust to develop a process for flagging and managing MAPPA individuals

Evaluation of our processes against the Safeguarding Adults Protocol for Pressure Ulcers and the interface with Safeguarding processes

Areas for development

Further MCA and LD training at level 2

Partnership Effectiveness and Accountability

Key Achievements

Introduction of a system for emailing SG concerns to a generic HDFT address so they can be monitored and sent on securely

Ongoing attendance at multi agency SG meetings, including the Channel panel development day

Areas for development

Involvement in the development and introduction of the revised multi agency policy and procedures in North Yorkshire.

South Tees Hospitals NHS Foundation Trust

Awareness and Empowerment

Key Achievements

Safeguarding mandatory training programme 96% compliance

Safeguarding quarterly audit: consent criteria 89% compliance

Assurance Rounds increased to weekly

Learning Disability & Autism Advisor new post developed

Areas for development

Mandatory MCA training programme compliance 72%

Safeguarding quarterly audit: MSP compliance 20%

Safeguarding quarterly audit: IMCA referral compliance 12.5%

Prevention

Key Achievements

271 DOLS applications submitted Trust wide

Weekly DOLS audit – attendance on 164 wards

Increased training resources for WRAP within Team

Clinical Ward Round attendance for ad-hoc development

Areas for development

DOLS Audit compliance 62.5%

Training strategy to include specific modules for MSP, Covert Medication, Advocacy, s.44 Wilful Neglect

Protection and Proportionality

Key Achievements

282 Concerns raised Trust Wide

Safeguarding quarterly audit: s.42 criteria 85% compliance

Development of Professional Visit Procedures SOP

Annual Audit of self- discharge: 100% compliance as to risk assessment completed and actioned for missing patients

Areas for development

Review of Consent Form 4

Safeguarding information available within services

Partnership Effectiveness and Accountability

Key Achievements

Preparation and Engagement in Safeguarding Adults week

Participation in MCA Engagement Strategy

Engagement in supporting the work of the Board within subgroups

Safeguarding quarterly audit: raising concern within 1 working day 90% compliance

Areas for development

Annual Audit of self- discharge: 23% compliance with capacity assessment for decision

MCA quarterly audit programme

York Teaching Hospital Foundation Trust

Awareness and Empowerment

Key Achievements

Major Trust Wide Drive in raising Safeguarding Awareness to Staff in the Trust BITESIZE ROLLING PROGRAMME

Trust Leaflets give guidance to patients involved in the safeguarding adults process.

Areas for development

Audit programme to commence to monitored continued awareness raising and target areas

Identify ways of enhancing Making Safeguarding Personal beyond the in-patient concern. Prevention

Key Achievements

Community Teams are supported to support patients who decline treatment and potentially pose a risk to themselves in doing so.

PREVENT Training Needs Analysis reviewed to include WRAP training to be delivered to key areas.

Areas for development

Continue to develop the VARM process (Vulnerable Adult Risk Management) process within Community Teams

Development of signposting system where safeguarding not desired or appropriate.

Protection and Proportionality

Key Achievements

Trust Safeguarding Adults processes are in line with Local Authority Guidelines and Thresholds.

Trust Safeguarding Adults Processes link with other key policies within the Trust that manage concerns. (Serious Incident, Complaints, Root Cause Analysis, Pressure Ulcer Prevention).

Areas for development

Development of combined consistent Threshold Tool for decision making.

Identify ways of enhancing Making Safeguarding Personal beyond the in-patient concern.

Partnership Effectiveness and Accountability

Key Achievements

Ongoing commitment to Safeguarding Adults Board sub groups

Commitment and representation at Local Authority Lessons Learned Processes

Identified gaps have accompanying regularly monitored action plans

Strategic links with Quality Safety Committee

Commitment to LeDer programme

Continued assurance to Clinical Commissioning Groups via self declaration tools.

Areas for development

More involvement at Strategic level with NYCC

9. North Yorkshire Borough/District Councils Craven District Council

Awareness and Empowerment

Safeguarding Week Public Awareness Sessions help people recognise abuse and know what to do if they or someone they know needs safeguarding.

Safeguarding is part of councils induction programme

CDC Staff & Councillor training sessions and information leaflet identify how to recognise abuse

Work with taxi drivers to educate them on Safeguarding, CSE and Prevent so they are aware of what signs to look out for.

Prevention

CDC Staff & Councillor training sessions and information leaflet identify what to do if abuse is disclosed or suspected.

Revising taxi licensing policy, which will set higher standard for licensed taxi drivers in Craven code of conduct when dealing with vulnerable persons.

All staff asked if safeguarding training is adequate and up to in annual review, identified needs passed to HR to be incorporated into the Annual Training Plan.

Protection and Proportionality

The Craven Community Safety Hub consists of a Council officer and an officer from North Yorkshire Police.

Officers from CDC and the hub participate in MAPS and VEMT meetings.

Where needed there is capacity to bring in the county council, fire service, social landlords, probation services, youth services, voluntary services and other local agencies to respond to safeguarding issues to manage risk and protect people from harm.

Partnership Effectiveness and Accountability

CDC participates in Local Safeguarding Adults, MAPS, VEMT and the NY District Safeguarding Lead Officers Groups.

Craven DC, NY Police, NY Fire & Rescue Service, Carers Resource and NYCC worked together to co-ordinate Safeguarding Week.

Information about Safeguarding Week circulated to local community groups, District Councillors, Parish and Town Councils.

Key safeguarding issues are reported to the CDC Corporate Leadership Team and appropriate action plans agreed.

York Teaching Hospital Foundation Trust

Awareness and Empowerment

Key Achievements

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Craven DC, NY Police, NY Fire & Rescue Service, Carers Resource and NYCC worked together to co-ordinate Safeguarding Week.

Information about Safeguarding Week circulated to local community groups, District Councillors, Parish and Town Councils.

Key safeguarding issues are reported to the CDC Corporate Leadership Team and appropriate action plans agreed.

Hambleton District Council

Awareness and Empowerment

Key Achievements

- Safeguarding has been added to the corporate induction and quarterly training sessions are provided to staff who may come into contact with children or adults at risk as part of their role.
- Hambleton District Council has continued to promote safeguarding and community safety campaigns to raise awareness of abuse and how to report it.
- Hambleton District Council was actively involved in Safeguarding Week 2017 taking part in a market place event in Northallerton which focused on cyber-crime and e-safety.

Areas for development

- Hambleton District Council will improve safeguarding information on the council's website and social media.

Prevention

Key Achievements

- The Safer Hambleton Hub structure is bringing partners together to take joint action and reduce risks
- A new safeguarding operating procedure has been developed for all the council's leisure centres and training is being rolled out to all staff.
- Designated zones have been created in leisure centre changing villages when school swimming programmes overlap with public swim programmes.

Areas for development

- Continued roll out safeguarding training to all staff who may have contact with children or adults at risk as part of their role.

Protection and Proportionality

- Key Achievements
- Hambleton District Council has implemented a new booking system that has improved the safeguarding quality checks of clubs and organisations that use our leisure centres.
- The Safer Hambleton Hub continues to facilitate the Tactical Group to consider anti-social behaviour and safeguarding concerns – this is improving safeguarding systems and communication across services.

Areas for development

- To deliver a Project Griffin event for businesses in Hambleton.
- To set up a Community Forum for Prevent

Partnership Effectiveness and Accountability

Key Achievements

- Hambleton District Council is actively engaged in all NY multi-agency safeguarding partnerships including the county, local and district groups.
- The Safer Hambleton Hub has created a space and structure for a range of partners to meet and discuss individual cases and issues improving partnership working across the district and beyond through sharing of good practice with other North Yorkshire Hubs.

Areas for development

- Update and review the Council's Safeguarding Policy and Procedures in line with the Joint Multi-Agency Policy
- Assist in the development of a shared safeguarding response to self-neglect

Harrogate Borough Council

Awareness and Empowerment

Key Achievements

We have developed a new Safeguarding Internal Liaison Group to ensure a proactive lead for safeguarding adults (and children) exists within the district. This includes helping to identify when a concern is not a safeguarding issue but still requires social care or possible (mental) health interventions or support.

We have reviewed and updated the Council's safeguarding policy, providing details of emergency contacts for information and referrals.

Areas for development

We are developing our own internal E- training offer for safeguarding, as well as actively promoting the use of NYCC's training resources.

Prevention

Key Achievements

We have developed a system of awareness-raising through our liaison group, which has representative of services throughout the council, making use of information and intelligence provided by NYCC and other partners.

We have identified potential issues and submitted referrals to the safeguarding team to consider.

We have commissioned external trainers to provide bespoke training to key officer groups such as leisure staff, safer communities' team and housing team.

Both of these activities will ensure heightened awareness and consequently reduce risk within the Harrogate area.

Our comms team have also used our media channels to raise awareness of possible scams operating in the area to help reduce the risk to vulnerable adults.

Areas for development

We are working to develop more proactive relationships with NYCC colleagues on emerging issues.

Protection and Proportionality

Key Achievements

We have developed a proactive community hub with partners including the police and health colleagues, where we actively discuss a range of issues including safeguarding matters. We have followed up on referrals to ensure matters have been addressed.

Partnership Effectiveness and Accountability

Key Achievements

The Director of Community is the designated safeguarding officer for the council and there is also a named deputy in place.

We have an internal Safeguarding Liaison group which is used to emphasize the importance of safeguarding and that it is everyone's business/responsibility.

We are developing a bespoke mandatory training programme designed to provide key information to different job groups, depending on their (work related) exposure to possible issues.

Areas for development

We are working with colleagues across the districts and with NYCC to improve communications on safeguarding and other social care matters, to ensure we provide a joint response to service needs, and that appropriate referrals are being made and followed up.

For example, we have recently suggested hosting promotional activities by partners in our civic centre reception area where there is a steady throughput of residents (e.g. during safeguarding week) to develop joint working.

We also look to share good practices with colleagues to help improve our response to incidents, as well as improving our preventative support services.

Richmondshire District Council

Awareness and Empowerment

Key Achievements

- Appropriate training has been provided to staff
- Safeguarding information shared with staff via email, intranet, staff leaflets and training
- Awareness session delivered to Members
- Awareness provided for local businesses and community sector partners
- Effective range of partnerships and cooperation with other agencies
- Continue to monitor and update staff training matrix including updating where necessary
- Prevent duties addressed
- Continue to work with NYCC Safeguarding staff and relevant Boards
- Continue with commitment to attend e.g. LSAG and other relevant meetings and have representation on relevant group

Areas for development

- Information about services and safeguarding adults is provided in accessible formats and different languages
- Adult safeguarding is clearly integrated across the commissioning cycle

Prevention

Key Achievements

- Training has equipped staff and Members to recognise and effectively raise concerns and make reports
- Awareness raising campaigns for staff and customers
- Safer recruitment policy and process in place including DBS prior to appointment and every 3 years
- We continue to raise awareness with employees
- We continue to deliver staff training
- With NYP, introduced Taxi Watch scheme
- Safeguarding training matrix in place
- Delivered awareness sessions to local attractions
- WRAP training delivered for Council staff, Members and the local community

Areas for development

- Information about services and safeguarding adults is provided in accessible formats and different languages
- Adult safeguarding is clearly integrated across the commissioning cycle

Protection and Proportionality

Key Achievements

- Designated Officers in place for staff to refer to and deal with staff issues
- Up to date staff training including TMCA, DoL, CSE and Dementia
- Revise policy and processes are reviewed annually

Partnership Effectiveness and Accountability

Key Achievements

We are active members of local safeguarding groups including: -

- Hambleton/Richmondshire Local Safeguarding Adults Group
- North Yorkshire Safeguarding Adults Board
- North Yorkshire Community Safety Partnership
- York and North Yorkshire Prevent Strategic Board
- Safer Richmondshire sub groups including: Domestic Abuse forum, VPI, VEMT, Local Prevent Group and MAPS

Ryedale District Council

Awareness and Empowerment

- Safeguarding week- event, Safeguarding in Sport, press release and social media coverage
- Safeguarding training for taxi drivers completed, compulsory every 3 years for all licensed drivers
- Community Safety day at Ryedale House covering, Modern Slavery, Deprivation of Liberties (DOLs), Mental Capacity Act (MCA), Hate and Mate Crime, Making Safeguarding personal, also explained multi-agency work and referral processes re marac maps (tasking) VAT police screening MAST, police intelligence
- Staff intranet updated to include procedures relating to DOLs and MCA

Prevention

- Safeguarding agenda items at all team meetings and at weekly leadership team meetings
- Quarterly Corporate Safeguarding Panels, chaired by CE.
- Updated website relating to safeguarding policies and procedures
- 6 fully trained Community officers in place from April 2017, ensuring intelligence is fed into the police and referrals made and issues with vulnerability identified earlier.
- 2 officers trained to deliver WRAP training

Protection and Proportionality

- staff trained to ensure appropriate referrals are made
- weekly meetings with North Yorkshire Police (NYP) neighbourhood team
- Increased use of information sharing and intel forms with NYP
- Engagement with NYCC and monitoring of referrals to ensure they are appropriate and action taken proportionate
- Ryecare Lifeline service enables evidence to be gathered by way of recording verbal abuse in the homes of adults at risk when they activate their lifeline

Partnership Effectiveness and Accountability

- Joint visits with NYP regarding modern slavery issues
- 100% attendance at Local adults Safeguarding meetings
- Developed North Yorkshire and York housing referral procedure in relation to the Modern Slavery national referral mechanism
- Fortnightly Local Multi Agency Problem Solving meetings integrated across the organisation with key stakeholders in attendance
- Attendance at Multi Agency Risk Assessment Conferences
- Updated local Prevent Delivery group action plan
- Attendance at Ryedale and Scarborough DA forum, North Yorkshire Housing lead at the NY Domestic Abuse Operation group

Scarborough Borough Council

Awareness and Empowerment

Key Achievements

- Delivery of public facing sessions raising awareness safeguarding Week across the Borough of Scarborough
- Delivery of awareness raising to staff and volunteers on Safeguarding Adults ,Modern Slavery and Human Trafficking , Exploitation, County Lines including cuckooing, Counter Terrorism to Hotels, Guest Houses, Taxi Drivers, Holiday Parks, staff at the Open Air Theatre and crowded places across the Borough.
- Continued delivery of safeguarding to staff within Scarborough Borough Council from Chief Executive to front line service delivery.
- Project Kraken signage along the coast line with helpline numbers for people in distress.

Prevention

Key Achievements

- Disruption and enforcement by the Community Impact Team of those causing ASB and targeting vulnerable adults within our community
- Identification of adults at risk through the joint multi agency patrols Operation Ambience in the community, some of those at risk which would otherwise go unreported and unsupported.

Protection and Proportionality

Key Achievements

- Multi agency Joint visits by the Community Impact Team undertaken in the community with adult social care to get the best outcome for the adult at risk.
- Target hardening for adults at risk including regular visits to those that are vulnerable from the multi-agency team.

Partnership Effectiveness and Accountability

Key Achievements

- Multi agency tasking meetings addressing the risk posed by and to adults at risk to keep the individual safe and get them the support they need.
- Highlighted with Public Health the need to address the number of adults who have dual diagnosis and at risk in the community from themselves or from being targeted by others. Public Health has agreed to work with SBC and agencies to develop or change practice to support the work of the team.

Areas for development

- Regular attendance at tasking by Adult Social Care

Selby District Council

Awareness and Empowerment

Key Achievements

- Safeguarding training has been provided for licensed taxi drivers in the area.
- As part of the local partnership, Selby District Council took part in the Safeguarding Awareness Week activities. Our social media channels were also used to share key messages.
- Awareness sessions linked to the PREVENT agenda have been held, with good attendance from local professionals.

Prevention

Key Achievements

- The Safer Selby Hub is a multi-agency model enabling local agencies to work together to identify and support those vulnerable people in our community who may be victims or perpetrators of ASB.
- A Notice, Check and Share event was co-ordinated by Selby District Council, North Yorkshire Police and North Yorkshire County Council

Protection and Proportionality

Key Achievements

- Selby District Council chairs the Safer Selby Hub meeting weekly. As a part of this role we work to identify where vulnerable adults may require additional support.

Areas for development

- We are working to refresh the training and development of our staff.

Partnership Effectiveness and Accountability

Achievements

- Selby District Council is an active member of a number of partnership groups with a focus on protecting and supporting vulnerable members of our community.
- There has been a cross-promotion of safeguarding campaigns with community safety work locally. The aim is to establish into everyday attitudes that safeguarding is everybody's business.
- A review of Selby District Council's safeguarding policy and procedures has been undertaken.

10. Independent Care Group (ICG)

Awareness and Empowerment

We promote the importance of Safeguarding and putting the individual at the centre of an enquiry, in line with the Care Act.

We make our members aware changes to policy and procedures.

We promote Safeguarding Training from NYCC through direct communications and on our website.

Prevention

We promote Safeguarding Training through direct communications and on our website.

We send out information on Scams and ask home care agencies to help to keep an eye on their clients to prevent them becoming victims.

We promote the Herbert Protocol to care homes and encourage them to use it.

Protection and Proportionality

[No information supplied]

Partnership Effectiveness and Accountability

We raise awareness of Safeguarding Week and we participate actively in the Safeguarding Adults Board

11. Community First Yorkshire

Awareness and Empowerment

Community First Yorkshire has continued to be active in cascading information to voluntary and community sector organisations. Information provided has covered changes to safeguarding requirements, strategy reviews and updates and in particular training opportunities. Information is communicated through the weekly e-news update.

Planned developments include:

- representation and input into the Learning and Improvement sub-group, making reference to the VCS Workforce Development Strategy
- increasing two-way communication with the sector by circulating links to Board agendas and minutes and increasingly promoting communication with the sector representative.

Prevention

Prevention is part of our message cascaded to the sector. In addition prevention updates from the SAB and Prevent Strategic Board are fed into the York, North Yorkshire and East Riding VCS Strategic Leaders Group for awareness and reminders of support.

Community First Yorkshire team of VCS Development Officers are briefed on the case studies presented at the Board to add to their own knowledge of safeguarding matters which delivery organisations are challenged with. Development Officers are briefed on where to signpost organisations for training and expert support. Officers include safeguarding as part of the working practices and development plans they discuss with clients.

A Trustee of Community First Yorkshire, Gary Craig, is an active member of local and national groups seeking to tackle the issue of Modern Slavery and contributes to shaping anti-slavery plans and policies.

Developments in 2018 include more website linkages to SAB resources and all staff Safeguarding training to ensure a base of knowledge across the organisation.

Protection and Proportionality

Promoting and providing an efficient Disclosure and Barring (DBS) checking service to organisations especially those within the VCS community. Over the year the number of organisations using the service has continued to increase.

The service provides training on DBS, these sessions cover the legislation which underpins DBS, outlines when it is applicable for someone to have a DBS check before taking up a role and how to complete forms for employees and volunteers.

GDPR training got underway in the latter part of the year, aiming to ensure VCS organisations are fully informed about the data they can hold and processes to ensure its security. More sessions are planned for early 2018 and Factsheets drafted to support the sector, to respond to the increased demand for information and advice as the May drew nearer.

Partnership Effectiveness and Accountability

Community First Yorkshire is accountability for our effectiveness of representation to NYCC and CCGs which fund this activity and support for others providing representation. We also provide feedback and evidence to Defra about safeguarding and other rural related matters. Over the year we have advised on the ability of VCS organisations to have the resources and time to fulfil safeguarding awareness and update training. The concerns have been noted by service commissioners and grant funders, and is reflected in the approaches to funding they provide.

Representation will continue as part of the Capacity Building and Support to Voluntary and Community Sector Organisations and Volunteering Grant Agreement. In 2018 we will be seeking feedback from the sector and key stakeholders on the effectiveness and extent to which differences for the sector have been brought about from the representational role.

Voice and Echo approach developed by Changes UK, for measuring influence is to be adopted in collaboration with public sector partners. The two frameworks are designed to develop closer working by identify how best the influence of VCS groups can be increased to have an impact on the statutory sector and improve working relationships between the two, in the best interest of service users. The model has been used with a number of local authorities around the country. A facilitated workshop is planned for 2018, to bring together public sector partners and VCS representatives to share views of what can be influenced, how best representation and influence can be made and what two-way processes and tools can help collaborative working. Following that a pilot approach will be discussed to take this forward.

Appendix 2: Case Studies

The following case studies provide examples of some of the safeguarding work which has been undertaken in North Yorkshire over the last year

Case Study 1: Mr Smith

Mr Smith had been evicted from his previous council property and was at risk of unintentional self-neglect and homelessness as his mental health was being negatively affected by the sudden change in his personal circumstances. Attempts were made by social care, housing and medical staff to provide Mr Smith with support to address his situation and Mr Smith was not engaging with the support offered.

The initial response was to support assessments and assessment of mental capacity. Due to the complex nature of Mr Smith's presenting mental health this was challenging to identify if he was making informed choices or making decisions based on fixed belief systems which were not accurate. It was some time before it was evidenced that he lacked capacity with finances and support was put in place for this. Various assessments were attempted and people turned away by Mr Smith as he did not wish to engage. The only identified support that Mr Smith requested and was willing to have was support with shopping and this was provided initially by a worker who had known him previously and who he was willing to engage with. Other needs were evident and Mr Smith continued to decline support.

Mr Smith was very clear that he would like to continue to live independently in the community and to live his life the way he chose. Options were explored with a range of housing providers to support this to occur. He had belongings from his previous property that had been put into storage and he was supported to access some of the items

with the intention of him sorting through these for his new property. He was routinely offered access to health services and advocacy for support and he continued to make informed choices not to engage, his wishes were respected. Housing reconsidered his homelessness application and continued to work with him to understand his views and support he needed.

Mr Smith was aware of most of the Mental Health staff and refused to engage with anyone from this service as he did not believe that he had a mental health condition. Since the raising of the safeguarding concern he constantly resisted any attempts to assess his mental wellbeing and the process to complete the mental capacity assessment in relation to his finances was difficult to complete because of this lack of engagement.

Mr Smith had a provider working with him and this was successful in obtaining more engagement and support than previously; Mr Smith requested and accepted additional support such as supporting to remove rubbish and clean the kitchen which supported him in maintaining his environment.

Organisations continue to meet regularly and to work together to share information, and consider available options and do all that is reasonably possible to prevent Mr Smith becoming permanently without fixed abode.

The names shown are not real to protect the identity of the people taken place in the studies.

Case study 2: John and Julie

John and Julie had been in a relationship for approximately 7 months and were both homeless, living in Julie's car. Previous referrals had been made following concerns raised by Julie's parents in relation to Julie being at risk from John's controlling and abusive behaviour towards him. John stated that she was around 12 weeks pregnant.

Julie's mum had made several phone calls to the Police asking for welfare checks to be made on Julie which were carried out, usually in the early hours of the morning when Julie had been spoken to (away from John) and had said that everything was fine.

The event which led to the Safeguarding concern being made to HAS was when Julie attended the Police Station and has asked to speak to the Police Officer who had been making checks on the couple's welfare; he became extremely distressed and disclosed that he was very unhappy and had been experiencing domestic abuse at the hands of John including being bitten, punched, pinched, head-butted including one incident resulting in him having an injury glued at minor injuries. Julie was visibly upset throughout the conversation. Although he cared for John, he was deeply unhappy and in fear of further violence, he realised that he had to return to the care of his family with a view to regaining employment as an engineer.

The dilemma that Julie faced was that as well as him being upset about having to end the relationship, he was terrified about the effect this would have on John as she had previously expressed suicidal thoughts and recently self-harmed several times by cutting her forearms. Julie made his decision that he wished the relationship to come to an end and wanted the Police to be present when he told John.

The Police and the prevention team (Children and Young People's Service) stayed with Julie after John had told her the relationship had ended; she was offered 14 nights housing, through a local scheme with the view to them finding her permanent housing.

Several Safeguarding meetings took place with the agreement and attendance of Julie, CYPS, Police also attended and support was offered to Julie in terms of Independent Domestic Abuse Service, Counselling and Protection/Safety Planning. Support was provided to John around her mental health and pregnancy as she was identified as a vulnerable young person. Julie was supported via a safeguarding protection plan and although he did not want to make a formal complaint to the Police about the assaults from John he felt able to become more independent and not resume the relationship with John. Julie returned to live with his parents and is now in employment and feels that he is in control of his life again.

The names shown are not real to protect the identity of the people taken place in the studies.

Appendix 3:

North Yorkshire Safeguarding Adults Board Membership and Attendance 2017/18

Organisation	Designation	June 2017	September 2017	December 2017	March 2018	Nominated representative or substitute
	Independent Chair	Y	Y	Y	N	
North Yorkshire County Council	Corporate Director of Health and	Y	N	Y	Y	
	Assistant Director, Care and Support	Y	Y	N	N	
	Director of	Y	Y	Y	Y	
North Yorkshire Police	Deputy Chief Constable	Y	Y	Y	Y	
Former PCU/CCG	Designated Professional for	Y	Y	Y	Y	
Airedale, Wharfedale, Craven CCG		N	Y	Y	Y	
NHS England		N	Y	Y	Y	
Tees, Esk and Wear Valley NHS FT		Y	Y	Y	Y	
Harrogate District Foundation Trust (on behalf of Foundations Trusts)		Y	Y	Y	Y	
Richmondshire District Council (on behalf of Borough/District Councils)		Y	N	Y	Y	
Independent Care Group		Y	Y	Y	Y	
Healthwatch		Y	Y	Y	Y	
Community First Yorkshire		Y	Y	Y	Y	
Legal Advisor to the Board		Y	Y	Y	Y	

Appendix 4:

Contact Details of partner organisations in North Yorkshire

Organisation	Telephone	Email or Website
Airedale Wharfedale and Craven Safeguarding Team and wider CCG	01274 237324	Awccg.quality@nhs.net
Care Quality Commission General enquiries	616 161 03000	www.cqc.org.uk/content/contact-us
Craven District Council Customer services	01756 700 600	contactus@cravencd.gov.uk
Hambleton District Council Customer Services	01609 779977	info@hambleton.gov.uk
Hambleton Richmondshire and Whitby CCG General Enquiries	01609 767 600	Hrwccg.hrwccgenquiries@nhs.net
Harrogate Borough Council Customer Services	01423 500 600	CustomerServices@harrogate.gov.uk
Healthwatch North Yorkshire General enquiries	01904 621 631	healthwatchny@nbforum.org.uk
Independent Care Group Information Line	01423 816582	Keren.wilson@indcaregroup.plus.com
NHS England North Yorkshire and Humber Office	0113 825 1986	www.england.nhs.uk/north/contact-us
Community First Yorkshire	01904 704177	info@nyforum.org.uk
North Yorkshire County Council Customer Service Centre	01609 780 780	info@communityfirstyorkshire.org.uk
North Yorkshire Police Enquiry Line	101 or 999 in emergencies	General.enquiries@northyorkshire.pnn.police.uk
Richmondshire CCG Customer Services	020 8734 3000	RICCG.richmondpals@nhs.net
Richmondshire District Council Customer Enquiries	01748 829 100	enquiries@richmondshire.gov.uk
Ryedale District Council Customer Enquiries	01653 600 666	enquiries@ryedale.gov.uk
Scarborough & Ryedale CCG General Enquiries	01723 343 660	SCRCCG.enquiries@nhs.net
Scarborough Borough Council Customer First Centre	01723 232 323	www.scarborough.gov.uk
Selby District Council Customer Contact Centre	01757705 101	info@selby.gov.uk
Tees, Esk & Wear Valley NHS Foundation Trust – involvement and engagement team	01325 552 314	Teww.ftmembership@nhs.net
Vale of York, CCG General enquiries	01904 555 870	Valeofyork.contactus@nhs.net

Contact details:

North Yorkshire Safeguarding Adults Board

North Yorkshire County Council

County Hall,

Northallerton

DL7 8DD

Email: nysab@northyorks.gov.uk

Secure email: nysab@northyorks.gcsx.gov.uk

Website: <http://www.nypartnerships.org.uk/sab>

Contact us

North Yorkshire County Council, County Hall, Northallerton, North Yorkshire, DL7 8AD

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Report Reference Number: S/18/23

To: Scrutiny Committee
Date: 25 January 2019
Author: Victoria Foreman, Democratic Services Officer
Lead Executive Member: Councillor Mark Crane, Leader of the Council
Lead Officer: Palbinder Mann, Democratic Services Manager

NOT FOR PUBLICATION. Appendix D (Appendix C of the Executive Report) to this Report contains exempt information under paragraph 3 of schedule 12A to the Local Government Act 1972 as amended

Title: Housing Development Programme 2017-20

Summary:

The Committee is asked to note the progress of the Housing Development Programme that seeks to provide 207 affordable homes for Selby District Council (SDC) and Selby District Housing Trust (SDHT) by 31 March 2020.

This Programme is based on three 'delivery pillars' that include direct development on SDC owned sites, the acquisition and development of new sites and the acquisition of affordable homes constructed by other developers.

The Programme will generate revenue streams for SDC as a result of loans provided to the SDHT.

The latest report and appendices considered by the Executive on 6 December 2018 is attached to this report at Appendices A, B and C.

Recommendation:

Scrutiny Committee is asked to note the contents of the report and make any comments on the Housing Development Programme.

Reasons for recommendation

The Committee is asked to consider the information as set out in the report as part of its role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The update on the Housing Development Programme contained in the report enables the Committee to monitor the progress of the Programme and raise any concerns it may have

1. Introduction and background

- 1.1 To date, 50 new affordable homes have been delivered in Phase 1 of the Programme by direct construction on council owned land and acquired from private developers under 106 agreements. Another 6 new affordable homes have been acquired from Phase 2. This brings the total to 56 new affordable homes delivered to Selby District Council and Selby District Housing Trust since 2016.

2. The Report

- 2.1 For the detailed information regarding the Housing Development Programme, please see section 2 of the report considered by the Executive on 6 December 2018, which is attached at Appendix B to this report.

3. Alternative Options Considered

None.

4. Implications

4.1 Legal Implications

Please see section 3 of the report considered by the Executive on 6 December 2018, attached at Appendix A to this report.

4.2 Financial Implications

Please see section 3 of the report considered by the Executive on 6 December 2018, attached at Appendix A to this report.

4.3 Policy and Risk Implications

Not applicable.

4.4 Corporate Plan Implications

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council.

4.5 Resource Implications

Not applicable.

4.6 Other Implications

Not applicable.

4.7 Equalities Impact Assessment

Not applicable.

5. Conclusion

- 5.1** The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's performance in a number of areas. The Committee's comments and observations on the progress of the Housing Development Programme are welcomed.

6. Background Documents

None.

7. Appendices

Appendix A – Report to Executive 6 December 2019

Appendix B – Appendix A to the 6 December 2018 Executive Report:
Summary Update Housing Development Programme

Appendix C – Appendix B to the 6 December 2018 Executive Report

Appendix D – Appendix C to the 6 December 2018 Executive Report – **NOT FOR PUBLICATION**

Contact Officer:

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Report Reference Number: E/18/35

To: Executive
Date: 6 December 2018
Status: Key Decision
Ward(s) Affected: All
Author: Laura Peacock, Development Surveyor
Lead Executive Member: Councillor Chris Pearson, Lead Executive Member for Housing, Health and Culture
Lead Officer: Dave Caulfield, Director of Economic Regeneration & Place

NOT FOR PUBLICATION. Appendix C to this Report contains exempt information under paragraph 3 of schedule 12A to the Local Government Act 1972 as amended

Title: Housing Development Programme: Ph2 Sites Detailed Business Cases

Summary:

The Housing Development Programme (HDP) was approved in Jan 2018. The programme is for 207 homes within a budget envelope of c£22m. There are 3 delivery pillars; small sites, larger sites, s106 purchases. Phase 1 of the programme is now complete or committed.

This report presents detailed business cases for the small sites element of Phase 2 of the HDP. Following a report to Executive dated 12th July approval was given to proceed with the detailed business cases for these schemes using the approved feasibility budget. Six small sites and one larger site (30 units) have now been designed and costed. The costs at this stage are subject to the procurement and planning processes but represent measured cost estimates using the agreed procurement route.

The resultant estimates are outside the normal parameters and pro-rata budget however, officers recommend approval of all but one of the detailed business cases subject to the matters raised in the report to enable delivery of the programme to continue.

Recommendations:

- i That Executive approve the detailed business cases for the seven sites subject to Council's agreement to drawdown additional funding for the programme from the s106 reserve in the 2019/20 budget proposals.
- ii The Director of Economic Regeneration and Place be authorised to offer the sites most suitable for housing to the Selby and District Housing Trust at nil value along with a loan and s106 grant to fund the development of affordable housing on the usual terms and conditions.
- iii That officers be authorised to proceed to award contracts and seek planning consent for the sites in partnership with Selby and District Housing Trust.
- iv That final approval of the transfers and loan documents be delegated to the Chief Finance Officer in consultation with the Lead Councillor for Finance and Resources and the Solicitor to the Council.

Reasons for recommendations

To deliver the programme

1. Introduction and background

- 1.1 The HDP was approved in Jan 2018. The programme is for 207 homes within a budget envelope of c£22m. There are 3 delivery pillars; small sites, larger sites, s106 purchases. The January report noted that phase 1 had been built or committed for 50 units at £6.002m. Of those phase 1 sites, all are now complete with the exception of the 12 units being built at Ousegate. These are scheduled for completion at the end of January 2019.
- 1.2 In terms of Phase 2, the programme assumed that in 2018/19 we will build 10 SDC Units and 7 SDHT units on small sites, 11 units on larger sites and 27 properties will be added through s106 acquisitions. Progress on the programme is shown in Appendix A.
- 1.3 Approval was given following a report to Executive dated 12th July to proceed to the detailed business cases for the phase 2 small sites using the approved feasibility budget.

2. Ph2 Sites Detailed Business Cases

Phase 2 sites

- 2.1 The table below shows Phase 2 sites that have been selected following due diligence work but is subject to a changes in house type and numbers

depending on planning and on any changes to housing demand and scheme viability.

Programme Year	Scheme Address	Approx No Units	Potential Type & Mix	Stage	Contract Type	
2018-21	PH2 Small SDC Sites	Sherburn				
		Highfield Villas	8	5 x 3B Houses	Feasibility	JCT D&B
		North Crescent		2 x 2B BUNG,		
		Beechwood Close/Eversley Avenue		1 x 2B BUNG		
2018-21		Station Road, Hambleton	3	3 x 2B BUNG	Feasibility	JCT D&B
2018-21		Barff View, Burn	9	4 x 2B Houses 5 x 3B Houses	Feasibility	JCT D&B
2018-21	Main Street, Kellington	5	5 x 3B Houses	Feasibility	JCT D&B	
2018-21	Land adjacent to the George & Dragon Site, West Haddlesey	5	5 x 2B Houses	Feasibility	JCT D&B	
		Total Units	30			

There is an option to extend the scheme at Highfield Villas to 15 units subject to releasing an area of open space. Should the Executive be minded to extend the scheme a further recommendation to delegate approval of the revised outline business case will be required.

It is expected that sites with houses will be offered to the Selby and District Housing Trust for development whilst the sites suitable for bungalows will be developed within the HRA in line with the previously approved Asset Transfer Policy.

- 2.2 The 7 Ph2 sites have now been designed and costed. The site Business cases are at Appendix B. The estimates show cost increases above the pro-

rata budget for Phase 2. However all schemes are considered viable, within a 30 – 40 year payback, if the budget for s106 support is increased to the maximum indicated in the Council’s policy (£50k/unit) instead of the £20k/unit is approved. An increase in the budget to add more s106 subsidy from the earmarked s106 Affordable Housing reserve will require Council approval. In addition, the sites will need to transfer to the Trust at nil value. For the HRA, Homes England grants need to be achieved (considered highly likely). Homes England grants above the £36k per unit modelled are considered achievable presently but grant funding at that level cannot be guaranteed into the future if there is delay in progressing the programme.

- 2.3 Officers have commenced working with Efficiency North on the selection of contractors for the schemes. It is intended to bundle up the schemes into larger contracts, subject to contractor advice where that will result in a lower price. The cost estimates (subject to planning and final site bundling) are shown in the table at confidential Appendix C. They provide the Executive with a financial picture of each scheme to assist in making an informed decision with regard to financial viability of each site depending on the future landlord. The business case for each development utilises cash flow models with appropriate capital cost assumptions and contingencies, rental income, void rates, and on-going maintenance of the homes.
- 2.4 As can be seen in the table in Appendix C the costs for the phase 2 schemes are above the estimate assumed in setting the HDP budget. The revised cost estimate for the Phase 2 sites is £5.076m which is £1.476m higher than the approved budget of £3.6m. This figure represents total scheme costs and not the build cost.
- 2.5 Officers have therefore considered whether the schemes still represent value for money. It must be recognised that the build element of the programme is designed to build additional affordable housing in the District which, in general terms, is not delivered by the market or through planning and requires an element of public subsidy.
- 2.6 The increase in costs is due to a number of factors. Build cost inflation is running at high levels as the high rate of house building is exacerbating a national shortage of staff with the relevant construction skills and (in some cases) of materials. In addition it must be recognised that the sites selected are challenging in terms of access and have disproportionate overhead costs in terms of site demolition and connection costs. The low number of units compared to a greenfield site means that the benefits from economies of scale are limited even when the sites are packaged in procurement.
- 2.7 A comparison with the phase 1 schemes shows how build costs have increased

Scheme name	Scheme cost	Subsidy per unit	Actual cost per unit
43 Kirkgate and St	£465,091	£9400	£94k

Josephs			
HRA Eggborough/Byram	£1.9m	£29,180	£125k
Riccall	£798,400	£30,380	£139k
Byram Park Road	£1.62m	£10,231 + £36,000 (HE)	£115k

Kirkgate is a conversion not a build scheme and the St Joseph's scheme was subsidised by 1 market sale unit the most comparable sites to the current schemes are at Eggborough/Byram and Riccall. The scheme at Byram Park Road indicates that the larger the sites, the greater the economies of scale.

- 2.8 The current procurement approach utilising the Efficiency North Framework, was adopted following a value for money (VFM) review of the costs and approach to procurement when similar issues were encountered in the tender process for Byram Park Flats and Riccall. Officers have reviewed the current approach and concluded that the framework approach is still more likely to deliver VFM than procuring each individual scheme separately.
- 2.9 Enquiries with Craven District Council confirm they have experienced similar housing construction cost issues in developing similar former garage sites for housing. Officers there sought member approval in January 2017 to procure a local framework agreement for building construction and development work that once in place the council could use to tender their schemes. A procurement exercise was conducted to set up the framework and contractors were appointed to the framework at the end of July 2017. Prior to the issue of tender documents in January 2017 Craven spent 3 to 5 months developing local interest in the framework including breakfast briefings and talking to local builders prior to issuing tender documentation. The Craven construction framework took approximately 12 months to set up, attracted 9 bidders and 7 contractors were appointed to the framework. Craven are currently developing three sites using the framework with an indicative development timeframe for each site of 9 months and costs estimates of £112,000-£142,000 per unit. There is no land value as the sites are being developed for the HRA and land is not being transferred to a third party. It is understood that the schemes are expected to complete by the end of the year.
- 2.10 If SDC were to take this route there would be a significant delay to the programme and an additional resource requirement as there is insufficient technical resource within the Commissioning and Procurement Service to undertake this work.
- 2.11 Having undertaken the VFM review, Officers recommend that the detailed business cases on the phase 2 sites should be approved with the exception of the single bungalow scheme at Beechwood Close Sherburn. A delay in

progressing phase 2 will threaten the expected delivery of the programme overall and the continued build cost inflation rates may actually overtake any gains achieved by a change in procurement approach.

3. Implications

Legal Implications

- 3.1 As the Local Housing Authority, the Council has powers under legislation to invest in the construction of properties within the HRA. Section 24 of the Local Government Act 1988 also provides the Council (as housing authority) with the power to provide any person with financial assistance for the purposes of, or in connection with, the acquisition, construction, conversion, rehabilitation, improvement, maintenance or management (whether by that person or by another) of any property which is or intended to be privately let as housing accommodation. The making of a loan to SDHT would fall within this definition as would the transfer of unused land at nil value. Accordingly there is a clear power for the Council to transfer the sites and make the loans to SDHT. The Council's investments can be protected by taking a first charge over the properties constructed by SDHT.
- 3.2 The final details of costs estimates and likely tender prices using the EN Framework are in confidential Appendix C. This information, if considered in public would result in the release of information relating the financial or business affairs of the Council, the Selby and District Housing Trust and Efficiency North. The Council is yet to finalise its procurement of schemes and the public interest in achieving best value outweighs the public interest in dealing with the information in the public report.

4.0 Financial Implications

- 4.1 A budget envelope of £22.385 million to develop the Housing Development Programme in the period up to March 2020 was approved by the Executive on the 4th January 2018 and by full Council on 22nd February 2018. The pro-rata budget for these phase 2 sites is £3.6m.
- 4.2 Phase 2 Detailed Business Cases have been prepared and a summary of this information is attached in Appendix B. Whilst there are cost increases above the pro-rata budget for Phase 2, all schemes are considered viable, within a 30 – 40 year payback (which is considered reasonable given the expected life of the assets), if s106 support is increased to the maximum indicated in the Council's policy and for the HRA, if Homes England grants are achieved.
- 4.3 The proposed HRA schemes assume a level of Homes England grant and should these be approved for tender, officers will continue to work with Homes England to maximise their contributions.

- 4.4 Subject to approval of the revised cost estimates the proposed funding package for the Trust schemes would require loans totalling £2.847m. Latest PWLB rates are around 2.6%, which when applying a 1% margin would mean a fixed loan rate of circa 3.6% for the Trust and interest income to the Council's General Fund of £51k per annum (average) over the life of the loan (£1.7m over the assumed 33 year average loan life).
- 4.5 S106 support for the Trust schemes would need to increase from £600k to £1.19m. As highlighted in section 4.6 above, this is within the maximum £50k per unit established for these receipts although £19.7k per unit over the estimates approved in January 2018. S106 receipts for affordable housing currently stand at £3.1m allowing for previously approved commitments, so there is sufficient to cover these Phase 2 requirements. It is therefore recommended that this increase is built into the 19/20 budget and is also applied to the pro rata budget for phase 3.
- 4.6 These loans contribute to the Council's General Fund savings plan. In 2017/18 these generated an income stream of £18.6k of interest. The savings target for 2018/19 is currently £17k and is forecasted to achieve £18.3k. For 2019/20 the target is £100k and these Phase 2 developments will contribute significantly towards meeting this, alongside the Riccall scheme which is now complete and the Ousegate and Ulleskelf purchases currently being progressed.
- 4.7 The HRA funding package requires a finance package totalling £804k. The borrowing headroom within the HRA, including these schemes is estimated at £10.4m at 31 March 2019 so there is sufficient borrowing capacity within the HRA to accommodate these schemes.
- 4.8 The final funding package will be determined by the Chief Finance Officer in order to optimise the application of any retained right to buy receipts and/or any s106 receipts within the overall subsidy levels approved, in accordance with the previously approved funding hierarchy.

5.0 Policy and Risk Implications

- 5.1 The revised Housing Development Programme approved by the Council's Executive on the 4th January 2018 was based on the delivery of 207 affordable homes for the Council and Selby and District Housing Trust by March 2021.
- 5.2 The Phase 1 sites are either completed or under construction and this report seeks delegated authority to proceed with the development of the Phase 2 small sites. As these sites will be subject to further more detailed design work and input from the Council's preferred contractor, there is a risk that individual sites may drop out of the Programme. This has been mitigated by early pre-application discussions with Efficiency North.

6.0 Corporate Plan Implications

6.1 The Housing Development Programme will provide over 200 new affordable homes in the District by March 2020.

6.2 This Programme supports the priorities identified in the updated Corporate Plan 2018-20 in the following ways:

To Make Selby a Great Place to do Business

- Supporting Training and Apprenticeships – a trainee on the Council's Graduate Training Programme is working with the Housing and Regeneration Team on the Programme and officers will be working with contractors and Selby College to deliver future construction apprenticeships and training opportunities as part of the new build schemes

To make Selby a Great Place to Enjoy Life

- The Programme will broaden affordable housing availability and choice for residents in the District

Resource Implications

6.3 The Housing Development programme is being managed by the Council's Housing and Regeneration Team in consultation with the Council's Chief Finance Officer, Solicitor and Head of Operational Services and the Managing Director and Chairman of the Selby and District Housing Trust

6.4 A multi-disciplinary team has been established to manage the Programme which meets on a regular basis.

Equalities Impact Assessment

6.5 The Housing Development programme will significantly increase the amount of affordable housing available in the District and will have a major impact on broadening housing choice.

6.6 The Programme will also deliver significant construction training opportunities in partnership with contractors and Selby College.

7.0 Conclusion

7.1 Despite the increase in construction costs the schemes are considered viable with a modest level of subsidy which remains within the maximum parameters established. It is expected that the terms of the loans offered to the SDHT will have to be extended to between 30 and 40 years which is considered reasonable given the expected life these assets. Accordingly it is recommended that the detailed business cases be approved.

8. Appendices

Appendix A: Progress on the Housing Development Programme

Appendix B: Business cases

Appendix C: Costs estimates for the 7 sites

Laura Peacock

Development Surveyor, Housing and Regeneration Team

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(Appendix A to the Executive Report 6 December 2018)

SDHT New Build Programme**Progress Update – 6th December 2018****Phase 1 (2017/18):**

Delivery Pillar	Provider	Location	Target No. of Units	Status	Completion Date
Small Sites	SDHT	Tadcaster	5	Complete	2016
Small Sites	SDHT	Landing Lane, Riccall	5	On Site	Sep-18
Acquisitions Programme	SDHT	Ousegate, Selby	12	In Contract	Jan-19
TOTAL			22	22	

Phase 2 (2018/19)

Delivery Pillar	Provider	Location	Target No. of Units	Status	Completion Date
Small Sites	SDHT	Main Street, Kellington (5) Highfield Villas, Sherburn (5) Land, West Haddlesey (5)	15	15 Units Feasibility	Jun-20
Large Sites	SDHT	Barff View, Burn	11	9 Units Feasibility	Jun-20
Acquisitions	SDHT	s106 units Ulleskelf (12)	27	12 units in Contract	Mar-19
TOTAL			53	36	

Phase 3 (2019/20 & 2020/21)

Delivery Pillar	Provider	Location	Target No. of Units	Status	Date
Small Sites	SDHT	Turnhead Crescent, Barlby Former Football Field, Barlby River View, Barlby Benedicts Close, Selby Dixon Court, Selby Beech Grove, Burton Salmon Grange Road, Camblesforth Oaklands Crescent, Camblesforth Green Acres,	19		

		Eggborough Low Street, Brotherton Auster Bank View, Tadcaster			
Large Sites	SDHT	TBC	35		
Acquisitions	SDHT	TBC	48		
		TOTAL	102		

Scheme	Type General Needs/ Adapted	No. Units	Loans / Internal Borrowing £	S106 Grant £	Homes England Grants £	Other Grants £	Total £	Average Cost per Unit £	Average Subsidy Per Unit £	Projected Payback Year
SDHT										
Barff View - Burn	GN	9	1,006,819	450,000			1,456,819	161,869	50,000	32
West Haddlesey	GN	5	561,174	212,000			773,174	154,635	42,400	30
Sherburn - Highfield Villas	GN	5	604,421	250,000			854,421	170,884	50,000	36
Kellington - Main Street	GN	5	674,439	250,000			924,439	184,888	50,000	35
SDHT Total		24	2,846,853	1,162,000	0	0	4,008,853	167,036	48,417	33
HRA										
Sherburn - Beechwood Close	A	1	166,550	18,200	36,000	12,250	233,000	233,000	66,450	30
Sherburn - North Crescent	A	2	275,500		72,000	6,500	354,000	177,000	39,250	28
Station Road - Hambleton	A	3	361,800	10,200	108,000		480,000	160,000	39,400	30
HRA Total		6	803,850	28,400	216,000	18,750	1,067,000	177,833	43,858	29
Phase 2 Total		30	3,650,703	1,190,400	216,000	18,750	5,075,853	169,195	47,505	31
Approved Budget (pro-rata)		30	3,000,000	600,000	0	0	3,600,000	120,000	20,000	
Difference			650,703	590,400	216,000	18,750	1,475,853	47,036	28,417	SDHT
								57,833	23,858	HRA

APPENDIX B.1 – Highfield Villas, Sherburn in Elmet

Site Description

The site comprises a hardstanding area, and 10 garages of which 4 are currently let, 3 are void and 3 are being used as storage by the Council.

It is proposed to redevelop the site using the existing access and demolishing the garages. The redline boundary of the hardstanding area (approx. 1054m²) offers little opportunity for new housing due to the long linear shape of the site and its close proximity to front elevations of a more recent housing development.



With the current site boundary the site will only achieve 5 units configured a mix of 3Bx5P homes (2 x semi detached and 1 x detached) to the western end of the site and away from existing housing.

More units could be accommodated onto the site if an area of the adjacent green space could be included. Planning policy SP4 has implications for development on open green space in a village setting, and a case for affordable housing will need to be made which outweighs the loss of any greenspace as a result of new development. For this reason private housing within this context would not be supported.

Utilities enquiries have been carried out and the information provided by Northern Powergrid, Northern Gas, and BT Openreach confirms that there is no infrastructure that would be a barrier to any development of the site.

NYCC Highways have been consulted and are happy to stop up the existing public footpath.

The existing play equipment would need to be relocated away from the new development and this could be priced to be included within the new build contract.

The council's existing housing stock of 335 properties in Sherburn consists of 34 x 1 bed bungalows, 80 x 2 bed bungalows, 68 x 2 bed flats, 42 x 2 bed houses, 3 x 3 bed bungalows, 103 x 3 bed houses, and 4 x 4 bed houses.

The data available from North Yorkshire HomeChoice indicates that there are currently 161 bidders who have expressed a preference for Sherburn in Elmet as their first choice – of these, 78 for 1-Bed properties, 53 for 2-Bed properties, 27 for 3-Bed properties, and 3 for 4-Bed properties.

Preferred Option for Development

- The proposal is for up to **5no. units** comprising 3 bed 5 person properties
 - The number of units offers a better relationship to the existing housing
 - Additional units offer a greater degree of security for private outdoor spaces
 - This design layout will meet a specific housing need in Sherburn
- No market housing to cross-subsidise this scheme has been included due to the restriction within any planning application to build on green space
- The level of additional subsidy required for this site is £180,000

Detailed Business Case

The detailed business case is estimated and has been modelled using the council's financial parameters and it would be up to the Housing Trust to determine whether these are appropriate for its needs

For the purpose of the financial appraisals, the scheme has been appraised using the Selby & District Housing Trust Model for comparison.

The rents have been modelled on the basis of 80% of market rents for similar properties in the area.

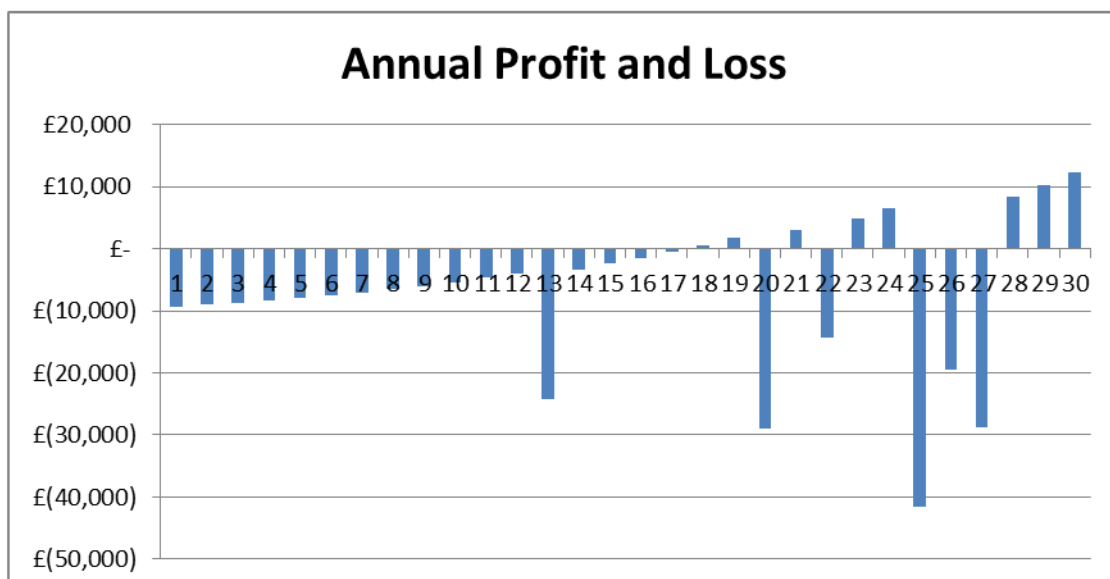
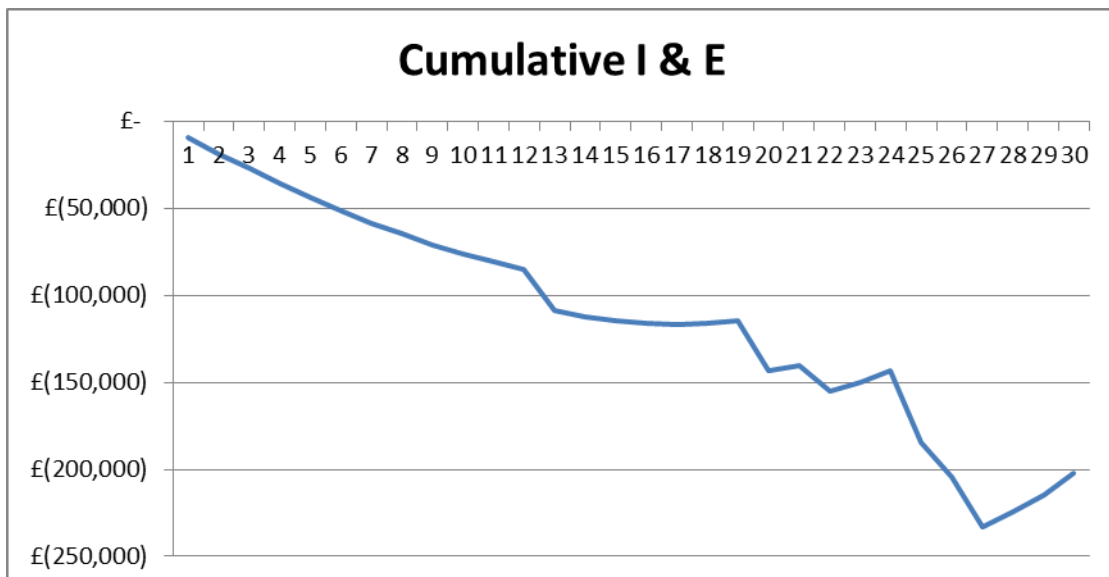
Site acquisition costs have not been included in the financial appraisals at this stage and these would need to be factored in for transferring any of the properties to the Trust.

SDHT Cashflow – (5 x 3B houses)

Estimated Total Scheme Costs: £854,421.00
Estimated total loan amount required: £604,421.00
Estimated total level of subsidy required: £250,000.00

Performance Criteria/Output

		Output	Benchmark	Test
30 Year Net Present Value (£)	-	88,728.78	0	Output>Benchmark
60 Year Net Present Value (£)		279,481.88	0	Output>Benchmark
Payback Year		36	30	Output<Benchmark
30 Year IRR%		2.87%	4.04%	Output>Benchmark
60 Year IRR%		5.70%	4.04%	Output>Benchmark



APPENDIX B.2 – North Crescent, Sherburn in Elmet

Site Description

The site comprises a hardstanding area; and 6 garages of which 4 are currently let and 2 are not in management.

It is proposed to redevelop the site using the existing access and demolishing the garages. The grassed area to the north of the garage site is also in the ownership of Selby District Council and can be incorporated into the design to provide 2 x 2B semi-detached bungalows.



The utility pole would need relocation and this is included within the project risk register. Utilities enquiries have been carried out and the information provided by Northern Powergrid, Northern Gas, and BT Openreach confirms that there is no infrastructure that would be a barrier to any development of the site.

It is confirmed that the footpath is owned by Selby District Council and is not a public footpath. This can be left open although we would need to consider boundary treatments to the east boundary of the new property abutting the footpath to resolve any privacy or security issues.

The council's existing housing stock of 335 properties in Sherburn consists of 34 x 1 bed bungalows, 80 x 2 bed bungalows, 68 x 2 bed flats, 42 x 2 bed houses, 3 x 3 bed bungalows, 103 x 3 bed houses, and 4 x 4 bed houses.

The data available from North Yorkshire HomeChoice indicates that there are currently 161 bidders who have expressed a preference for Sherburn in Elmet as their first choice – of these, 78 for 1-Bed properties, 53 for 2-Bed properties, 27 for 3-Bed properties, and 3 for 4-Bed properties.

Preferred Option for Development

- The proposal is for up to **2no. units** comprising a single block of semi-detached bungalows
 - This design and house type offers a better relationship to the existing housing
 - This design layout will meet a specific housing need in Sherburn
- No market housing to cross-subsidise this scheme has been included due to the restriction within any planning application to build on green space
- The level of additional Homes England subsidy required for this site is £72,000.00
- An additional £6,500.00 of subsidy has been secured from the One Public Estate (OPE)



Detailed Business Case

The detailed business case is estimated and has been modelled using the council's financial parameters.

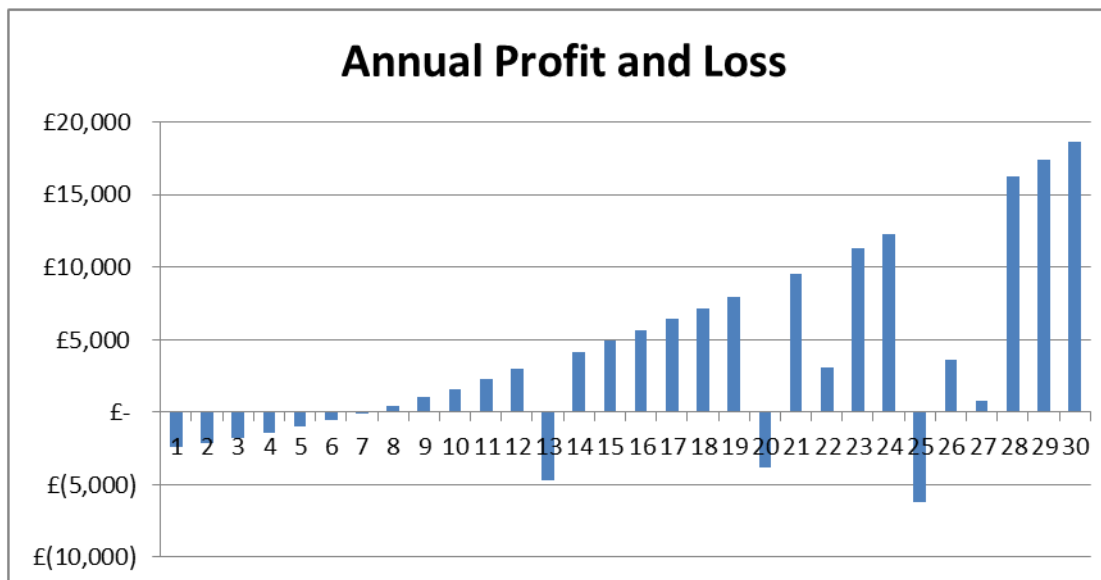
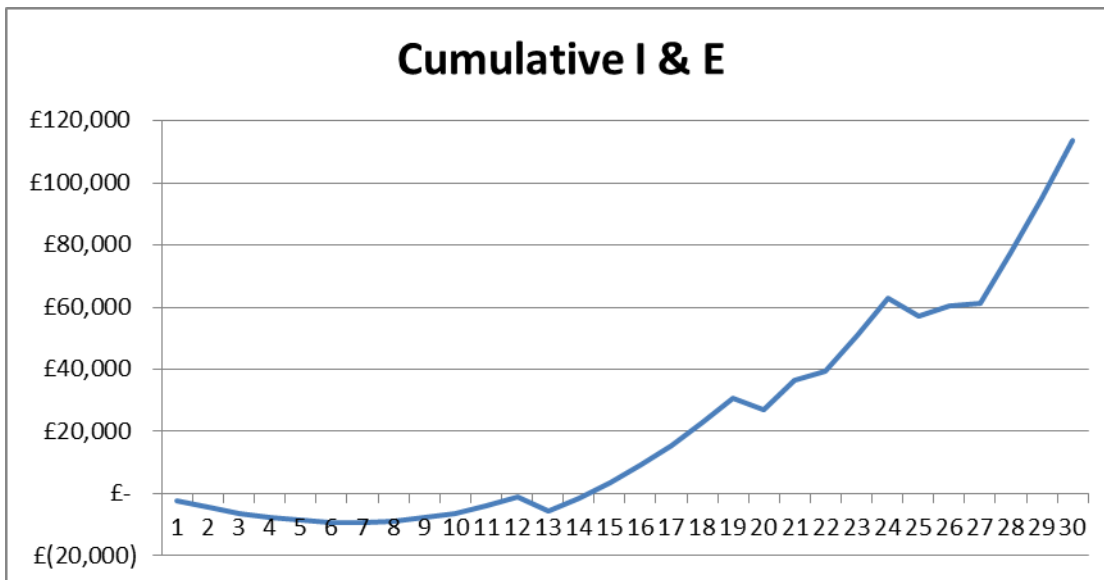
For the purpose of the financial appraisals, the scheme has been appraised using the Housing Revenue Account Model (HRA).

The rents have been modelled on the basis of 80% of market rents for similar properties marketed in the area.

Estimated Total Scheme Costs:	£354,000.00
Estimated total loan amount required:	£275,500.00
Estimated total level of subsidy required:	£78,500.00 <i>*(Includes contribution from OPE demolition grant at £6,500.00)</i>

Performance Criteria/Output

	Output	Benchmark Test
30 Year Net Present Value (£)	37,391.88	0 Output>Benchmark
60 Year Net Present Value (£)	424,044.69	0 Output>Benchmark
Payback Year	28	30 Output<Benchmark
30 Year IRR%	3.92%	3.04% Output>Benchmark
60 Year IRR%	6.68%	3.04% Output>Benchmark

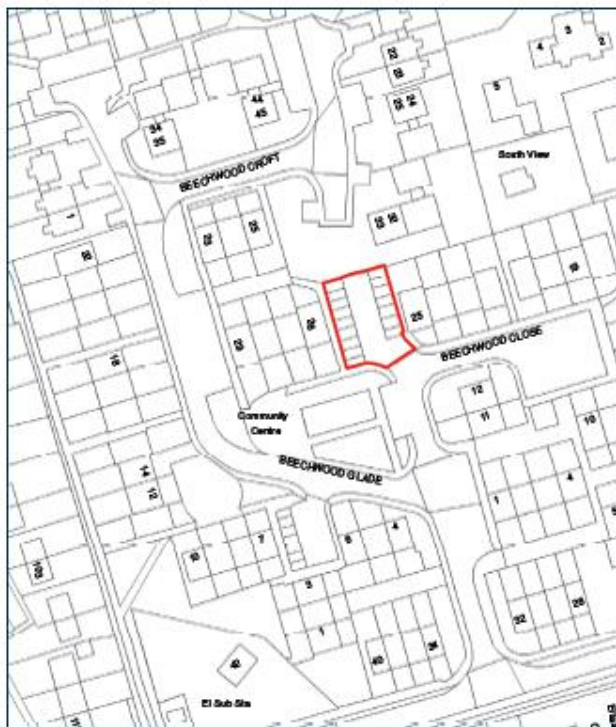


APPENDIX B.3 – Beechwood Close, Sherburn in Elmet

Site Description

The site comprises a hardstanding area; and 16 garages of which 11 are currently let, 1 is void, 3 are storage and 1 is not in management.

It is proposed to redevelop the site using the existing access and demolishing the garages. The grassed area to the north of the garage site is also in the ownership of Selby District Council and can be incorporated into the design to provide 1 x 2B semi-detached bungalow.



Utilities enquiries have been carried out and the information provided by Northern Powergrid, Northern Gas, and BT Openreach confirms that there is no infrastructure that would be a barrier to any development of the site.

It is confirmed that the footpath is owned by Selby District Council and is not a public footpath. This can be left open although we would need to consider boundary treatments to the east boundary of the new property abutting the footpath to resolve any privacy or security issues.

The council's existing housing stock of 335 properties in Sherburn consists of 34 x 1 bed bungalows, 80 x 2 bed bungalows, 68 x 2 bed flats, 42 x 2 bed houses, 3 x 3 bed bungalows, 103 x 3 bed houses, and 4 x 4 bed houses.

The data available from North Yorkshire HomeChoice indicates that there are currently 161 bidders who have expressed a preference for Sherburn in Elmet as their first choice – of these, 78 for 1-Bed properties, 53 for 2-Bed properties, 27 for 3-Bed properties, and 3 for 4-Bed properties.

Preferred Option for Development

- The proposal is for up to **1no. unit** comprising a single 2B bungalow
 - This design and house type offers a better relationship to the existing housing
 - This design layout will meet a specific housing need in Sherburn
- No market housing to cross-subsidise this scheme has been included
- The level of additional subsidy required for this site to make it viable is £66,450.00 which is made up of Homes England, OPE, and s106 monies.

Outline Business Case

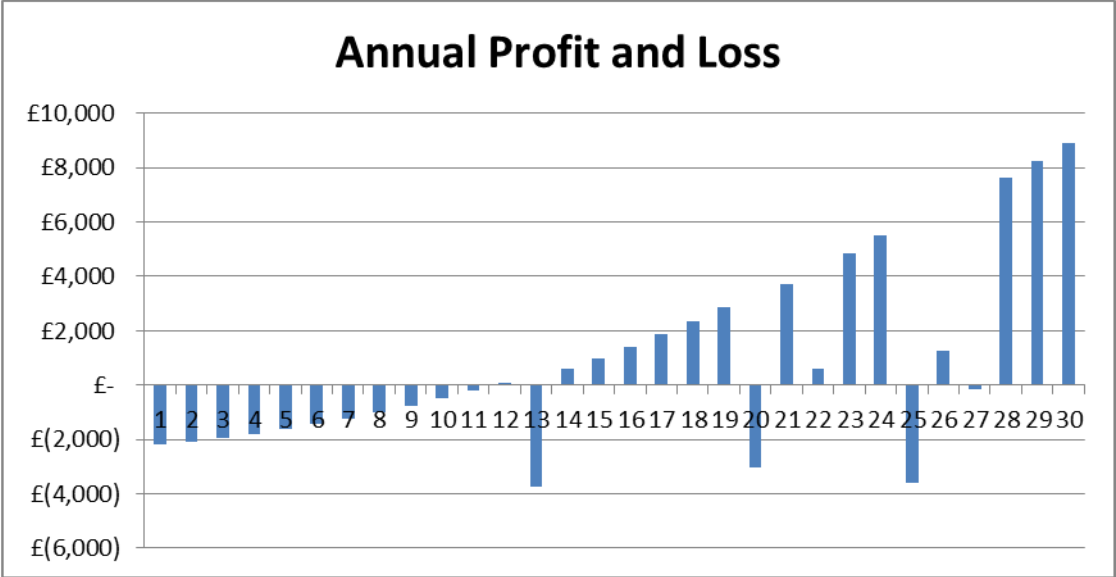
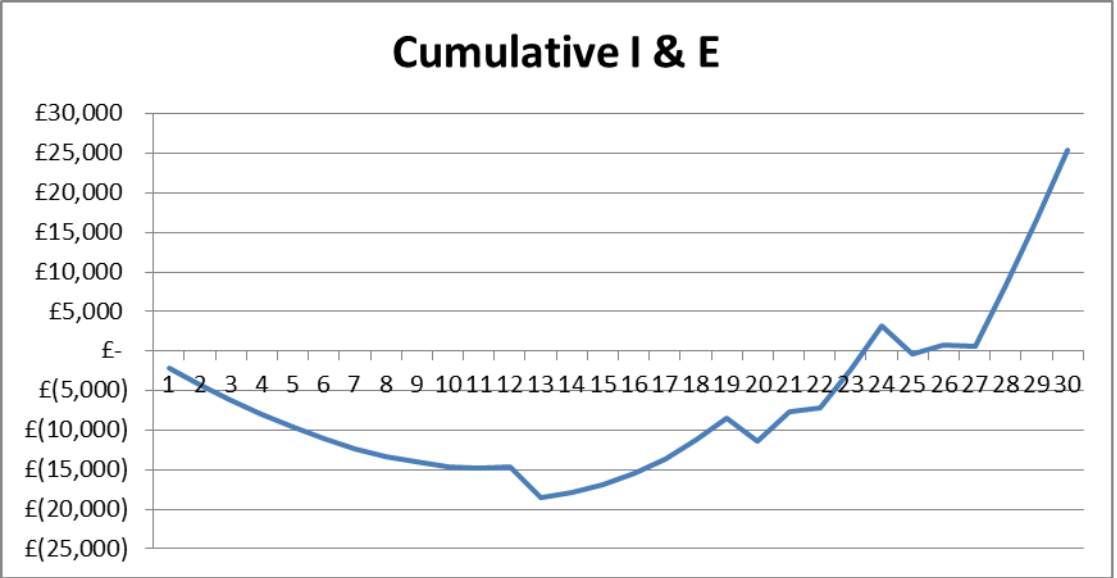
The outline business case is estimated and has been modelled using the council's financial parameters and it would be up to the HRA to determine whether these are appropriate for its needs

The rents have been modelled on the basis 80% market rents of similar properties in the area.

Estimated Total Scheme Costs:	£233,000.00
Estimated total loan amount required:	£166,550.00
Estimated total level of subsidy required:	£ 66,450.00 (<i>Homes England funding at £36,000 plus additional OPE funding of £12,500 for demolitions and £18,500 s106 monies</i>)

Performance Criteria/Output

	Output	Benchmark Test
30 Year Net Present Value (£)	2,627.67	0 Output>Benchmark
60 Year Net Present Value (£)	210,506.07	0 Output>Benchmark
Payback Year	30	30 Output<Benchmark
30 Year IRR%	3.15%	3.04% Output>Benchmark
60 Year IRR%	6.14%	3.04% Output>Benchmark



APPENDIX B.4 – Station Road, Hambleton

Site Description

The site is a grassed area location in the village of Hambleton opposite the village hall.

The council owns the wider neighbouring street of properties, Church Close which comprises a Selby District Council housing development of 12 x 1 and 2 bed bungalows.



Utilities enquiries have been raised with Northern Powergrid, Northern Gas, and BT Openreach to confirm that there is no infrastructure that would be a barrier to any development of the site.

The council's existing 26 housing stock in Hambleton consists of 7 x 1 bed bungalows, 9 x 2 bed bungalows, 2 x 2 bed houses, 8 x 3 bed houses.

The data available from North Yorkshire HomeChoice indicates that there are 64 bidders who have expressed a preference for Hambleton as their first choice. There are 33 bidders for 1 bed properties, 18 for 2 bed properties, 10 for 3 bed properties, 2 for 4 bed properties and 1 for a 5 bed property.

Preferred Option for Development

- The proposal is for up to **3no. units** comprising bungalows
 - This design and house type offers a better relationship to the existing housing
 - This design layout will meet a specific housing need in Hambleton
- The level of additional subsidy required for this site is £118,200.00

Outline Business Case

The outline business case is estimated and has been modelled using the council's financial parameters and it would be up to the Housing Trust to determine whether these are appropriate for its needs

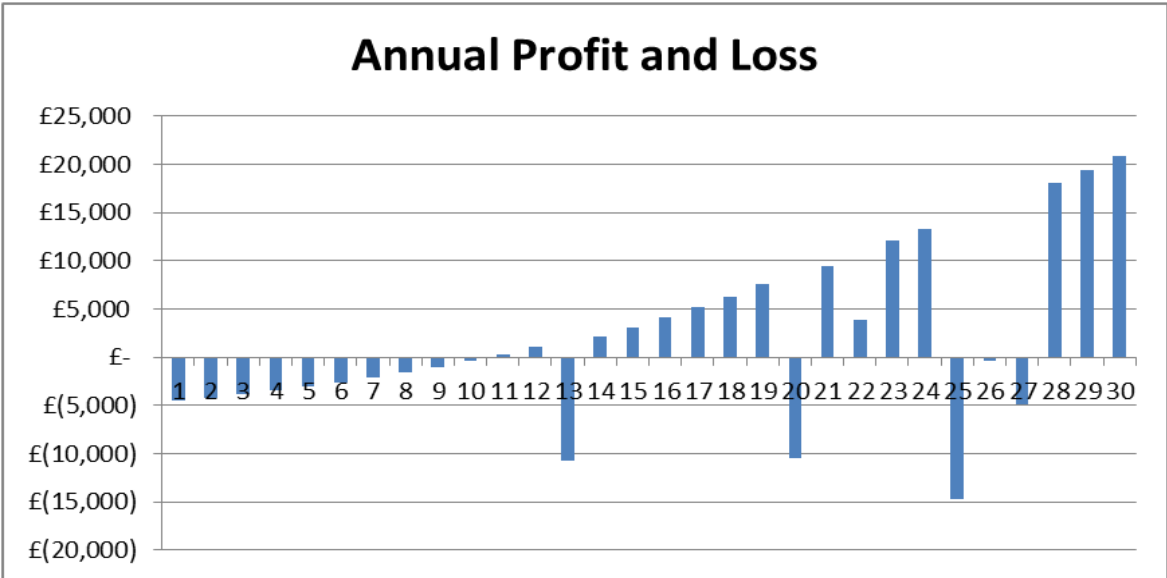
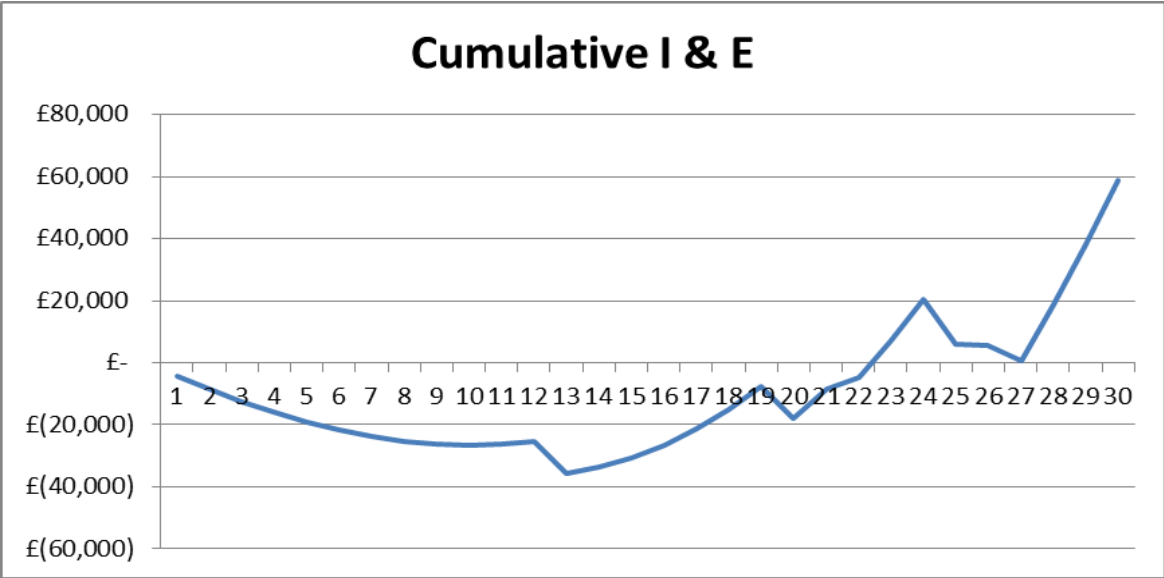
The rents have been modelled on the basis of 80% market rents of similar properties in the area.

Estimated Total Scheme Costs:	£480,000.00
Estimated total loan amount required:	£361,800.00
Estimated total level of subsidy required:	£118,200.00 <i>(includes Homes England</i>
<i>£36k per unit & s106 subsidy £3.4k per unit)</i>	

The scheme pays back within 30 years with additional s106 subsidy.

Performance Criteria/Output

	Output	Benchmark Test
30 Year Net Present Value (£)	6,539.64	0 Output>Benchmark
60 Year Net Present Value (£)	470,350.73	0 Output>Benchmark
Payback Year	30	30 Output<Benchmark
30 Year IRR%	3.16%	3.04% Output>Benchmark
60 Year IRR%	6.21%	3.04% Output>Benchmark



APPENDIX B.5 – Barff View, Burn

Site Description

The site is a grassed area of approximately 2493m² and is situated at the end of a partly council owned development of mixed semi-detached brick built bungalows.



The site constraints are that any development of the site is largely dictated by the existing sewerage pipe and associated easement, along with overhead cables with utility poles. forcing properties to the northeast to assume a staggered form. The site is also bounded by heavy planting of trees, shrubbery and hedgerows with views of agricultural fields beyond. Other features include, seemingly disused, play equipment (swings) due to the designated area being overgrown.

Utilities enquiries have now been carried out with Northern Powergrid, Northern Gas, and BT Openreach and conclude that there is a main drain crossing the site and overhead cables. The design has taken the location of these into accounts along with any easements.

The council's existing housing stock in Burn of a total of 14 homes consists of 2 x 1 bed bungalows, 6 x 2 bed bungalows, 6 x 3 bed houses

The data available from North Yorkshire HomeChoice indicates that there are 260 bidders who have expressed a preference for Selby South as their first choice. This includes 119 bidders for 1 bed properties, 100 for 2 bed properties, 35 for 3 bed properties, 5 for 4 bed properties and 1 for a 5 bed property.

Preferred Option for Development

- The proposal is for up to **9no. units** comprising two blocks of semi-detached housing, plus a staggered terrace of 4 units
 - This design and house type offers a better relationship to the existing housing
 - This design layout will meet a specific housing need in Burn
- The level of additional s106 subsidy required for this site is £450,000.00

Outline Business Case

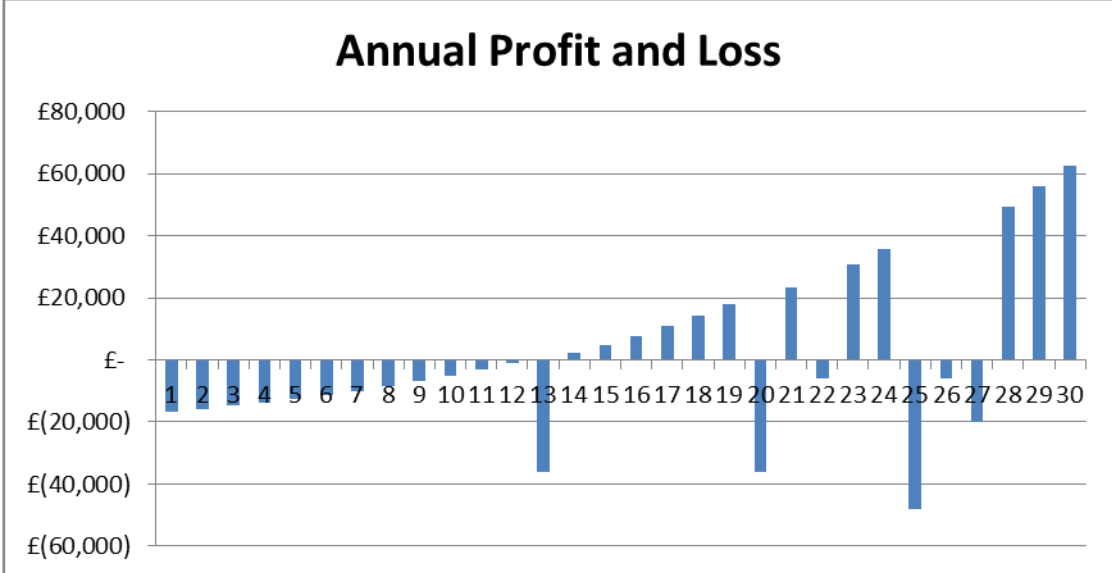
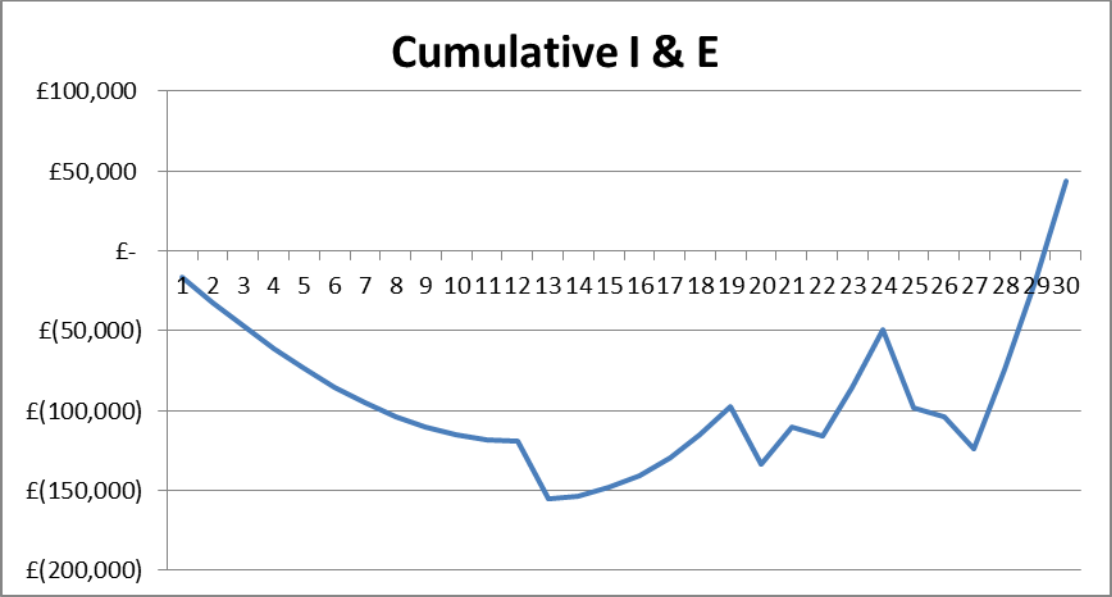
The outline business case is estimated and has been modelled using the council's financial parameters.

The rents have been modelled on the basis of 80% Market Rents of similar properties.

Estimated Total Scheme Costs:	£1,456,819.00
Estimated total loan amount required:	£1,006,819.00
Estimated total level of subsidy required:	£450,000.00

Performance Criteria/Output

	Output	Benchmark Test
30 Year Net Present Value (£)	- 39,088.51	0 Output>Benchmark
60 Year Net Present Value (£)	895,926.61	0 Output>Benchmark
Payback Year	32	30 Output<Benchmark
30 Year IRR%	3.76%	4.04% Output>Benchmark
60 Year IRR%	6.64%	4.04% Output>Benchmark



APPENDIX B.6 – Land adj the George & Dragon Public House, West Haddlesey

Site Description

The site is an area of approximately 1,051m² and is situated adjacent to the George & Dragon and until recently was leased to the public house for use of additional car parking. The lease has now been terminated and the land secured to prevent adverse possession.



Utilities enquiries have been carried out along with a topographical survey which indicates that consideration needs to be taken in regards an easement for a pumping station and also relocation of a telegraph pole. A provisional sum has been included for this.

The council's housing stock in West Haddlesey consists of 2 x 3 bed houses and through consultation with the housing team, there is a strong demand for housing of this type in this area.

The data available from North Yorkshire HomeChoice indicates that there are 260 bidders who have expressed a preference for Selby South as their first choice. This includes 119 bidders for 1 bed properties, 100 for 2 bed properties, 35 for 3 bed properties, 5 for 4 bed properties and 1 for a 5 bed property.

Preferred Option for Development

- The proposal is for up to **5no. 2 bed 4 person units** comprising two blocks; a block of terrace of 3 and block of semi-detached housing
 - This design and house type offers a better relationship to the existing housing
 - This design layout will meet a specific housing need in West Haddlesey
- The level of additional Homes England subsidy required for this site is £180,000.00

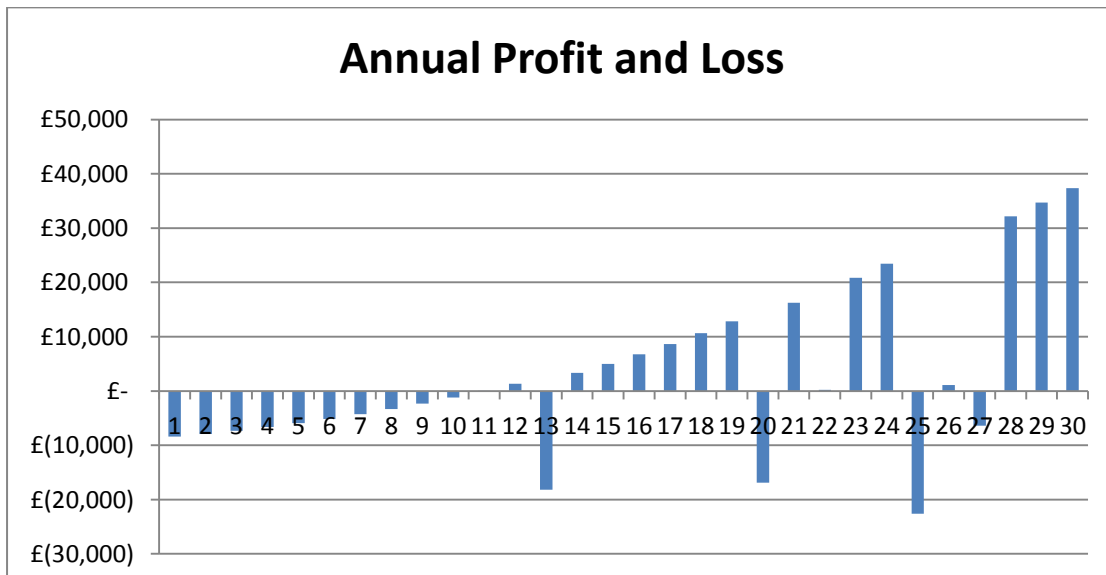
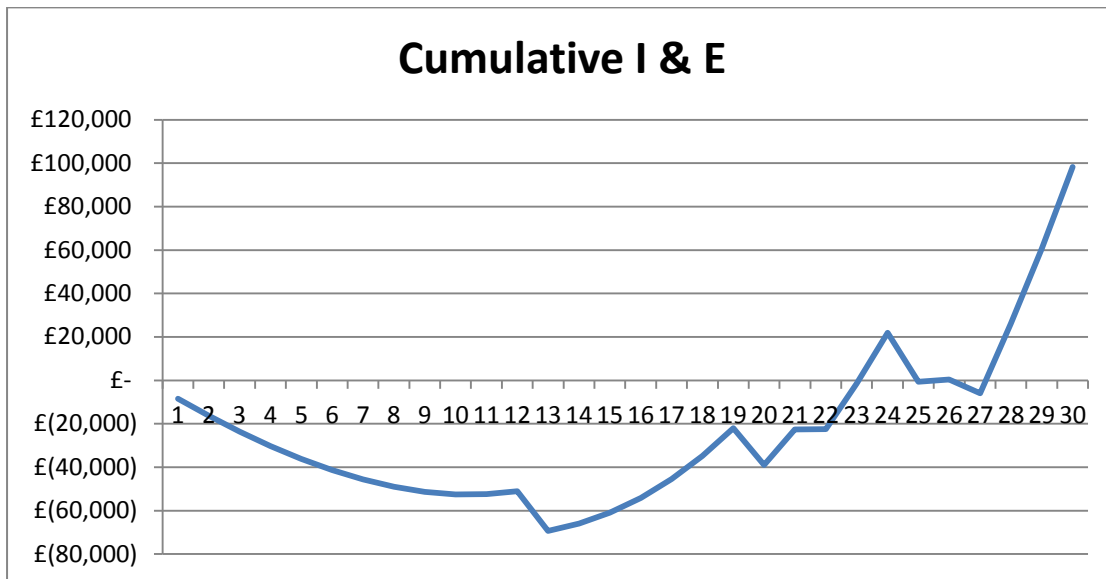
Outline Business Case

The outline business case is estimated and has been modelled using the council's financial parameters and it would be up to the Trust to determine whether these are appropriate for its needs

Estimated Total Scheme Costs:	£773,174.00
Estimated total loan amount required:	£561,174.00
Estimated total level of subsidy required:	£212,000.00

Performance Criteria/Output

	Output	Benchmark	Test
30 Year Net Present Value (£)	210.13	0	Output>Benchmark
60 Year Net Present Value (£)	539,985.74	0	Output>Benchmark
Payback Year	30	30	Output<Benchmark
30 Year IRR%	4.04%	4.04%	Output>Benchmark
60 Year IRR%	6.83%	4.04%	Output>Benchmark



APPENDIX B.7 – Main Street, Kellington

Site Description

The site is part grassed area of approximately 968m² and is situated on the corner of the Main Street leading to Manor Garth and incorporating an area of approximately 752m² of hardstanding and garages to the rear. The total site is approximately 1720m².

The grassed part of the land is currently designated as open green space by planning policy and a robust case will need to be provided in support of any planning application for affordable housing. This will include; a demonstrable housing need, alternative open space provision within close proximity and sensitive /contextual infill development proposals along with adequate parking provision. Private housing within this context would not be supported.

Utilities enquiries have been carried out and the information provided by Northern Powergrid, Northern Gas, and BT Openreach confirms that there is relocation of 2 x telegraph poles and diversion of a drain. Provisional sums have been included in the cost estimate and included in the scheme risk register.

The data available from North Yorkshire HomeChoice indicates that there are 33 bidders who have expressed a preference for Kellington as their first choice.

Preferred Option for Development

- The proposal is for up to **5no. units** comprising 2 x 3B 5P semi detached and 1 x 3B detached;
 - This design and house type offers a better relationship to the existing housing
 - This design layout will meet a specific housing need in Kellington
- No market housing to cross-subsidise this scheme has been included due to the restriction within any planning application to build on green space
- The level of additional subsidy required for this site is £250,000 for the scheme to payback in 30 year benchmark

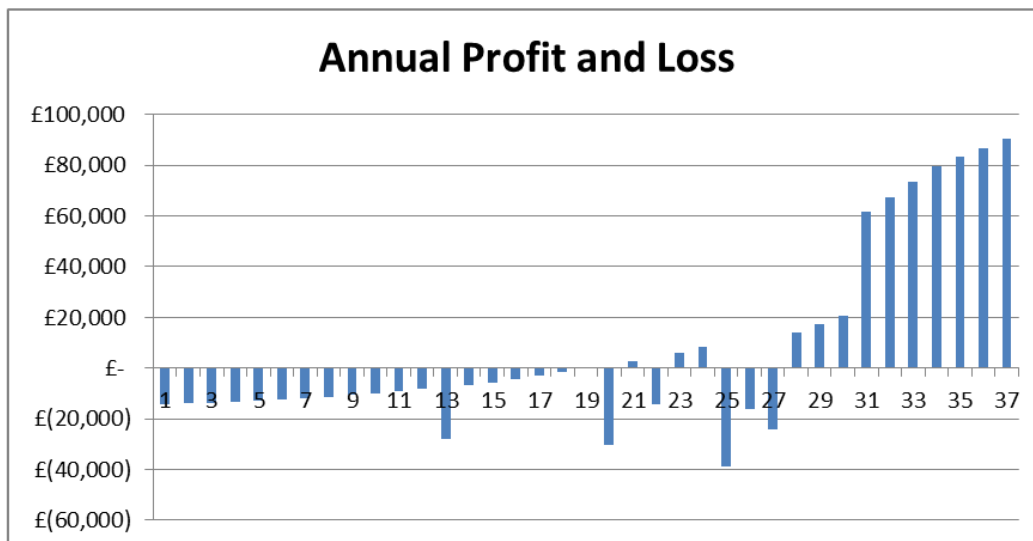
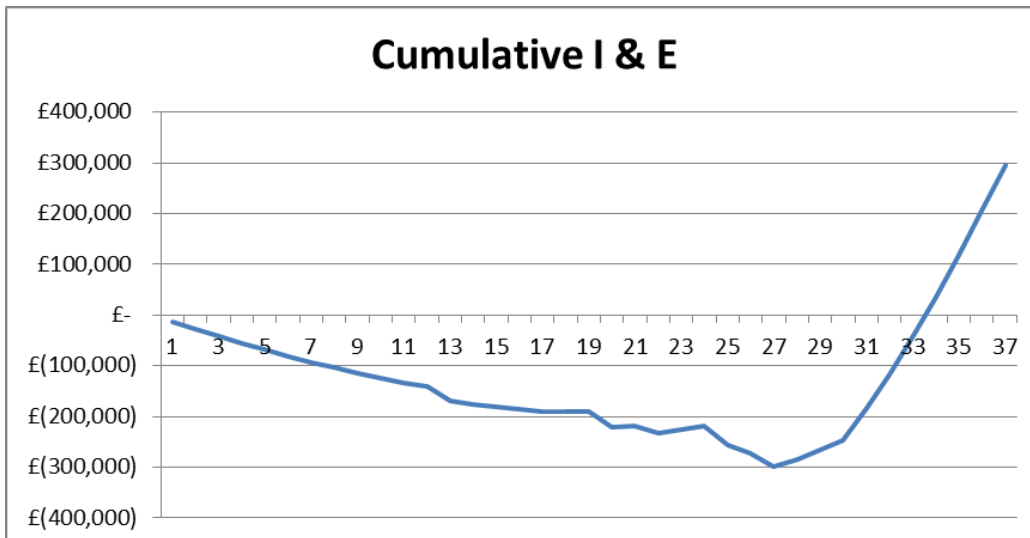
Outline Business Case

The outline business case is estimated and has been modelled using the council's financial parameters and it would be up to the Housing Trust to determine whether these are appropriate for its needs. The scheme pays back in year 35 against the benchmark of 30 with the maximum level of subsidy at £50,000 per unit.

Estimated Total Scheme Costs: £924,439.00
Estimated total loan amount required: £674,439.00
Estimated total level of subsidy required: £250,000.00

Performance Criteria/Output

	Output	Benchmark	Test
30 Year Net Present Value (£)	102,089.89	0	Output>Benchmark
60 Year Net Present Value (£)	447,065.46	0	Output>Benchmark
Payback Year	35	30	Output<Benchmark
30 Year IRR%	2.90%	4.04%	Output>Benchmark
60 Year IRR%	6.05%	4.04%	Output>Benchmark



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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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